

**EASTCHESTER FIRE DISTRICT**  
**MINUTES OF THE EASTCHESTER BOARD OF FIRE COMMISSIONERS**  
**JUNE 13, 2024**

Minutes of a Regular Meeting of the Eastchester Board of Fire Commissioners held on Thursday, June 13, 2024 at 7:00 p.m., at Eastchester Town Hall, 40 Mill Road, Eastchester, New York.

**Board Members Present:**

Chairman Paul Carlo  
Commissioner Brian E. Keating  
Commissioner Paul M. Ranellone  
Commissioner Anthony J. Lore, Sr.  
Commissioner Tony Cerasi

**In Attendance:**

Chief Brian Tween  
Treasurer Jamie Hedstrom  
Secretary Marissa “Isang” Smith

**1. CALL TO ORDER**

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**Action: 1.1 - Meeting called to order**

The meeting was called to order at 7:00 PM by Chairman Carlo.

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**2. SALUTE TO THE FLAG**

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**3. ADOPTION OF MINUTES**

**BE IT RESOLVED:** That the Board of Fire Commissioners approves to adopt the following meeting minutes:

- May 9, 2024 - Regular Meeting

Motion by Chairman. Carlo, seconded by Commr. Lore  
Aye: Commr. Cerasi, Commr. Lore, Commr. Ranellone, Chairman. Carlo  
Abstain: Come. Keating  
**Final: Motion Carried**

**4. Treasurer Report**

Treasurer Jamie Hedstrom submitted the following report to the Board:

June 13, 2024

To: Board of Fire Commissioners, Eastchester Fire District  
From: Jamie Hedstrom, Treasurer  
Subject: Actual vs. Budget Comparison, May 2024

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The financials as of May 31, 2024 present a net budget surplus of approximately \$55K. This surplus is lower than normal due to May having three payrolls, and an adjustment that was made to the tracking of GL Account 3410.2, Fire Equipment and Capital Outlay, which is almost 100% encumbered by the Pierce Enforcer Pumper anticipated to be delivered in 2026.

The following accounts are anticipated to need a budget transfer based on YTD spending:

- 1150.5 Insurance
- 3030.2 Hoses & Nozzles
- 3210.3 Vehicle Maintenance
- 3240.3 Bldg/Prop Repairs & Maintenance
- 3416.1 Terminal Leave

**Funds allocated to 2024**

Below is the current list of budget encumbrances for 2024.

**Budget Encumbrances- Purchases initiated that won't be complete until 2024**

Coats, Boots, Helmets- partially expended Feb 2024	\$69,000.00
Radio Equipment- partially expended May 2024	\$75,294.65
Hoses and Nozzles – fully expended Feb 2024	\$22,210.00
Fire Equip and Capital Outlay- Cruisers Division – partially expended as of Feb 2024	\$120,000.00
Fire Equip and Capital Outlay- Ladder Truck- expended March 2024	\$400,000.00
<b>Total Budget Encumbrances</b>	<b>\$686,504.65</b>

The ladder truck has been delivered and paid for as of March 31<sup>st</sup>. The additional funding required of \$515,163.38 was appropriated from the unreserved surplus available.

**Construction Projects:**

Location	Vendor	Description	Cost	Remainder	Funding
Station 4	Vinco	Apparatus Floor	\$ 852,474.76	\$ 5,800.00	Split- remainder General Fund
Station 4	B&B	Heating & ADA Compliance- <b>final invoices presented tonight</b>	\$ 802,150.00	<b>\$ 91,978.00</b>	<b>Capital Reserve (\$49,828) and General Fund</b>

Station 3	Highland Associates	Apparatus Floor-Architectural Only	\$ 34,500.00	\$ 34,500.00	General Fund
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Current Balance in Capital Reserve: \$421,604.99

Remainder after Station 4 Permissive Referendum (\$760,000): \$371,776.99

**Other:**

**Treasury Direct Investments**

We have resumed our Treasury Direct Investments, in \$3M increments. Interest rates remain around 5.3%.

**Year-End Audit**

The fieldwork on our year-end audit with BST & Co. is complete, and we have just received drafts of our financial statements for review.

**Worker’s Compensation Renewal**

The Board has received two proposals for our upcoming worker’s compensation renewal for consideration; one from our current carrier, PERMA, and one from Comp Alliance. PERMA provided both a one-year and two-year renewal option. A summary of the options is below:

	Expiring Program	Renewal Option 1		Renewal Option 2	
	PERMA	PERMA		Comp Alliance	
	7/1/23-7/1/24	7/1/24-7/1/25	% Change	7/1/24-7/1/25	% Change
Payroll	\$9,723,633	\$10,135,000	4%	\$10,135,000	4%
Premium	\$215,580	\$214,780	0%	\$230,772	7%
Volunteer Firefighters Benefits Law	\$8,898	\$5,268	-41%	N/A	N/A
NY Assessment Charges	\$18,106	\$17,715	-2%	\$17,262	-5%
2% Credit for Paying by 7/1	(\$4,792)	(\$4,401)	-8%	N/A	N/A
Expected Dividend		(\$2,547)	N/A	N/A	N/A
Annual Net Cost	\$235,154	\$230,815	-2%	\$248,034	5%
Payment due 7/1		\$233,362			
<b>Second Year Rate Guarantee Option</b>		7/1/25-7/1/26		N/A	
If Loss Ratio Under 15%		\$201,675			
If Loss Ratio Between 15-30%		\$208,112			
If Loss Ratio Between 30-60%		\$214,548			
If Loss Ratio over 60%		\$220,985			
Estimated NYS Assessment Charges		\$18,070			

**Preliminary Budget Planning**

At this time feedback is requested from the Commissioners and the Chief on any major items anticipated or planning to be proposed for the 2025 budget.

As with 2024, no carryover will be available for purposes of the 2% tax cap. A 2% budget increase would be approximately \$400-450K depending on the tax base growth factor and allowable levy growth factors, which are not yet available.

GL accounts that will require increases in the 2025 budget based on 2024 spending and trends include:

- 3413.1 Overtime- Firefighters
- 9060.1 Hospital
- 1150.5 Insurance
- 3210.3 Vehicle Maintenance
- 3240.3 Bldg/Prop Repairs & Maintenance
- 3416.1 Terminal Leave

At this time, we also do not have a negotiated contract for 2025 and beyond. This will impact the budgeted amounts for various salary and benefit lines.

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**Eastchester, NY Fire District**  
**Budget vs. Actuals: FY2023 - FY23 P&L**  
**January- May 2024**

	Actual	Budget	Total over Budget	% of Budget
<b>Income</b>				
Use of Capital Reserve	139,019.00	139,019.00		
Appropriated Fund Balance	495,163.38	495,163.38		
Budget Encumbrances	1,546,849.08	1,546,849.08	0.00	100.00%
1001 Real Property Taxes	20,866,263.00	20,866,263.00	0.00	100.00%
2401 Interest Earnings	63,898.44		63,898.44	
2705 Miscellaneous Income	5,229.00		5,229.00	
2770 Workers Comp - Reimbursement	17,300.18	8,750.00	8,550.18	197.72%
<b>Total Income</b>	<b>\$ 23,133,722.08</b>	<b>\$ 23,056,044.46</b>	<b>\$ 77,677.62</b>	<b>100.34%</b>
<b>Gross Profit</b>	<b>\$ 23,133,722.08</b>	<b>\$ 23,056,044.46</b>	<b>\$ 77,677.62</b>	<b>100.34%</b>
<b>Expenses</b>				
1110.5 Outside Services	7,839.49	5,000.00	2,839.49	156.79%
1120.5 Fire Prevention	1,775.00	1,000.00	775.00	177.50%
1140.5 Payroll Processing Expense	5,680.86	4,583.35	1,097.51	123.95%
1150.5 Insurance	125,428.17	130,000.00	(4,571.83)	96.48%
1170.5 Other Miscellaneous Expenses	551.95	5,000.00	(4,448.05)	11.04%
1180.5 Education & Travel	1,597.45	2,083.35	(485.90)	76.68%
1200.5 Recruitment	0.00	2,083.35	(2,083.35)	0.00%
3010.2 Coats, Boots, Helmets	67,921.79	86,250.00	(18,328.21)	78.75% BE
3020.2 Tank Refills, Testing & Rep	2,545.74	8,333.35	(5,787.61)	30.55%
3030.2 Hoses & Nozzles	58,097.60	30,543.35	27,554.25	190.21% BE
3040.2 Tires	6,467.50	6,666.65	(199.15)	97.01%
3050.2 Gasoline, Oil, Grease, Etc.	10,564.02	20,833.35	(10,269.33)	50.71%
3060.2 Fuel & Electric	75,431.89	33,333.35	42,098.54	226.30%
3070.2 Telephone	4,831.38	22,916.65	(18,085.27)	21.08%
3090.2 Certiorari	8,752.60	83,333.35	(74,580.75)	10.50%
3105.4 Uniforms	30,555.53	40,000.00	(9,444.47)	76.39%
3110.4 Shop Equipment & Tools	1,612.97	2,083.35	(470.38)	77.42%
3115.4 Emergency Equipment	63,067.31	62,500.00	567.31	100.91%
3120.4 EMS Supplies and Services	6,022.25	8,333.35	(2,311.10)	72.27%
3125.4 Computers, Software & Internet	23,978.19	27,583.35	(3,605.16)	86.93%
3130.4 Office Supplies	2,990.83	3,333.35	(342.52)	89.72%
3135.4 Postage	304.96	625.00	(320.04)	48.79%
3140.4 Subscriptions	245.00	500.00	(255.00)	49.00%
3145.4 Association Dues	930.00	625.00	305.00	148.80%
3150.4 Elections & Referendums	350.00	0.00	350.00	
3155.4 Sewer Tax	12,994.04	14,000.00	(1,005.96)	92.81%
3160.4 Fire Training	18,000.00	13,000.00	5,000.00	138.46%
3210.3 Vehicle Maintenance	58,745.69	29,166.65	29,579.04	201.41%
3220.3 Radio Equipment & Maintenance	50,921.68	55,000.00	(4,078.32)	92.58% BE
3230.3 Ladder & Pump Testing		1,666.65	(1,666.65)	0.00%
3240.3 Bldg/Prop Repairs & Maintenance	91,687.99	54,166.65	37,521.34	169.27%
3410.11 Fire Chief salary	95,616.00	90,000.00	5,616.00	106.24%

3410.12 Assistant Fire Chief salary	84,585.60	72,916.65	11,668.95	116.00%
3410.13 Fire Captains salary	366,748.80	362,500.00	4,248.80	101.17%
3410.14 Fire Lieutenants salary	547,014.80	541,666.65	5,348.15	100.99%
3410.15 Uniformed Firefighters salary	2,513,064.92	2,416,666.65	96,398.27	103.99%
3410.16 Maintenance Workers salary	31,737.20	31,177.10	560.10	101.80%
3410.17 Mechanics salary	20,756.25	20,833.35	(77.10)	99.63%
3410.18 Treasurer/Secy/PT Asst salary	72,842.20	73,416.65	(574.45)	99.22%
3410.2 Fire Equipment and Capital Outlay	2,073,821.46	2,073,821.46	0.00	100.00% CAP/BE
3410.42 Accountants / Auditors fees	7,500.00	17,500.00	(10,000.00)	42.86%
3410.44 Year-End fees		0.00	0.00	
<b>Total 3410.42 Accountants / Auditors fees</b>	<b>\$ 7,500.00</b>	<b>\$ 17,500.00</b>	<b>\$ (10,000.00)</b>	<b>42.86%</b>
3410.46 Consultants fees	1,500.00		1,500.00	
3410.465 Consultant Fees- Engineers		27,083.35	(27,083.35)	0.00%
3410.47 Professional Consultants fees	4,191.00	37,500.00	(33,309.00)	11.18%
<b>Total 3410.46 Consultants fees</b>	<b>\$ 5,691.00</b>	<b>\$ 64,583.35</b>	<b>\$ (58,892.35)</b>	<b>8.81%</b>
3410.49 Payroll Clearing account	4,700.52		4,700.52	
3410.81 Disabled Firemen salary -207A's	68,677.68	83,750.00	(15,072.32)	82.00%
3411.1 Holiday Pay	9,043.20	0.00	9,043.20	
3413.1 Overtime - Firefighters	262,489.50	345,937.50	(83,448.00)	75.88%
3413.12 Overtime- Training	0.00	0.00	0.00	
3413.13 Overtime- Sick Incentive	10,094.26	41,666.65	(31,572.39)	24.23%
3413.2 Overtime - Fire Prevention	17,150.52	16,666.65	483.87	102.90%
3414.1 EMT Training	13,343.00	8,333.35	5,009.65	160.12%
3416.1 Terminal Leave	191,409.11	100,000.00	91,409.11	191.41%
9010.8 NYS Retirement		0.00	0.00	
9020.8 Social Security	324,980.60	324,583.35	397.25	100.12%
9030.8 Payroll Tax - MTA	14,443.89	16,176.25	(1,732.36)	89.29%
9040.8 Workers Compensation		0.00	0.00	
9045.8 Life Insurance - Local 916	21,970.13	23,000.00	(1,029.87)	95.52%
9050.8 Physician / Medical costs	15,295.00	25,000.00	(9,705.00)	61.18%
9060.81 Hospital	1,394,091.30	1,461,583.35	(67,492.05)	95.38%
9060.82 Dental	140,000.00	140,000.00	0.00	100.00%
9060.83 Optical Plan - Local 916	47,400.00	45,000.00	2,400.00	105.33%
<b>Total Expenses</b>	<b>\$ 9,094,358.82</b>	<b>\$ 9,151,322.41</b>	<b>\$ (56,963.59)</b>	<b>99.38%</b>
<b>Net Operating Income</b>	<b>\$ 14,039,363.26</b>	<b>\$ 13,904,722.05</b>	<b>\$ 134,641.21</b>	<b>100.97%</b>
<b>Net Income</b>	<b>\$ 14,039,363.26</b>	<b>\$ 13,904,722.05</b>	<b>\$ 134,641.21</b>	<b>100.97%</b>

**Eastchester, NY Fire District**  
**Budget vs. Actuals: FY2024 Budget - FY24 P&L**  
 January - December 2024

	Actual	Appropriated for 2025	Actual + Appropriated	Budget-with Modifications	Total		over Budget	% of Budget
					Original Budget	Budget Encumbrances from 2024 & Mods		
<b>Income</b>								
Use of Capital Reserve	139,019.00		139,019.00	139,019.00	0.00	139,019.00	0.00	100.00%
Appropriated Fund Balance	495,163.38		495,163.38	495,163.38	0.00	495,163.38	0.00	100.00%
Budget Encumbrances	1,546,849.08		1,546,849.08	1,623,341.27	0.00	1,623,341.27	(76,492.19)	95.29%
1001 Real Property Taxes	20,866,263.00		20,866,263.00	20,866,263.00	20,866,263.00	0.00	0.00	100.00%
2401 Interest Earnings	63,898.44		63,898.44			0.00	63,898.44	
2680 Insurance Recoveries			0.00			0.00	0.00	
2701 Refund of PY Expenditure			0.00			0.00	0.00	
2705 Miscellaneous Income	5,229.00		5,229.00			0.00	5,229.00	
2770 Workers Comp - Reimb	17,300.18		17,300.18	21,000.00	21,000.00	0.00	(3,699.82)	82.38%
<b>Total Income</b>	<b>\$ 23,133,722.08</b>	<b>\$ -</b>	<b>\$ 23,133,722.08</b>	<b>\$ 23,144,786.65</b>	<b>\$ 20,887,263.00</b>	<b>\$ 2,257,523.65</b>	<b>\$ (11,064.57)</b>	<b>99.95%</b>
<b>Gross Profit</b>	<b>\$ 23,133,722.08</b>	<b>\$ -</b>	<b>\$ 23,133,722.08</b>	<b>\$ 23,144,786.65</b>	<b>\$ 20,887,263.00</b>		<b>\$ (11,064.57)</b>	<b>99.95%</b>
<b>Expenses</b>								
1110.4 Archiving Services & Exp	0.00		0.00	0.00	0.00	0.00	0.00	
1110.5 Outside Services	7,839.49		7,839.49	12,000.00	12,000.00	0.00	(4,160.51)	65.33%
1120.5 Fire Prevention	1,775.00		1,775.00	9,000.00	9,000.00	0.00	(7,225.00)	19.72%
1140.5 Payroll Processing Exp	5,680.86		5,680.86	11,000.00	11,000.00	0.00	(5,319.14)	51.64%
1150.5 Insurance	125,428.17		125,428.17	145,000.00	145,000.00	0.00	(19,571.83)	86.50%
1170.5 Other Miscellaneous Expenses	551.95		551.95	12,000.00	12,000.00	0.00	(11,448.05)	4.60%
1180.5 Education & Travel	1,597.45		1,597.45	5,000.00	5,000.00	0.00	(3,402.55)	31.95%
1200.5 Recruitment	0.00		0.00	5,000.00	5,000.00	0.00	(5,000.00)	0.00%
3010.2 Coats, Boots, Helmets	67,921.79		67,921.79	144,000.00	75,000.00	69,000.00	(76,078.21)	47.17%
3020.2 Tank Refills, Testing & Rep	2,545.74		2,545.74	20,000.00	20,000.00	0.00	(17,454.26)	12.73%
3030.2 Hoses & Nozzles	58,097.60		58,097.60	42,210.00	20,000.00	22,210.00	15,887.60	137.64%
3040.2 Tires	6,467.50		6,467.50	16,000.00	16,000.00	0.00	(9,532.50)	40.42%
3050.2 Gasoline, Oil, Grease, Etc.	10,564.02		10,564.02	50,000.00	50,000.00	0.00	(39,435.98)	21.13%
3060.2 Fuel & Electric	75,431.89		75,431.89	80,000.00	80,000.00	0.00	(4,568.11)	94.29%
3070.2 Telephone	4,831.38		4,831.38	55,000.00	55,000.00	0.00	(50,168.62)	8.78%
3090.2 Certiorari	8,752.60		8,752.60	200,000.00	200,000.00	0.00	(191,247.40)	4.38%
3105.4 Uniforms	30,555.53		30,555.53	75,000.00	75,000.00	0.00	(44,444.47)	40.74%

**Eastchester, NY Fire District**  
**Budget vs. Actuals: FY2024 Budget - FY24 P&L**  
 January - December 2024

	Total							
	Actual	Appropriated for 2025	Actual + Appropriated	Budget- with Modifications	Original Budget	Budget Encumbrances from 2024 & Mods	over Budget	% of Budget
3110.4 Shop Equipment & Tools	1,612.97		1,612.97	5,000.00	5,000.00	0.00	(3,387.03)	32.26%
3115.4 Emergency Equipment	63,067.31		63,067.31	150,000.00	150,000.00	0.00	(86,932.69)	42.04%
3120.4 EMS Supplies and Services	6,022.25		6,022.25	20,000.00	20,000.00	0.00	(13,977.75)	30.11%
3125.4 Computers, Software & Internet	23,978.19		23,978.19	66,200.00	66,200.00	0.00	(42,221.81)	36.22%
3130.4 Office Supplies	2,990.83		2,990.83	8,000.00	8,000.00	0.00	(5,009.17)	37.39%
3135.4 Postage	304.96		304.96	1,500.00	1,500.00	0.00	(1,195.04)	20.33%
3140.4 Subscriptions	245.00		245.00	1,200.00	1,200.00	0.00	(955.00)	20.42%
3145.4 Association Dues	930.00		930.00	1,500.00	1,500.00	0.00	(570.00)	62.00%
3150.4 Elections & Referendums	350.00		350.00	10,500.00	10,500.00	0.00	(10,150.00)	3.33%
3155.4 Sewer Tax	12,994.04		12,994.04	14,000.00	14,000.00	0.00	(1,005.96)	92.81%
3160.4 Fire Training	18,000.00		18,000.00	26,000.00	26,000.00	0.00	(8,000.00)	69.23%
3210.3 Vehicle Maintenance	58,745.69		58,745.69	70,000.00	70,000.00	0.00	(11,254.31)	83.92%
3220.3 Radio Equipment & Maintenance	50,921.68		50,921.68	135,294.65	60,000.00	75,294.65	(84,372.97)	37.64%
3230.3 Ladder & Pump Testing	0.00		0.00	4,000.00	4,000.00	0.00	(4,000.00)	0.00%
3240.3 Bldg/Prop Repairs & Maintenance	91,687.99		91,687.99	130,000.00	130,000.00	0.00	(38,312.01)	70.53%
3410.11 Fire Chief salary	95,616.00		95,616.00	216,000.00	216,000.00	0.00	(120,384.00)	44.27%
3410.12 Assistant Fire Chief Salary	84,585.60		84,585.60	175,000.00	175,000.00	0.00	(90,414.40)	48.33%
3410.13 Fire Captains salary	366,748.80		366,748.80	870,000.00	870,000.00	0.00	(503,251.20)	42.16%
3410.14 Fire Lieutenants salary	547,014.80		547,014.80	1,300,000.00	1,300,000.00	0.00	(752,985.20)	42.08%
3410.15 Uniformed Firefighters salary	2,513,064.92		2,513,064.92	5,800,000.00	5,800,000.00	0.00	(3,286,935.08)	43.33%
3410.16 Maintenance Workers salary	31,737.20		31,737.20	74,825.00	74,825.00	0.00	(43,087.80)	42.42%
3410.17 Mechanics salary	20,756.25		20,756.25	50,000.00	50,000.00	0.00	(29,243.75)	41.51%
3410.18 Treasurer/Secy/PT Asst salary	72,842.20		72,842.20	176,200.00	176,200.00	0.00	(103,357.80)	41.34%
3410.2 Fire Equipment and Capital Outlay	2,073,821.46	500,000.00	2,573,821.46	2,611,019.00	520,000.00	2,091,019.00	(37,197.54)	79.43%
3410.42 Accountants / Auditors fees	7,500.00		7,500.00	17,500.00	17,500.00	0.00	(10,000.00)	42.86%
3410.46 Consultants fees	1,500.00		1,500.00	0.00	0.00	0.00	1,500.00	

**Eastchester, NY Fire District**  
**Budget vs. Actuals: FY2024 Budget - FY24 P&L**  
 January - December 2024

	Total							
	Actual	Appropriated for 2025	Actual + Appropriated	Budget- with Modifications	Original Budget	Budget Encumbrances from 2024 & Mods	over Budget	% of Budget
3410.465 Consultant Fees- Engineers	0.00		0.00	65,000.00	65,000.00	0.00	(65,000.00)	0.00%
3410.47 Professional Consultants fees	4,191.00		4,191.00	90,000.00	90,000.00	0.00	(85,809.00)	4.66%
3410.48 Labor Consultants	0.00		0.00		0.00	0.00	0.00	
<b>Total 3410.46 Consultants fees</b>	<b>\$ 5,691.00</b>	<b>\$ -</b>	<b>\$ 5,691.00</b>	<b>\$ 155,000.00</b>	<b>\$ 155,000.00</b>	<b>\$ -</b>	<b>(149,309.00)</b>	<b>3.67%</b>
3410.49 Payroll Clearing account	28,553.59		28,553.59			0.00	28,553.59	
3410.81 Disabled Firemen salary -207A's	68,677.68		68,677.68	201,000.00	201,000.00	0.00	(132,322.32)	34.17%
3411.1 Holiday Pay	9,043.20		9,043.20	560,000.00	560,000.00	0.00	(550,956.80)	1.61%
3412.1 Retroactive Salary	0.00		0.00	0.00		0.00	0.00	
3413.1 Overtime - Firefighters	262,489.50		262,489.50	830,250.00	830,250.00	0.00	(567,760.50)	31.62%
3413.12 Overtime- Training	0.00		0.00	96,965.00	96,965.00	0.00	(96,965.00)	0.00%
3413.13 Overtime- Sick Incentive	10,094.26		10,094.26	100,000.00	100,000.00	0.00	(89,905.74)	10.09%
3413.2 Overtime - Fire Prevention	17,150.52		17,150.52	40,000.00	40,000.00	0.00	(22,849.48)	42.88%
3414.1 EMT Training	13,343.00		13,343.00	20,000.00	20,000.00	0.00	(6,657.00)	66.72%
3416.1 Terminal Leave	191,409.11		191,409.11	200,000.00	200,000.00	0.00	(8,590.89)	95.70%
9010.8 NYS Retirement	0.00		0.00	3,250,000.00	3,250,000.00	0.00	(3,250,000.00)	0.00%
9020.8 Social Security	324,980.60		324,980.60	779,000.00	779,000.00	0.00	(454,019.40)	41.72%
9030.8 Payroll Tax - MTA	14,443.89		14,443.89	38,823.00	38,823.00	0.00	(24,379.11)	37.20%
9040.8 Workers Compensation	0.00		0.00	255,000.00	255,000.00	0.00	(255,000.00)	0.00%
9045.8 Life Insurance - Local 916	21,970.13		21,970.13	46,000.00	46,000.00	0.00	(24,029.87)	47.76%
9050.8 Physician / Medical costs	15,295.00		15,295.00	60,000.00	60,000.00	0.00	(44,705.00)	25.49%
9060.81 Hospital	1,377,949.18		1,377,949.18	3,507,800.00	3,507,800.00	0.00	(2,129,850.82)	39.28%
9060.82 Dental	140,000.00		140,000.00	140,000.00	140,000.00	0.00	0.00	100.00%
9060.83 Optical Plan - Local 916	47,400.00		47,400.00	50,000.00	50,000.00	0.00	(2,600.00)	94.80%
<b>Total Expenses</b>	<b>\$ 9,102,069.77</b>	<b>\$ 500,000.00</b>	<b>\$ 9,602,069.77</b>	<b>\$ 23,144,786.65</b>	<b>\$ 20,887,263.00</b>	<b>\$ 2,257,523.65</b>		<b>39.33%</b>
<b>Net Operating Income</b>	<b>\$ 14,031,652.31</b>	<b>\$ 500,000.00</b>	<b>\$ 13,531,652.31</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 13,531,652.31</b>	
<b>Net Income</b>			<b>\$ 13,531,652.31</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		

NOTES: Chairman Carlo inquired after the pension liability increase in 2023. Hedstrom clarified it was \$500,000. Chairman Carlo asked when do we find out when the liability be for 2024. Hedstrom clarified it would take place in the Fall. He also asked if the pension numbers would be similar to last years.

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## 5. Chief Report

Chief Tween submitted the following report:

Alarm activity: 347

Fire: 3

EMS/Rescue: 173

- 1) The North End firehouse has rear roof that needs repair. The Board has been presented with two quotes to repair the roof and remove the water damaged basement ceiling. The lower of the two quotes is for \$8,500.00 from Master Building and Contracting LLC, Bronx, NY. I ask the Board to authorize me to sign off on the proposal to repair the roof and ceiling.
- 2) The old hazmat Squad 5 is a 1997 Ford bus that is no longer needed. Westchester County is providing a replacement box truck for the hazmat equipment. I ask the Board's authorization to surplus the bus on the Auctions International website and release it to the highest bidder after the winner pays the auction.
- 3) The three probationary firefighters in the Career Fire Academy are continuing their training.
- 4) Vehicle and equipment maintenance is being done in house as much as possible by part-time mechanic Hank Henninger. Training continues on the new Pierce TL-17. The new truck should go in service in a few weeks in the North End firehouse. Hank Henninger's mechanic report for May was emailed to the Board on 6/5/24.
- 5) Tim Dalton's weekly maintenance reports for May were emailed to the Board on 6/5/24. B&B Construction has completed their construction project and on Wednesday May 8th and Master Building and Contracting installed the new front door at the Chester Heights firehouse.
- 6) Fire Prevention and Code Enforcement activities continue with numerous plan reviews and inspections. The Fire Prevention reports for April were emailed to the Board on 6/4/24.
- 7) Currently there are two members out on long term absence and one member is assigned to light duty and is working with Isang on digitizing the Fire Prevention records.
- 8) The five high school seniors are winding down their internships and will soon be graduating HS. I wish them all the best of luck in the future.
- 9) I believe there may be a vacancy in the Captains ranks before the next Board meeting. I would request the Board to authorize Treasurer Jamie Hedstrom to request the promotional lists for Captain and Lieutenant from Westchester County Department of Human Resources.
- 10) I would like to offer my congratulations to Firefighter James Rockhill, on his retirement effective May 30, 2024. Jay began his career with the Eastchester Fire District as a volunteer firefighter with Union Corners Engine Company on November 8, 1984 and was issued badge #1719. He was appointed as a career firefighter on February 9, 1991, issued badge #135. Jay served the residents of the Eastchester Fire District for over 39 years of combined service. I wish him a long and healthy retirement.

Respectfully submitted June 13, 2024  
by Fire Chief Brian Tween

## 6. Secretary Report

Secretary Marissa “Isang” Smith submitted the following report:

### **COMMUNITY OUTREACH**

#### **Social Media**

- **May Activity:** 3 posts
- **Email Addresses:** To address the increasing threat of digital fraud involving fake websites and fraudulent emails, the Eastchester Fire District is enhancing its online security by updating its email addresses. With a target date of July 1, 2024, email addresses will transition from @EastchesterFD.com to @EastchesterNYFD.gov. During the transition period, emails sent to @EastchesterFD.com will still be received, and responses will come from the new @EastchesterNYFD.gov addresses. This change aims to increase online security and build greater trust with our community. For questions or concerns, please contact the Eastchester Fire District office.

#### **Website and Notices**

- Ongoing updates to the website and review of social media records retention options.
- Posted notices about Veolia’s fire hydrant flushing locations on our website.
- Collaborating with Chief Tween on the mid-year report for the Eastchester Fire District.

### **FOIL OFFICER**

- **May Activity:** Received 1 FOIL request

### **RECORDS MANAGEMENT OFFICER**

- **Records Disposal:** Shredded obsolete records from 2023 on May 16, 2024, at the County facility.
- **Ongoing Projects:** Continued work on organizing loose records, scanning projects, and reviewing 2023 records to prepare them for transfer to the Station 3 Records room.

### **OFFICE - GENERAL**

- Attended the Office of U.S. Senator Gillibrand’s Government Resources for Post-Disaster Assistance Workshop on Tuesday, May 28th at 12 PM.
- Prepared the OML document for the June meeting.
- Updated and posted minutes on the website.
- Updated the 2024 resolutions spreadsheet.
- Performed regular office tasks including scheduling, billing, customer service, and staff support.





## 9. Future Meeting Dates

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### 9.1 - July 11, 2024 - Regular Meeting - Eastchester Town Hall

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## 10. Comments from Local 916

Union President Joseph Costanzo echoed the sentiments of Chief Tween regarding the retirement of Jay Rockhill. He expressed gratitude for Jay Rockhill's dedicated career service, sharing he will be greatly missed.

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## 11. Comments from the Public

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**\*\*Mike Parici - 16 Lockwood Ave, Chester Heights\*\***

Mike Parici mentioned that 16 Lockwood Ave looks good. However, he had a concern about the tape on the right-hand side falling apart and a 6x6 piece bowing in the middle. Chief Tween suggested that an engineer should inspect an old locomotive rim that goes around the wheels on the track. He advised keeping people away from it and securing it with tape. Parici noted that the security tape was down and suggested using yellow and orange tape to mark the area, as it is an unsafe condition. He then wished everyone a Happy Father's Day.

**\*\*Chief Tween - Station 3\*\***

Chief Tween asked the commissioners to discuss Station 3. He reminded everyone that the District initially entered into a contract with Highland Associates to design the floor repair. There is a disagreement between the architects and the building department about whether this repair would trigger ADA upgrades. The architects believe it does not because it is just a repair, but the building department thinks it does since it involves strengthening the structure. The chief asked for guidance and mentioned that Highland Associates is willing to argue their case. He also asked Commissioner Ranellone for comments on the discussed plans, which are currently on hold due to a potential change in the scope of work.

**\*\*Commissioner Ranellone\*\***

Commissioner Ranellone conveyed that Highland Associates shared that one plan involves replacing the first  $\frac{3}{4}$  of the floor back to the kitchen entrance, reinforcing the basement, and installing a new floor. Additionally, he discussed squaring off the archway to make it wider, as Truck Ladder 16, which is currently running out of the shop, cannot stay there due to space constraints. He reviewed housing the ladder and engine in Station 3, with it being staffed by a lieutenant and four firefighters. Another proposal is to fill in

the basement, check building setbacks, and construct a new, larger building to accommodate Engine 29, Ladder 16, and spare rigs. The representative from the building department indicated that they could expand another 20 feet outward and potentially extend the building backward. Ranellone emphasized the need for a new firehouse, taking into account future growth, training needs, and modern facilities, even if it means significant expense. Chief Tween conveyed that the process to build a new firehouse for Station 3 will be very involved, and again requested guidance on how to proceed.

#### **\*\*Discussion on Chester Heights\*\***

Keating inquired about the status of Chester Heights. Chief Tween discussed the work done by B&B, the heating system, and ADA ramp. However, he advised that water still seeps into the basement, and he proposed installing a French drain and containment system. Chief clarified the need for extending pipes to the outside walls to assist with water issues. He also mentioned upcoming apparatus updates, including the arrival of a new ladder next Thursday. Keating stressed the importance of completing Chester Heights renovations to avoid future problems.

#### **\*\*Planning and Bonding for a New Firehouse\*\***

Chief Tween continued discussing the ideas of a new firehouse with the Board, highlighting that the current building, constructed in 1947, requires significant upgrades. He suggested either minimal repairs or a complete rebuild. Ranellone and Keating both leaned towards constructing a new firehouse to meet future needs. Highland Associates can provide preliminary drawings within a few months. Chief Tween reviewed past decisions regarding Chester Heights and all board members preferred avoiding a similar process. There was consensus on involving bond counsel and municipal financial advisors to navigate the bond process. Treasurer Jamie Hedstrom discussed the potential process involving bond counsel and the preliminary budget for 2025. The board considered asking Highland Associates to prepare a detailed proposal and plan for public engagement and potential bonding requirements.

#### **\*\*EV Vehicle Proposal - Chief Tween\*\***

Chief Tween discussed the need to plan for next year's budget to replace the 2007 GMC Yukon used for Firefighter Fire Prevention. He reminded the board that Commissioner Rabin had previously made a motion that future vehicles should be electric vehicles (EVs). Chief Tween inquired if the current board wanted him to explore EV options, including grants for EVs and charging stations. Commissioner Lore expressed a preference for gas and diesel vehicles, while Chairman Carlo believed that Chief Tween could research the matter. The board agreed that he should look into it. Commissioner Keating asked Treasurer Hedstrom if funds were available for an EV, to which Treasurer

Hedstrom responded that lines could be moved to accommodate the purchase. Commissioner Keating emphasized the need to get a new car since the current one is 17 years old.

**\*\*Station 3 Construction - Resident Mike Parici\*\***

Mike Parici noted that everyone has learned from past mistakes in Chester Heights and agreed that Commissioner Ranellone has good insights. He emphasized that the future of the fire service involves getting better and bigger equipment. Although the district serves a small town, Parici stressed the need for full protection. He suggested that the board should get estimates, form a committee, and avoid repeating past errors. Parici also mentioned the water issue in the Chester Heights basement is coming from the reservoir. Parici stressed improved planning for Station 3 to protect life and property. Commissioner Keating agreed, stating that he wanted careful planning for the next station.

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**12. Comments from the Commissioners**

Commissioner Lore mentioned that fire hydrants were being blocked and thanked Captain Calby for sending Engine 27 to clear the hydrant, where they found brooms and mop sticks obstructing it. He reminded residents about the Mamaroneck parade on June 28th and requested that the board approve an apparatus to pull the hose pump for the event. Commissioner Lore wished everyone a safe summer and advised keeping barbecues away from houses. He also wished Commissioner Cerasi a Happy St. Anthony's Day. Additionally, Lore reminded everyone about the flag retirement ceremony for Flag Day on June 14th at Leroy Gregory. He noted that due to predicted heavy rain, the veterans would burn items in a small pot at a later time.

**Commissioner Ranellone's Monthly Report:**

- May 10: Attended the Local 916 retirement dinner at the Surf Club.
- May 11: Attended the annual Tuckahoe Police Memorial Service at Tuckahoe Village Hall and the annual Eastchester Police Memorial at Town Hall.
- May 16: Attended the annual Veterans Memorial at Eastchester High School.
- May 19: Marched in the Eastchester Memorial Day Parade.
- May 26: Attended the memorial mass and ceremony at Volunteer Monument.
- May 27: Marched in the Bronxville Memorial Day Parade.
- May 28: Attended Firefighter Rockhill's retirement lunch and spent time at Station 4 while lockers were assembled and the front door was installed.
- June 7: Met with representatives of Highland Associates.
- June 9: Attended the volunteer scholarship awards presentation and the reopening of the Marbledale Schoolhouse.

Commissioner Lore thanked Lieutenant Joseph Costanzo for attending the memorial service and Chief Tween for sending the engine.

### 13. Adjournment

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There being no further commissioner comments, Chairman Carlo offered a motion to adjourn.

The meeting was adjourned at 7:58 p.m.

**EASTCHESTER FIRE DISTRICT  
MINUTES OF THE EASTCHESTER BOARD OF FIRE COMMISSIONERS  
JUNE 13, 2024**

Minutes prepared by:  
Marissa “Isang” Smith  
Secretary to the Board of Fire Commissioners

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