

SECTION IV ABSENTEE BALLOTS

1) Resolution ➤ On September 11, 2018, the Eastchester Board of Fire Commissioners, by resolution, provided for absentee ballots for the Eastchester Fire District election. Such resolution took effect at the first such election held in December 2018 and shall continue in effect for all such Eastchester Fire District elections until the resolution might be rescinded.

2) Application ➤ The Fire District Secretary will be required to mail out absentee ballots to every person listed on the voter registration rolls for the District as permanently disabled by the County Board of Elections. These permanently disabled voters will automatically receive absentee ballots under this process. No application will be required for them. ➤ Voters that submit requests for absentee ballots by filing applications and are found to be qualified to vote by absentee ballot will need to be provided with their absentee ballot. The voter must allege a reason to be permitted to vote by absentee ballot under the statutory reasons provided on the application.

3) Absentee Ballot Timeline

➤ Up to Seven Days before Election: Voters who wish to be mailed a ballot must submit their absentee ballot applications to be received in the office of the Fire District Secretary no later than seven days before Election Day. The Fire District Secretary shall evaluate in a timeline manner each such application, and determine if the applicant is registered and entitled to vote by absentee ballot.

➤ Less than Seven Days before Election: Voters who wish to have absentee ballots picked up personally or by agent at Fire Headquarters during normal business hours must submit their absentee ballot application at least one day before Election Day. The Fire District Secretary must be available to provide a next-day response to evaluate these applications, to determine if the applicant is registered and entitled to vote by absentee ballot. The Fire District Secretary shall ensure that the office is staffed during regular office hours to receive absentee ballot applications, to give unsigned absentee ballot envelopes to the absentee voter or agent, and to receive signed and sealed absentee ballot envelopes. Signed and sealed absentee ballot envelopes must be received at Fire Headquarters no later than 5:00 PM on Election Day.

➤ Approved Applications: For each approved application, the Fire District Secretary shall place the voter's name on a list of voters to whom an absentee ballot has been issued, shall write the name and address of the voter and the date of the election on the absentee ballot envelope, shall insert a blank ballot in the absentee ballot envelope, insert the absentee ballot envelope in a mailing envelope, and then either mail it, or notify the absentee voter or the voter's agent that the application has been approved and that the absentee ballot is ready for pickup.

➤ Denied Application: The Fire District Secretary shall promptly notify the absentee voter or the voter's agent that the application has been denied, and the reason, so that the voter can correct and resubmit the application.