

EASTCHESTER FIRE DISTRICT
MINUTES OF THE EASTCHESTER BOARD OF FIRE COMMISSIONERS
MARCH 13, 2025

Minutes of a Regular Meeting of the Eastchester Board of Fire Commissioners held on Thursday, March 13, 2025 at 7:00 p.m., at Eastchester Town Hall (40 Mill Road) Eastchester, NY 10709.

Board Members Present:

Chairman Paul M. Ranellone
Commissioner Paul J. Carlo
Commissioner Anthony J. Lore, Sr.
Commissioner Luke Yankowski

Board Members Absent:

Commissioner Tony Cerasi

In Attendance:

Chief Brian Tween
Treasurer Jamie Hedstrom
Secretary Marissa “Isang” Smith

● **CALL TO ORDER**

Action: 1.1 - Meeting called to order

The meeting was called to order at 7:00 PM by Chairman Ranellone

● **SALUTE TO THE FLAG**

Adoption of Minutes

Recommended
Action

BE IT RESOLVED: That the Board of Fire Commissioners approves to adopt the following meeting minutes:

- February 10, 2025 - Special Meeting
- February 13, 2025 - Regular Meeting

Motion by Commr. Lore, seconded by Chairman Ranellone

Aye: Commr. Yankowski, Commr. Lore, Commr. Carlo, Commr. Ranellone

Final: Motion Carried

Notes: Commr. Carlo ABSTAINED from February 10, 2025 - Special Meeting

● **Treasurer Report**

Treasurer Jamie Hedstrom presented the following report to the Board:

March 13, 2025

To: Board of Fire Commissioners, Eastchester Fire District
From: Jamie Hedstrom, Treasurer
Subject: Actual vs. Budget Comparison, February 2025

The financials as of February 28, 2025 currently present a net budget surplus of approximately \$420K.

Year- End Budget Transfers

The budget transfers and modifications approved at the February meeting have been made.

In light of two additional 2024 transactions that have been recorded since the February 2025 meeting, the below two transfers are now recommended:

From	To	Amount
3020.2 Tank Refills, Testing & Rep	3240.3 Bldg/Prop Repairs & Maintenance	9,199.00
9050.8 Physician/Med Costs	9060.81 Hospital	2,906.24

Funds allocated to 2025

Below is the current list of budget encumbrances for 2025.

Budget Encumbrances- Purchases initiated that won't be complete until 2025

Emergency Equipment	\$26,204.90
Coats, Boots, Helmets	\$22,836.00
Total	\$49,040.90

Budget Encumbrances- Engine to be delivered in Q3 2026

Ladder Truck Commitment	\$1,064,000.00
2024 Encumbrance- Fire Equip and Cap Outlay	(\$500,000.00)
2025 Encumbrance- Fire Equip and Cap Outlay	(\$500,000.00)
Additional Funding Required	\$64,000.00

Other:

Treasury Direct Investments

At this time, we have ceased our investments in Treasury Direct. We will begin these investments again in May once we receive our tax collection from the Town.

Year-End Audit

Fieldwork for our 2024 audit has begun this week. We have requested and been granted an extension of time to file our Annual Update Document, which will be prepared by our auditors, BST & Company.

Property & Casualty Insurance – Renewal Date 4/1/25

The Board has received one quote from Arthur J. Gallagher for the upcoming property & casualty insurance renewal, from our current carrier McNeil & Company. The proposal also includes a renewal quote for cyber liability insurance through Coalition Insurance Solutions, Inc, who we began using for cyber insurance last year. This proposal includes the same coverage levels, deductibles, etc. as the expiring policy, and represents an approximate 15% overall increase in the premium rate. This premium increase was anticipated and budgeted for in the 2025 budget.

Premium Summary

The estimated program cost for the options are outlined in the following table:

Line of Coverage		Expiring		Proposed	
		Arch Insurance Company		Arch Insurance Company	
Package	Premium		\$120,639.00		\$139,327.00
	Estimated Cost*		\$120,720.09		\$139,433.85
	Change (\$)		-		\$18,713.76
	Change (%)		-		14.4%
		Arch Insurance Company		Arch Insurance Company	
Inland Marine	Premium		\$31,659.00		\$34,281.00
	Estimated Cost*		\$31,659.00		\$34,290.00
	Change (\$)		-		\$2,631.00
	Change (%)		-		8%
		Arch Insurance Company		Arch Insurance Company	
Umbrella	Premium		\$14,326.00		\$19,979.00
	Estimated Cost*		\$14,326.00		\$19,988.00
	Change (\$)		-		\$5,662.00
	Change (%)		-		33%
		Coalition Insurance Solutions, Inc.		Coalition Insurance Solutions, Inc.	
Cyber Liability	Premium		\$4,040.95		\$4,349.00
	Estimated Cost*		\$4,594.48		\$4,921.46
	Change (\$)		-		\$326.97
	Change (%)		-		6.8%
Total Program Cost			\$171,299.57		\$198,633.31
Change (%)					14.7%

The above premium summary includes a de minimis fee (\$54 total) for paying our premiums in quarterly installments. We have historically paid these premiums in installments, and the budget anticipated that we would continue to pay on this basis.

Tax Collection

We anticipate that we will receive our full tax levy from the Town, in the amount of \$23,872,423, in early May.

Eastchester, NY Fire District
Budget vs. Actuals: FY2025 - FY25 P&L
January - February 2025

	Actual	Total Budget	over Budget	% of Budget
Income				
Use of Capital Reserve				
Appropriated Fund Balance				
Budget Encumbrances	26,204.90	26,204.90	0.00	100.00%
1001 Real Property Taxes			0.00	
2401 Interest Earnings	17,899.15		17,899.15	
2680 Insurance Recoveries	23,731.11		23,731.11	
2705 Miscellaneous Income	250.00		250.00	
2770 Workers Comp - Reimbursement	7,885.84		7,885.84	
Total Income	\$ 75,971.00	\$ 26,204.90	\$ 49,766.10	289.91%
Gross Profit	\$ 75,971.00	\$ 26,204.90	\$ 49,766.10	289.91%
Expenses				
1110.5 Outside Services	800.00	2,000.00	(1,200.00)	40.00%
1120.5 Fire Prevention	1,000.00	0.00	1,000.00	
1140.5 Payroll Processing Expense	1,788.28	1,833.34	(45.06)	97.54%
1150.5 Insurance	41,143.00	56,250.00	(15,107.00)	73.14%
1170.5 Other Miscellaneous Expenses	328.95	2,000.00	(1,671.05)	16.45%
1180.5 Education & Travel	791.46	833.34	(41.88)	94.97%
1200.5 Recruitment		833.34	(833.34)	0.00%
3010.2 Coats, Boots, Helmets	4,389.16	12,500.00	(8,110.84)	35.11% BE
3020.2 Tank Refills, Testing & Rep	112.11	3,333.34	(3,221.23)	3.36%
3030.2 Hoses & Nozzles	15,211.00	3,333.34	11,877.66	456.33%
3040.2 Tires	1,038.92	2,666.66	(1,627.74)	38.96%
3050.2 Gasoline, Oil, Grease, Etc.		8,333.34	(8,333.34)	0.00%
3060.2 Fuel & Electric	25,368.38	16,666.66	8,701.72	152.21%
3070.2 Telephone	1,455.58	9,166.66	(7,711.08)	15.88%
3090.2 Certiorari	7,714.11	33,333.34	(25,619.23)	23.14%
3105.4 Uniforms	23,643.35	29,800.00	(6,156.65)	79.34%
3110.4 Shop Equipment & Tools	907.64	833.34	74.30	108.92%
3115.4 Emergency Equipment	78,477.82	51,204.90	27,272.92	153.26% BE
3120.4 EMS Supplies and Services	3,347.20	3,333.34	13.86	100.42%
3125.4 Computers, Software & Internet	14,051.06	11,033.34	3,017.72	127.35%
3130.4 Office Supplies	1,470.35	1,333.34	137.01	110.28%
3135.4 Postage	125.04	250.00	(124.96)	50.02%
3140.4 Subscriptions	140.00	200.00	(60.00)	70.00%
3145.4 Association Dues	1,381.25	250.00	1,131.25	552.50%
3150.4 Elections & Referendums	335.00	0.00	335.00	
3155.4 Sewer Tax		0.00	0.00	
3160.4 Fire Training	27,279.20	18,000.00	9,279.20	151.55%
3210.3 Vehicle Maintenance	13,551.49	16,666.66	(3,115.17)	81.31%
3220.3 Radio Equipment & Maintenance	310.57	10,000.00	(9,689.43)	3.11%
3230.3 Ladder & Pump Testing		666.66	(666.66)	0.00%
3240.3 Bldg/Prop Repairs & Maintenance	45,650.45	33,333.34	12,317.11	136.95%

3410.11 Fire Chief salary	40,368.00	38,333.34	2,034.66	105.31%
3410.12 Assistant Fire Chief salary	36,280.00	32,833.34	3,446.66	110.50%
3410.13 Fire Captains salary	133,088.00	150,000.00	(16,912.00)	88.73%
3410.14 Fire Lieutenants salary	197,884.80	221,666.66	(23,781.86)	89.27%
3410.15 Uniformed Firefighters salary	893,061.14	1,100,000.00	(206,938.86)	81.19%
3410.16 Maintenance Workers salary	11,801.20	12,833.34	(1,032.14)	91.96%
3410.17 Mechanics salary	6,450.00	8,333.34	(1,883.34)	77.40%
3410.18 Treasurer/Secy/PT Asst salary	27,081.90	29,366.66	(2,284.76)	92.22%
3410.2 Fire Equipment and Capital Outlay		0.00	0.00	
3410.42 Accountants / Auditors fees		0.00	0.00	
3410.44 Year-End fees		0.00	0.00	
Total 3410.42 Accountants / Auditors fees	\$ -	\$ -	\$ -	
3410.46 Consultants fees			0.00	
3410.465 Consultant Fees- Engineers		0.00	0.00	
3410.47 Professional Consultants fees	2,799.27	15,000.00	(12,200.73)	18.66%
Total 3410.46 Consultants fees	\$ 2,799.27	\$ 15,000.00	\$ (12,200.73)	18.66%
3410.49 Payroll Clearing account	23,268.60	0.00	23,268.60	
3410.81 Disabled Firemen salary -207A's	24,873.84	33,500.00	(8,626.16)	74.25%
3411.1 Holiday Pay		0.00	0.00	
3412.1 Retroactive Pay	69.44	0.00	69.44	
3413.1 Overtime - Firefighters	138,086.15	158,333.34	(20,247.19)	87.21%
3413.12 Overtime- Training	32,186.32	30,000.00	2,186.32	107.29%
3413.13 Overtime- Sick Incentive		16,666.66	(16,666.66)	0.00%
3413.14 Overtime- Chiefs	1,316.43	0.00	1,316.43	
3413.2 Overtime - Fire Prevention	4,504.26	6,666.66	(2,162.40)	67.56%
3414.1 EMT Training	6,400.00	5,000.00	1,400.00	128.00%
3416.1 Terminal Leave		0.00	0.00	
9010.8 NYS Retirement		0.00	0.00	
9020.8 Social Security	122,296.26	143,333.34	(21,037.08)	85.32%
9030.8 Payroll Tax - MTA	5,435.43	6,470.50	(1,035.07)	84.00%
9040.8 Workers Compensation		0.00	0.00	
9045.8 Life Insurance - Local 916	25,372.80	23,000.00	2,372.80	110.32%
9050.8 Physician / Medical costs		10,000.00	(10,000.00)	0.00%
9060.81 Hospital	827,788.87	911,666.67	(83,877.80)	90.80%
9060.82 Dental	140,000.00	140,000.00	0.00	100.00%
9060.83 Optical Plan - Local 916	45,600.00	53,000.00	(7,400.00)	86.04%
Total Expenses	\$ 3,057,824.08	\$ 3,475,992.13	\$ (418,168.05)	87.97%
Net Operating Income	\$ (2,981,853.08)	\$ (3,449,787.23)	\$ 467,934.15	86.44%
Net Income	\$ (2,981,853.08)	\$ (3,449,787.23)	\$ 467,934.15	86.44%

Eastchester, NY Fire District
Budget vs. Actuals: FY2025 Budget - FY25 P&L
 January - December 2025

	Actual	Appropriated for 2026	Actual + Appropriated	Budget-with Modifications	Total		over Budget	% of Budget
					Original Budget	Budget Encumbrances from 2025 & Mods		
Income								
Use of Capital Reserve	0.00		0.00	0.00	0.00	0.00	0.00	
Appropriated Fund Balance	0.00		0.00	0.00	0.00	0.00	0.00	
Budget Encumbrances	49,040.90		49,040.90	49,040.90	0.00	49,040.90	0.00	100.00%
1001 Real Property Taxes	0.00		0.00	0.00	23,872,423.00	23,872,423.00	0.00	
2401 Interest Earnings	18,700.58		18,700.58			0.00	18,700.58	
2680 Insurance Recoveries	23,731.11		23,731.11			0.00	23,731.11	
2701 Refund of PY Expenditure			0.00			0.00	0.00	
2705 Miscellaneous Income	250.00		250.00			0.00	250.00	
2770 Workers Comp - Reimb	7,885.84		7,885.84	21,000.00	21,000.00	21,000.00	(13,114.16)	37.55%
Total Income	\$ 99,608.43	\$ -	\$ 99,608.43	\$ 70,040.90	\$ 23,893,423.00	\$ 23,942,463.90	\$ 29,567.53	142.21%
Gross Profit	\$ 99,608.43	\$ -	\$ 99,608.43	\$ 70,040.90	\$ 23,893,423.00		\$ 29,567.53	142.21%
Expenses								
1110.4 Archiving Services & Exp	0.00		0.00	0.00	0.00	0.00	0.00	
1110.5 Outside Services	800.00		800.00	12,000.00	12,000.00	0.00	(11,200.00)	6.67%
1120.5 Fire Prevention	1,000.00		1,000.00	9,000.00	9,000.00	0.00	(8,000.00)	11.11%
1140.5 Payroll Processing Exp	3,730.98		3,730.98	11,000.00	11,000.00	0.00	(7,269.02)	33.92%
1150.5 Insurance	41,143.00		41,143.00	225,000.00	225,000.00	0.00	(183,857.00)	18.29%
1170.5 Other Miscellaneous Expenses	328.95		328.95	12,000.00	12,000.00	0.00	(11,671.05)	2.74%
1180.5 Education & Travel	791.46		791.46	5,000.00	5,000.00	0.00	(4,208.54)	15.83%
1200.5 Recruitment			0.00	5,000.00	5,000.00	0.00	(5,000.00)	0.00%
3010.2 Coats, Boots, Helmets	4,389.16		4,389.16	97,836.00	75,000.00	22,836.00	(93,446.84)	4.49%
3020.2 Tank Refills, Testing & Rep	112.11		112.11	20,000.00	20,000.00	0.00	(19,887.89)	0.56%
3030.2 Hoses & Nozzles	15,211.00		15,211.00	20,000.00	20,000.00	0.00	(4,789.00)	76.06%
3040.2 Tires	1,038.92		1,038.92	16,000.00	16,000.00	0.00	(14,961.08)	6.49%
3050.2 Gasoline, Oil, Grease, Etc.			0.00	50,000.00	50,000.00	0.00	(50,000.00)	0.00%
3060.2 Fuel & Electric	26,975.12		26,975.12	100,000.00	100,000.00	0.00	(73,024.88)	26.98%
3070.2 Telephone	2,430.31		2,430.31	55,000.00	55,000.00	0.00	(52,569.69)	4.42%
3090.2 Certiorari	7,714.11		7,714.11	200,000.00	200,000.00	0.00	(192,285.89)	3.86%
3105.4 Uniforms	23,643.35		23,643.35	76,000.00	76,000.00	0.00	(52,356.65)	31.11%

Eastchester, NY Fire District
Budget vs. Actuals: FY2025 Budget - FY25 P&L
 January - December 2025

	Actual	Appropriated for 2026	Actual + Appropriated	Budget- with Modifications	Total		Budget Encumbrances from 2025 & Mods	over Budget	% of Budget
					Original Budget				
3110.4 Shop Equipment & Tools	907.64		907.64	5,000.00	5,000.00		0.00	(4,092.36)	18.15%
3115.4 Emergency Equipment	78,896.73		78,896.73	176,204.90	150,000.00		26,204.90	(97,308.17)	44.78%
3120.4 EMS Supplies and Services	3,347.20		3,347.20	20,000.00	20,000.00		0.00	(16,652.80)	16.74%
3125.4 Computers, Software & Internet	17,650.75		17,650.75	66,200.00	66,200.00		0.00	(48,549.25)	26.66%
3130.4 Office Supplies	1,470.35		1,470.35	8,000.00	8,000.00		0.00	(6,529.65)	18.38%
3135.4 Postage	125.04		125.04	1,500.00	1,500.00		0.00	(1,374.96)	8.34%
3140.4 Subscriptions	140.00		140.00	1,200.00	1,200.00		0.00	(1,060.00)	11.67%
3145.4 Association Dues	1,381.25		1,381.25	1,500.00	1,500.00		0.00	(118.75)	92.08%
3150.4 Elections & Referendums	335.00		335.00	10,500.00	10,500.00		0.00	(10,165.00)	3.19%
3155.4 Sewer Tax			0.00	14,000.00	14,000.00		0.00	(14,000.00)	0.00%
3160.4 Fire Training	27,279.20		27,279.20	44,000.00	44,000.00		0.00	(16,720.80)	62.00%
3210.3 Vehicle Maintenance	14,331.09		14,331.09	100,000.00	100,000.00		0.00	(85,668.91)	14.33%
3220.3 Radio Equipment & Maintenance	310.57		310.57	60,000.00	60,000.00		0.00	(59,689.43)	0.52%
3230.3 Ladder & Pump Testing			0.00	4,000.00	4,000.00		0.00	(4,000.00)	0.00%
3240.3 Bldg/Prop Repairs & Maintenance	45,650.45		45,650.45	200,000.00	200,000.00		0.00	(154,349.55)	22.83%
3410.11 Fire Chief salary	48,441.60		48,441.60	230,000.00	230,000.00		0.00	(181,558.40)	21.06%
3410.12 Assistant Fire Chief Salary	43,536.00		43,536.00	197,000.00	197,000.00		0.00	(153,464.00)	22.10%
3410.13 Fire Captains salary	166,360.00		166,360.00	900,000.00	900,000.00		0.00	(733,640.00)	18.48%
3410.14 Fire Lieutenants salary	247,356.00		247,356.00	1,330,000.00	1,330,000.00		0.00	(1,082,644.00)	18.60%
3410.15 Uniformed Firefighters salary	1,130,769.94		1,130,769.94	6,600,000.00	6,600,000.00		0.00	(5,469,230.06)	17.13%
3410.16 Maintenance Workers salary	14,733.20		14,733.20	77,000.00	77,000.00		0.00	(62,266.80)	19.13%
3410.17 Mechanics salary	8,137.50		8,137.50	50,000.00	50,000.00		0.00	(41,862.50)	16.28%
3410.18 Treasurer/Secy/PT Asst salary	33,892.30		33,892.30	176,200.00	176,200.00		0.00	(142,307.70)	19.24%
3410.2 Fire Equipment and Capital Outlay		500,000.00	500,000.00	630,000.00	630,000.00		0.00	(130,000.00)	0.00%
3410.42 Accountants / Auditors fees			0.00	17,500.00	17,500.00		0.00	(17,500.00)	0.00%
3410.46 Consultants fees			0.00	0.00	0.00		0.00	0.00	

Eastchester, NY Fire District
Budget vs. Actuals: FY2025 Budget - FY25 P&L
 January - December 2025

	Actual	Appropriated for 2026	Actual + Appropriated	Budget- with Modifications	Total		Budget Encumbrances from 2025 & Mods	over Budget	% of Budget
					Original Budget				
3410.465 Consultant Fees- Engineers			0.00	100,000.00	100,000.00		0.00	(100,000.00)	0.00%
3410.47 Professional Consultants fees	2,799.27		2,799.27	90,000.00	90,000.00		0.00	(87,200.73)	3.11%
3410.48 Labor Consultants			0.00	0.00	0.00		0.00	0.00	
Total 3410.46 Consultants fees	\$ 2,799.27	\$ -	\$ 2,799.27	\$ 190,000.00	\$ 190,000.00		\$ -	(187,200.73)	1.47%
3410.49 Payroll Clearing account	13,407.41		13,407.41				0.00	13,407.41	
3410.81 Disabled Firemen salary -207A's	31,092.30		31,092.30	201,000.00	201,000.00		0.00	(169,907.70)	15.47%
3411.1 Holiday Pay			0.00	605,000.00	605,000.00		0.00	(605,000.00)	0.00%
3412.1 Retroactive Salary	69.44		69.44	0.00			0.00	69.44	
3413.1 Overtime - Firefighters	187,943.52		187,943.52	1,250,000.00	1,250,000.00		0.00	(1,062,056.48)	15.04%
3413.12 Overtime- Training	32,186.32		32,186.32	150,000.00	150,000.00		0.00	(117,813.68)	21.46%
3413.13 Overtime- Sick Incentive	1,504.08		1,504.08	100,000.00	100,000.00		0.00	(98,495.92)	1.50%
3413.14 Overtime- Chiefs	2,698.01		2,698.01	0.00	0.00		0.00	2,698.01	
3413.2 Overtime - Fire Prevention	5,803.28		5,803.28	40,000.00	40,000.00		0.00	(34,196.72)	14.51%
3414.1 EMT Training	6,400.00		6,400.00	20,000.00	20,000.00		0.00	(13,600.00)	32.00%
3416.1 Terminal Leave			0.00	400,000.00	400,000.00		0.00	(400,000.00)	0.00%
9010.8 NYS Retirement			0.00	3,600,000.00	3,600,000.00		0.00	(3,600,000.00)	0.00%
9020.8 Social Security	152,670.03		152,670.03	860,000.00	860,000.00		0.00	(707,329.97)	17.75%
9030.8 Payroll Tax - MTA	6,785.41		6,785.41	38,823.00	38,823.00		0.00	(32,037.59)	17.48%
9040.8 Workers Compensation			0.00	255,000.00	255,000.00		0.00	(255,000.00)	0.00%
9045.8 Life Insurance - Local 916	25,372.80		25,372.80	46,000.00	46,000.00		0.00	(20,627.20)	55.16%
9050.8 Physician / Medical costs			0.00	60,000.00	60,000.00		0.00	(60,000.00)	0.00%
9060.81 Hospital	805,149.59		805,149.59	4,100,000.00	4,100,000.00		0.00	(3,294,850.41)	19.64%
9060.82 Dental	140,000.00		140,000.00	140,000.00	140,000.00		0.00	0.00	100.00%
9060.83 Optical Plan - Local 916	45,600.00		45,600.00	53,000.00	53,000.00		0.00	(7,400.00)	86.04%
Total Expenses	\$ 3,473,841.74	\$ 500,000.00	\$ 3,971,143.73	\$ 23,942,463.90	\$ 23,893,423.00		\$ 49,040.90		14.51%
Net Operating Income	\$ (3,374,233.31)	\$ 500,000.00	\$ (3,871,535.30)	\$ (23,872,423.00)				\$ 20,000,887.70	14.13%
Net Income			\$ (3,871,535.30)	\$ (23,872,423.00)					0.00%

Subject

7.2 - Budget Transfers

Recommended Action

BE IT RESOLVED: That the Board of Fire Commissioners approves the budget transfers for those GL accounts where the 2024 expenditures exceeded the amount budgeted for the GL account, as follows:

- 3020.2 Tank Refills, Testing and Repair to 3240.3 Building Property Repairs and Maintenance in the amount of \$9,199.
- 9050.8 Physician Medical Costs to 9060.81 Hospital in the amount of \$2,906.24.

Treasurer Jamie Hedstrom shared the budget transfers with the Board.
 Motion by Commr.. Carlo, seconded by Commr. Lore
 Aye: Commr. Yankowski, Commr. Lore, Commr. Carlo, Commr. Ranellone
Final: Motion Carried

- **Chief Report**

Chief Tween submitted the following report:

Alarm Activity: 290

Fire: 3

EMS/Rescue: 168

Mutual Aid Given: 1 (Hartsdale FD)

Mutual Aid Received: 1 (NRFD)

- 1) On Sunday February 23rd, the members responded to a fully involved detached garage fire on Montgomery Avenue. The roof of the garage was covered in solar panels, and two cars parked in the driveway were also on fire. Due to the fire being reported at a time that was close to shift change, Captain Robert Pintavalle and some members from both Group 4 and Group 1 responded for a total of 21 members at the fire scene. A total of four handlines were stretched which prevented the fire from extending to house. Great work was done by all members in keeping the property losses to a minimum. Thank you also to NRFD for providing mutual aid standby coverage at Fire Headquarters.
- 2) Five probationary firefighters began the Westchester County Career Fire Academy on February 25th. They will train at the Academy for 20 weeks before graduating in July. Good luck to the five new members and Lieutenant Greenbaum as an academy staff member and Lieutenant DiRienzo as co-director of the Spring 2025 Career Fire Academy.
- 3) The Fire Prevention reports, Hank Henninger's mechanic report, and Tim Dalton's maintenance report for February were emailed to the Board on 3/5/2025.
- 4) Currently there are four members are out on long term absence, one member is on administrative leave, and one member is assigned to light duty and is working with Isang on digitizing the Fire Prevention records.
- 5) There are six local High School seniors signed up for the WISE and internship programs during May and June. Five seniors from Eastchester HS and one senior from Tuckahoe HS are participating.
- 6) Congratulations to Assistant Chief Bruce Yozzo on completing his Fire Officer IV National Certification with a final grade of 96.78%. This is a Fire Chief level course that meets the requirements of NFPA 1021, the Standard for Fire Officer Professional Qualifications Chapter 7. Since being promoted to Assistant Chief in January of 2023, he has completed Fire Officer II, Fire Officer III, and now Fire Officer IV national certifications. I want the Board to know how seriously he takes his position by improving his knowledge of Fire Officer responsibilities.
- 7) The PERMA Annual Conference is being held on May 15th and 16th at the Turning Stone Resort Casino in Verona NY. PERMA Covers the cost of one night stay for the conference, I am requesting the Board's authorization to put the second night stay on the EFD credit card at a cost of \$229. There are many topics regarding worker compensation issues on the agenda.
- 8) I request that the Board end tonight's meeting with a moment of silence for the passing of exempt volunteer firefighter Samuel J. Altamura. Samuel served as a member of the North End Hose Company from March 8, 1956 until May 11, 1961 when he was issued his exempt certificate. He served the residents of the Eastchester Fire District for over five years.

Respectfully submitted March 13, 2025 by Fire Chief Brian Tween

NOTES: Chairman Ranellone thanked Chief Tween and congratulated Assistant Chief Yozzo on completion Fire Officer 4.

- **Secretary Report**

Secretary Marissa “Isang” Smith submitted the following report:

MONTHLY DISTRICT SECRETARY REPORT - March 2025

COMMUNITY OUTREACH

Social Media

- February Activity: 2 posts
- Annual Report - The District 2024 Annual Report was distributed today on our website and social media platforms. It reviews the Fire District’s activities including training, incident reports and community events. We invite everyone to review it at www.EastchesterNYFD.gov under About Us > Organization and Reports.
- Community Forms: Planned work for After the Fire pamphlet project for website and for handouts. Spanish version for Resident Safety and Lithium Ion Battery Safety being prepared.

Website

- Ongoing updates to the website - updated organizational chart

FOIL OFFICER

- February Activity: 1 FOIL request

RECORDS MANAGEMENT OFFICER

- Records 2025: Shredding service scheduled for May 14, 2025 at 10AM at Station 3 - Bronxville for records that now qualify for destruction
- Ongoing Projects: Continued work on organizing loose records and scanning projects

OFFICE - GENERAL

- Prepared the OML document for the March meeting.
- Updated and posted minutes on the website.
- Updated the 2025 resolutions spreadsheet.
- Performed regular office tasks including scheduling, billing, customer service, and staff support.

Business Office Recommendations

Subject Payment of Bills

Recommended Action BE IT RESOLVED: That the Board of Fire Commissioners approves to pay the bills and vouchers as presented. The Board has been supplied with one set of bills and one credit card bill. Chief Tween has reviewed all prior to the meeting, except certiorari claims and those specifically marked as reviewed by the Treasurer. The Treasurer has requested the Board approve the following:
Warrant 1-3/13/25 - \$392,614.61
Credit Card – 3/18/25 - \$5,439.26
Total: \$398,053.87

Motion by Chairman. Ranellone, seconded by Commr. Lore
Aye: Commr. Yankowski, Commr. Lore, Commr. Carlo, Commr. Ranellone
Final: Motion Carried

Subject P&C Insurance Renewal

Recommended Action BE IT RESOLVED: That the Board of Fire Commissioners accepts the proposal offered by Arthur J. Gallagher Risk Management Services, LLC to renew the District's general liability insurance policy effective April 1, 2025, at the cost of \$198,633.31 for the year. Arch Insurance Group will be the carrier for all policies except cyber liability, which is offered by Coalition Insurance Solutions, Inc.. The Board further authorizes the Chief and the Treasurer to execute the paperwork necessary to facilitate the renewal.

Motion by Chairman. Ranellone, seconded by Commr. Lore
Aye: Commr. Yankowski, Commr. Lore, Commr. Carlo, Commr. Ranellone
Final: Motion Carried

Subject PERMA Annual Conference

Recommended Action BE IT RESOLVED: That the Eastchester Board of Fire Commissioners authorizes Chief Tween to put the second night stay on the EFD credit card at a cost of \$229.

Motion by Commr. Carlo, seconded by Commr. Yankowski
Aye: Commr. Yankowski, Commr. Lore, Commr. Carlo, Commr. Ranellone
Final: Motion Carried

OTHER BUSINESS

Subject**8.1 - Station 3 Construction Project**

Discussion

Chairman Ranellone reported that he along with Commissioner Lore and Chief Tween recently visited two new firehouses in Rockland County, located in Tappan and Stony Point. Both facilities were either newly built or rebuilt, with the Tappan station being constructed on a vacant lot and the Stony Point station replacing a firehouse built in the 1970s. He emphasized that Station 3 in Bronxville needs to be rebuilt due to the deteriorating condition of the apparatus floor, which has led to the insurance company refusing to insure the station due to its age and structural issues. However, Chief Tween clarified that it wasn't the insurance company, but the engineering company, who inspects the station every six months. They had advised that the floor must be replaced or the station will not be certified.

Chairman Ranellone noted that it is critical to address these issues and mentioned that, according to multiple sources, rebuilding the station may be more cost-effective than renovating it. He also stated that the work would likely need to be bonded and suggested obtaining estimates from a company to move forward.

Commissioner Carlo inquired about Chief Tween's questions at the previous meeting regarding Station 3. Chief Tween asked the Board if they were interested in hiring a project management company if the Board decided to proceed with constructing a new firehouse. He added that during the site visit, it was advised that a site survey be conducted to assist with cost estimates. Chief Tween asked the Board if they would like to commission the survey for Station 3. Chairman Ranellone confirmed that the project should move forward, and the survey should be completed.

Chief Tween mentioned Dack Consulting was a potential project management firm and that they had discussed their work with specialized contractors. He reminded the Board that Highland Associates had already designed the flooring, so the Board could continue working with their architects if they chose. He further outlined the process for starting a new project with a new company.

Commissioner Carlo clarified the next steps, asking whether Dack Consulting had conducted a site visit yet, to which Chief Tween responded that they had not. Chief Tween confirmed that he would contact the surveyor and share the results with the project manager. The Board unanimously approved that Chief Tween move forward with contacting the surveyor company.

Subject**8.2 - Chester Heights - Gong Repair**

Discussion

Commissioner Lore inquired with Commissioner Carlo about any updates regarding contact with another contractor to address the gong repair at Station 4 and suggested that the Board table the item until more information is received. Chief Tween clarified that the quote from the contractor who would assist with the repairs is still valid. However, he is awaiting confirmation from the contractor regarding the availability of workers. Chief Tween further explained that the two

quotes received were both under \$10,000, which means only two written quotes are required for the project to proceed.

Future Meeting Dates

April 10, 2025 - Promotional and Award Ceremony and Regular Meeting - Eastchester Town Hall - Court Room

Comments from Local 916

Union President Joseph Costanzo congratulated the five new probationary firefighters who recently started and wished them the best of luck at the Fire Academy. He also reminded the public that Local 916 would be participating in the upcoming St. Patrick's Day Parade.

Costanzo further addressed the fire incident on February 23rd mentioned by Chief Tween, emphasizing the importance of having more members available to respond. He thanked the Board for their support and expressed his eagerness to have the 16th member added to the team as soon as possible.

Comments from the Public

No Comments.

Comments from the Commissioners

Commissioner Lore shared that he was present at the fire on February 23rd and expressed his gratitude to the Union for their condolences following the passing of his nephew.

Commissioner Yankowski commended the Union for their efforts during the fire on February 23rd.

A moment of silence was then observed in honor of Exempt Volunteer Firefighter Samuel J. Altamura, who passed away. Samuel served as a member of the North End Hose Company from March 8, 1956, until May 11, 1961, when he was issued his exempt certificate.

Adjournment - The Board adjourned at 7:35 p.m.

**EASTCHESTER FIRE DISTRICT
MINUTES OF THE EASTCHESTER BOARD OF FIRE COMMISSIONERS
MARCH 13, 2025**

Minutes prepared by:
Marissa "Isang" Smith
Secretary to the Board of Fire Commissioners