

BOARD OF  
FIRE COMMISSIONERS  
Paul M. Ranellone, Chairman  
Paul J. Carlo  
Anthony J. Lore, Sr.  
Tony Cerasi  
Luke Yankowski

FIRE DISTRICT  
OF THE  
TOWN OF EASTCHESTER, N.Y.  
HEADQUARTERS  
255 MAIN STREET  
EASTCHESTER, N.Y. 10709-2901  
Tel: (914) 793-6402  
Fax: (914) 779-2759

FIRE DISTRICT  
Brian Tween  
FIRE CHIEF  
Jamie Hedstrom  
TREASURER  
Marissa Isang Smith  
SECRETARY to the BOARD

## **REGULAR MEETING - AGENDA**

Eastchester Town Hall - Court Room - (40 Mill Road, Eastchester, NY)

**Date:** Thursday, December 11, 2025 // **Time:** PUBLIC SESSION: 7:00 PM

*Live Broadcast: Optimum & Verizon // Eastchester Government Channels (19 & 40)*

**Public Comment Notice:** In accordance with the District's Public Comment Policy, (adopted September 29, 2025), public comments are limited to three (3) minutes per speaker. Requests for additional time require prior Board approval.

1. **Call to Order**

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2. **Salute to the Flag**

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3. **Adoption of Minutes**

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4. **Treasurer Report**
5. **Chief Report**
6. **Secretary Report**
  - 6.1. Fire District Election

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7. **Business Office Recommendations**
  - 7.1 Authorizing the approval of bills and vouchers in the amount of \$4,065,474.18
  - 7.2 Authorizing Medicare B Reimbursements
  - 7.3 Amazon Business Prime Account

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8. **New Business**
  - 8.1. Dental Plan Options
  - 8.2. WESTCOP/ECAP MLK Jr. Breakfast
  - 8.3. Highland Associates - BCS Proposal - Station 3

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9. **Future Meeting Dates**

Reorganization Meeting- January 6th, 2026 - Station 1- Fire Headquarters

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10. Comments from Local 916

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11. Comments from the Public

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12. Comments from the Commissioners

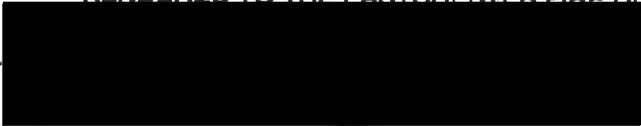
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13. Adjournment

**NOT TO BE USED BY CLAIMANT**

I HEREBY CERTIFY THAT THE ABOVE SPECIFIED ARTICLES AND/OR SERVICES WERE DELIVERED AND/OR RENDERED TO THE EASTCHESTER FIRE DISTRICT

with (✓) mark

12/4/25



SIGNATURE

**Summary**

Warrant 1 Total	12/11/2025	64,850.01
Medi B Warrant	12/11/2025	161,762.80
Chase Ink	12/18/2025	5,945.26
<b>Total</b>		<b>232,558.07</b>

**Warrant 1**

Date	Type	No.	Payee	Category	Due date	Total
11/25/2025	Bill	0071739-IN	AAA EMERGENCY SUPPLY CO, INC.	Tank Refills, Testing & Rep	12/25/2025	\$1,081.60
11/13/2025	Bill	0071530-IN	AAA EMERGENCY SUPPLY CO, INC.	Tank Refills, Testing & Rep	12/13/2025	\$776.61
11/11/2025	Bill	0071485-IN	AAA EMERGENCY SUPPLY CO, INC.	Tank Refills, Testing & Rep	12/11/2025	\$289.91
11/11/2025	Bill	0071484-IN	AAA EMERGENCY SUPPLY CO, INC.	Tank Refills, Testing & Rep	12/11/2025	\$672.00
11/25/2025	Bill	11983	AFDSNY	Association Dues	12/25/2025	\$750.00
11/11/2025	Bill	26327	AIR PURIFIERS, INC.	Bldg/Prop Repairs & Maintenance	12/11/2025	\$770.00
9/12/2025	Bill	9122025	ALLEN PATRICK	Bldg/Prop Repairs & Maintenance	10/12/2025	\$250.00
11/20/2025	Bill	1-2025	Bill Wiegelman	EMT Training	12/20/2025	\$4,810.00
11/03/2025	Bill	20107917	BOND, SCHOENECK & KING, PLLC	Professional Consultants fees	12/03/2025	\$1,417.50
12/4/2025	Bill	357529	CivicPlus, LLC	Outside Services	1/4/2026	\$9,536.80
11/25/2025	Bill	ACH 12.10.25-3	CON EDISON-MAIN ST	Fuel & Electric	12/10/2025	\$573.40
11/25/2025	Bill	ACH 12.10.25-2	CON EDISON-OREGON AVE	Fuel & Electric	12/10/2025	\$1,080.15
11/25/2025	Bill	ACH 12.10.25	CON EDISON-UNDERHILL	Fuel & Electric	12/10/2025	\$92.41
11/25/2025	Bill	1666698425	CORNELLS - Capital One Trade Credit	Bldg/Prop Repairs & Maintenance	12/25/2025	\$610.99
11/26/2025	Bill	134580	ESS ELECTRONIC SERVICE SOLUTIONS, INC.	Radio Equipment & Maintenance	12/26/2025	\$1,701.10
11/24/2025	Bill	INTSCT11724	FIREMATIC SUPPLY CO., INC.	Vehicle Maintenance	12/24/2025	\$336.59
11/17/2025	Bill	INTSCT11691	FIREMATIC SUPPLY CO., INC.	Vehicle Maintenance	12/17/2025	\$394.70
11/17/2025	Bill	INTSCT11685	FIREMATIC SUPPLY CO., INC.	Vehicle Maintenance	12/17/2025	\$813.35
11/04/2025	Bill	2025	FirstNet	Telephone	12/04/2025	\$969.18
11/10/2025	Bill	34340011	FORT ORANGE PRESS, INC.	Elections & Referendums	12/10/2025	\$235.50
10/31/2025	Bill	7380412	Gannett Media Corp	Other Miscellaneous Expense	11/30/2025	\$222.40
11/13/2025	Bill	9709914262	GRAINGER	Emergency Equipment	12/13/2025	\$2,875.94
11/13/2025	Bill	11132025a	Jason Wasserman	Outside Services	12/13/2025	\$200.00
11/17/2025	Bill	144245	JB Simons/ Simons Uniform	Uniforms	12/17/2025	\$11,790.08
11/01/2025	Bill	100378-251101	LIGHTPATH BUSINESS	Computers, Software & Internet	11/30/2025	\$3,423.13
11/12/2025	Bill	241682	MEDICAL WAREHOUSE	EMS Supplies and Services	12/12/2025	\$843.48
12/03/2025	Bill	02-233720	Midland Truck and Auto Parts	Vehicle Maintenance	01/02/2026	\$215.88
11/12/2025	Bill	02-231185	Midland Truck and Auto Parts	Vehicle Maintenance	12/12/2025	\$397.95
11/19/2025	Bill	S129255876.001	MONARCH ELECTRIC CO.	Bldg/Prop Repairs & Maintenance	12/19/2025	\$475.67
11/12/2025	Bill	8282235919	Motorola Solutions	Radio Equipment & Maintenance	12/12/2025	\$1,471.56
11/12/2025	Bill	IN2378510	MUNICIPAL EMERGENCY SERVICES	Uniforms	12/12/2025	\$2,125.00
11/14/2025	Bill	6100140124	NEW YORK POWER AUTHORITY	Fuel & Electric	12/14/2025	\$3,881.83
11/13/2025	Bill	940072	PELHAM LUMBER & MASON SUPPLY	Bldg/Prop Repairs & Maintenance	12/13/2025	\$241.44
11/04/2025	Bill	697297	Schultz Ford Lincoln	Vehicle Maintenance	12/04/2025	\$187.76
11/14/2025	Bill	8012578418	STERICYCLE, INC.	EMS Supplies and Services	12/14/2025	\$151.06
12/04/2025	Bill	51436341	SUNOCO- BRONXVILLE	Fuel & Electric	01/03/2026	\$626.91
12/04/2025	Bill	51436443	SUNOCO- MAIN	Fuel & Electric	01/03/2026	\$686.62
12/04/2025	Bill	51436413	SUNOCO- UNDERHILL	Fuel & Electric	01/03/2026	\$741.02
11/18/2025	Bill	Sept 2025	TOWN OF EASTCHESTER HIGHWAY DEPT.	Gasoline, Oil, Grease, Etc.	12/18/2025	\$3,472.80
11/07/2025	Bill	200288063	Uline	Bldg/Prop Repairs & Maintenance	12/07/2025	\$75.67
11/13/2025	Bill	11-460851	United Auto Supply of Syracuse	Vehicle Maintenance	12/13/2025	\$208.74
11/26/2025	Bill	ACH 12.15.25	VEOLIA - Main St	Fuel & Electric	12/15/2025	\$174.46
12/01/2025	Bill	ACH 12.19.25	VEOLIA - oregon	Fuel & Electric	12/31/2025	\$85.71



11/26/2025	Bill	ACH 12.15.25	VEOLIA - POPLAR ST ( BRONXVILLE)	Fuel & Electric	12/15/2025	\$134.74	✓
11/26/2025	Bill	ACH 12.15.25-1	VEOLIA - underhill	Fuel & Electric	12/15/2025	\$115.48	✓
11/26/2025	Bill	ACH 12.15.25-3	VEOLIA - Wilmot	Fuel & Electric	12/15/2025	\$291.60	✓
11/14/2025	Bill	ACH 12.5.25	Verizon (Internet - 357)	Computers, Software & Internet	12/14/2025	\$203.69	✓
11/17/2025	Bill	ACH 12.6.25	Verizon (Internet - 457)	Telephone	12/06/2025	\$220.62	✓
11/23/2025	Bill	ACH 12.14.25	Verizon (Internet -157)	Computers, Software & Internet	12/14/2025	\$229.71	✓
11/21/2025	Bill	ACH 12.10.25	Verizon (Internet- 957)	Computers, Software & Internet	12/10/2025	\$220.32	✓
11/18/2025	Bill	2025	WESTCHESTER COUNTY BOARD OF ELECTIONS	Elections & Referendums	12/18/2025	\$596.95	✓
11/04/2025	Bill	NY0002786	WESTCHESTER NYSBOC	Fire Prevention	12/04/2025	\$550.00	✓
11/04/2025	Bill	NY0010625	WESTCHESTER NYSBOC	Fire Prevention	12/04/2025	\$550.00	✓

64,850.01

\* Starred invoices reviewed by Treasurer

Chase Ink

Adobe	155.88	Subscription ✓
Apple	2.99	Storage ✓
Adobe	239.88	Subscription ✓
Amazon	180.24	Textbook ✓
App	2.99	Storage ✓
In Coil Spring	529.28	Vehicle maintenance ✓
De Dona	509.85	Vehicle maintenance ✓
On the Job Embroidery	315.18	Uniforms ✓
Intl Code Council	1,842.03	Fire Prev codes ✓
QuickBooks	115.00	QuickBooks ✓
Avtech Software	379.26	Water sensor ✓ sales tax
USPS	468.00	Postage ✓ refund requested
USPS	29.82	Postage ✓
USPS	9.70	Postage ✓
Amazon	65.61	Office supplies ✓
Amazon	43.98	Batteries ✓
Amazon	42.72	Office supplies ✓
Amazon	31.00	Office supplies ✓
Amazon	59.94	Office supplies ✓
Amazon	69.31	Smoke detector ✓
Amazon	70.18	Ink ✓
Amazon	255.99	Folding bed ✓
Amazon	34.38	Office supplies ✓
Amazon	81.21	Office supplies ✓
Amazon	80.89	Office supplies ✓
Amazon	329.95	Vacuum ✓

5,945.26



**Eastchester Community Action Partnership  
(ECAP) Advisory Board  
38th Annual**

**Martin Luther King, Jr. Breakfast**

**Theme 'The Power of Firsts'**

**Monday January 19, 2026**

**8:30 - 11:00 a.m.**

Doors open at 8:15 a.m.

**The Reformed Church of Bronxville  
180 Pondfield Road, Bronxville, NY**

**Keynote Speaker:**

**Yadira Ramos-Herbert**  
Mayor, City of New Rochelle

**Honoring:**

**The Reformed Church of Bronxville  
Community Service Award**

**Omayra Andino (former mayor of Tuckahoe)  
Community Leadership Award**

**INDIVIDUAL TICKETS: \$45.00**

For more information, please  
call ECAP (914) 337-7768



December 9, 2025

Chief Brian Tween  
Eastchester Fire District  
255 Main Street  
Eastchester, NY 10709

**RE: Station 3 – Bronxville Firehouse  
20 Midland Avenue Bronxville, NY 10708  
Building Conditions Report (BCS) Proposal**

Dear Chief Tween,

On behalf of Highland Associates, thank you for the opportunity to submit this proposal for Professional A/E Services on the above-mentioned project. This proposal outlines the scope of work for completing a comprehensive Building Conditions Survey (BCS) of the existing Bronxville firehouse.

**SCOPE OF WORK:**

This building condition survey is intended to be an assessment completed by our Architecture and Engineering team of the facility's physical state. It shall include a visual evaluation of site conditions, structural elements, interiors, building envelope components, mechanical, plumbing, and electrical systems, as well as ADA accessibility encompassing the building's three levels totaling approximately 10,350 square feet to establish an objective baseline of existing conditions to inform future decisions. Therefore, the scope of work as understood by Highland Associates shall be:

1. Perform a visual survey of the following conditions:
  - a. Site
    - i. Condition of paved areas
    - ii. Condition of sidewalks
    - iii. Stormwater (observable erosion and ponding)
  - b. Building Structures
    - i. Foundation walls
    - ii. Columns
    - iii. Floors
    - iv. Roof structure
  - c. Building Envelope
    - i. Exterior walls
    - ii. Exterior Doors
    - iii. Exterior Steps, Stairs, Ramps
    - iv. Windows
    - v. Roof

- d. Building Interior
    - i. Interior walls
    - ii. Interior finishes (floors, walls, ceilings)
    - iii. Interior doors
    - iv. Interior stairs
    - v. Toilet rooms
  - e. HVAC Systems
    - i. Heat and air conditioning systems (piping and ductwork)
    - ii. Ventilation System (exhaust fans, etc)
    - iii. Dampers, Fire/Smoke Dampers, VAVs, Insulation, etc.
    - iv. HVAC Control Systems
  - f. Plumbing Systems
    - i. Domestic water supply system
    - ii. Sanitary system
    - iii. Hot water heaters
    - iv. Plumbing fixtures
  - g. Fire Suppression Systems
  - h. Electrical Systems
    - i. Electrical power distribution system
    - ii. Lighting fixtures (interior/exterior)
    - iii. Light systems
    - iv. Emergency/ exit lighting systems
    - v. Emergency or standby power system
    - vi. Fire alarm
    - vii. Carbon monoxide alarm system
    - viii. Communication / data systems (excluding radio/emergency communications)
    - ix. Security systems
  - i. Accessibility
    - i. Interior and exterior accessibility (routes, doors, plumbing elements etc.)
  - j. Environmental (visual only)
    - i. Mold
    - ii. Lead
    - iii. Asbestos
2. Update existing floor plans for Basement, First, Second and Roof to accompany identified comments.
  3. Provide a report of the building condition survey.

4. Present report to the Fire Department during a virtual meeting.

**FEE FOR SERVICE:**

Highland Associates' proposed Lump Sum Fee to complete the above Scope of Work will be \$19,850 (Nineteen Thousand Eight Hundred and Fifty Dollars). This includes reimbursables for trips and all incidental printing

Services shall be invoiced monthly in accordance with the progress of Highland's work. Invoices are due and payable 30 days from the date of invoice.

**QUALIFICATIONS:**

1. Energy audits are not included
2. No asbestos or lead testing or removal is included. For the purpose of the building condition survey, we will advise the fire department of suspected hazardous materials or environmental concerns based upon visual inspection. Should confirmation be required, the Fire Department may hire a qualified testing agency or Highland Associates could provide a separate proposal to hire an Environmental Consultant to perform the above-mentioned scope of work as an additional service if directed by the Fire Department.
3. Our scope of work is limited to reviewing existing conditions only. Should spatial, programmatic, and firematic deficiencies be identified by the fire department, the fire department's assessment of these issues may be provided for inclusion as information. The building condition report is not intended to address these items. Should the Fire Department wish to proceed with a programmatic / conceptual spatial exercise, Highland Associates will provide a separate proposal to perform the above-mentioned scope of work as an additional service if directed by the Fire Department.
4. Cost estimating of reviewed conditions whether to remove, repair, or replace is not included. The Fire Department can select a qualified estimating consultant or request Highland Associates provide a separate proposal to hire a Cost Estimating Consultant to perform the above-mentioned scope of work as an additional service.
5. We intend the process to include one site survey, and remaining meetings shall be virtual.
6. If the fire department utilizes any system vendors or service technicians, their contact may be provided to Highland Associates at the department's discretion for consultation of existing systems.
7. The services provided by Highland Associates, under this Agreement, will be performed in manner consistent with that degree of care and skill ordinarily

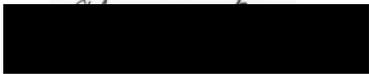
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Chief Brian Tween  
Station 3 – Bronxville Firehouse - BCS Proposal  
Page 4

exercised by members of the same profession, currently practicing under similar circumstances

8. The Architect is not able to determine concealed conditions, as-built conditions or other unforeseen problems not readily identified through visual observation. The Fire Department shall provide destructive testing if confirmation of existing concealed conditions is required.
9. Additional services, if required and authorized by the Fire Department, shall be negotiated at such a time as negotiated fixed fee or hourly rate

Again, on behalf of Highland Associates, thank you for the opportunity to submit our proposal for A/E services. If you have any questions or comments, please feel free to call me.

Sincerely,



Christopher Police, RA, NCARB  
*Associate Principal*

*CP/CP*

*Copies: Distribution; Marketing;*

*File: J:\Proposals\2025\Christopher Police\Eastchester Fire District\Eastchester Fire District - Bronxville Firehouse BCS - Proposal.docx*

12-9-25  
Chief Brian Tween  
Station 3 – Bronxville Firehouse - BCS Proposal  
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*"If you are in agreement with the aforementioned scope and fee, please sign this proposal and return one copy to our office as your authorization to Highland to proceed with this project scope at the stated fee. All terms and conditions of this proposal and **AIA Documents F301-2024, Standard Form of Agreement between Client and Consultant with accompanying exhibit AIA F311-2024, Standard Form of Consultant's Services: Facility Condition Assessment** shall be in effect until superseded by a later signed agreement."*

ACCEPTED AND AUTHORIZED BY:

DATE:

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

**A Proposal for Employee Benefits from**



**Eastchester Fire District**

**WEB0004406**

**Presented By  
GIS Benefits, Inc.**

**Case Effective Date: 1/1/2026**

**Proposal valid until case effective date.  
WEBSURANCE Open Enrollment is  
January 1 and ends January 31 of each calendar year.**

**Coverage underwritten by:**





Contact a  
 Websurance Customer  
 Service Representative  
**877-733-8224**  
[info@websurance.io](mailto:info@websurance.io)

**Dental Rate proposal for  
 Eastchester Fire District**

<b>Monthly MAC Rates for 10709</b>	
<b>Enrollment must be received on or before the 30th of the month prior to the Effective Date</b>	
	<b>MetLife Premium Dental Plan            100/80/50/50/2500 MAC with            1000 Child Ortho</b>
<b>Employee</b>	<b>\$57.56</b>
<b>Employee + 1 Adult</b>	<b>\$111.64</b>
<b>Employee + Child(ren)</b>	<b>\$117.22</b>
<b>Family</b>	<b>\$167.46</b>
<b>Group Sub Numbers</b>	<b>225</b>
<b>Rates listed in this proposal will remain in force until December 31, 2027</b>	

# **A Proposal for Employee Benefits from**



**Eastchester Fire District**

**WEB0004406**

**Presented By  
GIS Benefits, Inc.**

**Case Effective Date: 1/1/2026**

**Proposal valid until case effective date.  
WEBSURANCE Open Enrollment is  
January 1 and ends January 31 of each calendar year.**

**Coverage underwritten by:**



## Composite Rates for the Products Selected

### Dental Rates

	<b>MetLife Premium Dental Plan 100/80/50/50 1500 MAC with 1000 Child Ortho</b>
<b>Employee</b>	<b>\$41.15</b>
<b>Employee + 1 Adult</b>	<b>\$81.85</b>
<b>Employee + Child(ren)</b>	<b>\$93.40</b>
<b>Family</b>	<b>\$143.93</b>
<b>Group Sub Numbers</b>	<b>225</b>
<b>Rates listed in this proposal will remain in force until December 31, 2027</b>	