

EASTCHESTER FIRE DISTRICT
MINUTES OF THE EASTCHESTER BOARD OF FIRE COMMISSIONERS
MAY 9, 2024

Minutes of a Regular Meeting of the Eastchester Board of Fire Commissioners held on Thursday, May 9, 2024 at 7:00 p.m., at Eastchester Town Hall, 40 Mill Road, Eastchester, New York.

Board Members Present:

Chairman Paul Carlo
Commissioner Paul M. Ranellone
Commissioner Anthony J. Lore, Sr.
Commissioner Tony Cerasi

Board Members Absent:

Commissioner Brian E. Keating

In Attendance:

Assistant Chief Bruce Yozzo
Treasurer Jamie Hedstrom
Secretary Marissa “Isang” Smith

1. CALL TO ORDER

Action: 1.1 - Meeting called to order

The meeting was called to order at 7:00 PM by Chairman Carlo.

2. SALUTE TO THE FLAG

3. ADOPTION OF MINUTES

BE IT RESOLVED: That the Board of Fire Commissioners approves to adopt the following meeting minutes:

- April 11, 2024 - Regular Meeting
- April 23, 2024 - Special Meeting

Motion by Chairman. Carlo, seconded by Commr. Lore
Aye: Commr. Cerasi, Commr. Lore, Commr. Ranellone, Chairman. Carlo
Final: Motion Carried

4. Treasurer Report

Treasurer Jamie Hedstrom submitted the following report to the Board:

May 9, 2024

To: Board of Fire Commissioners, Eastchester Fire District
 From: Jamie Hedstrom, Treasurer
 Subject: Actual vs. Budget Comparison, April 2024

The financials as of April 30, 2024 present a net budget surplus of approximately \$580K.

Funds allocated to 2024

Below is the current list of budget encumbrances for 2024.

Budget Encumbrances- Purchases initiated that won't be complete until 2024

Coats, Boots, Helmets- partially expended Feb 2024	\$69,000.00
Radio Equipment	\$75,294.65
Hoses and Nozzles – fully expended Feb 2024	\$22,210.00
Fire Equip and Capital Outlay- Cruisers Division – partially expended as of Feb 2024	\$120,000.00
Fire Equip and Capital Outlay- Ladder Truck- expended March 2024	\$400,000.00
Total Budget Encumbrances	\$686,504.65

The ladder truck has been delivered and paid for as of March 31st. The additional funding required of \$515,163.38 was appropriated from the unreserved surplus available.

Construction Projects:

Location	Vendor	Description	Cost	Remainder	Funding
Station 4	Vinco	Apparatus Floor	\$ 852,474.76	\$ 5,800.00	Split- remainder General Fund
Station 4	B&B	Heating & ADA Compliance- final invoices presented tonight	\$ 802,150.00	\$ 91,978.00	Capital Reserve (\$49,828) and General Fund
Station 3	Highland Associates	Apparatus Floor- Architectural Only	\$ 34,500.00	\$ 34,500.00	General Fund

Current Balance in Capital Reserve: \$421,604.99

Remainder after Station 4 Permissive Referendum (\$760,000): **\$371,776.99**

Other:

Tax Collection

We anticipate that we will receive our full tax levy from the Town, in the amount of \$20,866,263, on May 10th. Our current balance across all accounts is approximately \$2.3M, of which \$420K is the capital reserve. This balance is approximately \$1.2M lower than at this time the previous year.

Treasury Direct Investments

We have ceased our Treasury Direct Investments at this time. These investments will begin again in mid-May, and interest rates remain around 5.3%.

Year-End Audit

The fieldwork on our year-end audit with BST & Co. is complete, and we are waiting on drafts of our financial statements for review. Our AUD has been filed with New York State.

Upcoming Worker's Compensation Renewal

We have provided our broker, Arthur J. Gallagher, with the necessary information to solicit quotes for our upcoming worker's compensation insurance renewal, with a policy renewal date of 7/1/2024. Our broker plans to go out to market this year for competitive quotes, and will provide a two-year renewal option in addition to the standard one-year option where available. Specifically, we anticipate receiving quotes from at least two carriers, NYSIF and PERMA, and potentially a third.

Eastchester, NY Fire District
Budget vs. Actuals: FY2023 - FY23 P&L
January- March 2024

	Actual	Budget	Total over Budget	% of Budget
Income				
Use of Capital Reserve	139,019.00	139,019.00		
Appropriated Fund Balance	495,163.38	495,163.38		
Budget Encumberances	1,502,046.62	1,502,046.62	0.00	100.00%
1001 Real Property Taxes		0.00	0.00	
2401 Interest Earnings	41,660.49		41,660.49	
2705 Miscellaneous Income	5,229.00		5,229.00	
2770 Workers Comp - Reimbursement	8,916.34	7,000.00	1,916.34	127.38%
Total Income	\$ 2,192,034.83	\$ 2,143,229.00	\$ 48,805.83	102.28%
Gross Profit	\$ 2,192,034.83	\$ 2,143,229.00	\$ 48,805.83	102.28%
Expenses				
1110.5 Outside Services	7,639.49	4,000.00	3,639.49	190.99%
1120.5 Fire Prevention	1,075.00	1,000.00	75.00	107.50%
1140.5 Payroll Processing Expense	4,744.56	3,666.68	1,077.88	129.40%
1150.5 Insurance	84,285.17	72,500.00	11,785.17	116.26%
1170.5 Other Miscellaneous Expenses	551.95	4,000.00	(3,448.05)	13.80%
1180.5 Education & Travel	1,298.45	1,666.68	(368.23)	77.91%
1200.5 Recruitment	0.00	1,666.68	(1,666.68)	0.00%
3010.2 Coats, Boots, Helmets	67,921.79	80,000.00	(12,078.21)	84.90% BE
3020.2 Tank Refills, Testing & Rep	2,066.96	6,666.68	(4,599.72)	31.00%
3030.2 Hoses & Nozzles	26,301.43	28,876.68	(2,575.25)	91.08% BE
3040.2 Tires	6,467.50	5,333.32	1,134.18	121.27%
3050.2 Gasoline, Oil, Grease, Etc.	10,564.02	16,666.68	(6,102.66)	63.38%
3060.2 Fuel & Electric	70,624.71	26,666.68	43,958.03	264.84%
3070.2 Telephone	4,628.88	18,333.32	(13,704.44)	25.25%
3090.2 Certiorari	4,503.63	66,666.68	(62,163.05)	6.76%
3105.4 Uniforms	27,214.77	35,000.00	(7,785.23)	77.76%
3110.4 Shop Equipment & Tools	822.98	1,666.68	(843.70)	49.38%
3115.4 Emergency Equipment	59,116.04	50,000.00	9,116.04	118.23%
3120.4 EMS Supplies and Services	5,871.19	6,666.68	(795.49)	88.07%
3125.4 Computers, Software & Internet	19,425.84	22,066.68	(2,640.84)	88.03%
3130.4 Office Supplies	2,631.58	2,666.68	(35.10)	98.68%
3135.4 Postage	168.96	500.00	(331.04)	33.79%
3140.4 Subscriptions	245.00	400.00	(155.00)	61.25%
3145.4 Association Dues	715.00	500.00	215.00	143.00%
3150.4 Elections & Referendums		0.00	0.00	
3155.4 Sewer Tax	12,994.04	14,000.00	(1,005.96)	92.81%
3160.4 Fire Training	18,000.00	13,000.00	5,000.00	138.46%
3210.3 Vehicle Maintenance	55,571.11	23,333.32	32,237.79	238.16%
3220.3 Radio Equipment & Maintenance	14,204.34	20,000.00	(5,795.66)	71.02%
3230.3 Ladder & Pump Testing		1,333.32	(1,333.32)	0.00%
3240.3 Bldg/Prop Repairs & Maintenance	71,469.97	43,333.32	28,136.65	164.93%
3410.11 Fire Chief salary	71,712.00	72,000.00	(288.00)	99.60%

3410.12 Assistant Fire Chief salary	63,439.20	58,333.32	5,105.88	108.75%
3410.13 Fire Captains salary	266,726.40	290,000.00	(23,273.60)	91.97%
3410.14 Fire Lieutenants salary	398,387.20	433,333.32	(34,946.12)	91.94%
3410.15 Uniformed Firefighters salary	1,834,955.80	1,933,333.32	(98,377.52)	94.91%
3410.16 Maintenance Workers salary	23,081.60	24,941.68	(1,860.08)	92.54%
3410.17 Mechanics salary	14,850.00	16,666.68	(1,816.68)	89.10%
3410.18 Treasurer/Secy/PT Asst salary	52,963.60	58,733.32	(5,769.72)	90.18%
3410.2 Fire Equipment and Capital Outlay	2,058,473.20	2,232,352.32	(173,879.12)	92.21% CAP/BE
3410.42 Accountants / Auditors fees		15,000.00	(15,000.00)	0.00%
3410.44 Year-End fees		0.00	0.00	
Total 3410.42 Accountants / Auditors fees	\$ -	\$ 15,000.00	\$ (15,000.00)	0.00%
3410.46 Consultants fees	1,500.00		1,500.00	
3410.465 Consultant Fees- Engineers		21,666.68	(21,666.68)	0.00%
3410.47 Professional Consultants fees	3,631.00	30,000.00	(26,369.00)	12.10%
Total 3410.46 Consultants fees	\$ 5,131.00	\$ 51,666.68	\$ (46,535.68)	9.93%
3410.49 Payroll Clearing account	11,356.27		11,356.27	
3410.81 Disabled Firemen salary -207A's	49,947.54	67,000.00	(17,052.46)	74.55%
3411.1 Holiday Pay	5,690.40	0.00	5,690.40	
3413.1 Overtime - Firefighters	147,903.07	276,750.00	(128,846.93)	53.44%
3413.12 Overtime- Training	0.00	0.00	0.00	
3413.13 Overtime- Sick Incentive	5,628.12	33,333.32	(27,705.20)	16.88%
3413.2 Overtime - Fire Prevention	11,778.55	13,333.32	(1,554.77)	88.34%
3414.1 EMT Training	3,100.00	6,666.68	(3,566.68)	46.50%
3416.1 Terminal Leave	139,849.36	100,000.00	39,849.36	139.85%
9010.8 NYS Retirement		0.00	0.00	
9020.8 Social Security	234,802.94	259,666.68	(24,863.74)	90.42%
9030.8 Payroll Tax - MTA	10,435.99	12,941.00	(2,505.01)	80.64%
9040.8 Workers Compensation		0.00	0.00	
9045.8 Life Insurance - Local 916	21,970.13	23,000.00	(1,029.87)	95.52%
9050.8 Physician / Medical costs	13,395.00	20,000.00	(6,605.00)	66.98%
9060.81 Hospital	1,124,924.79	1,169,266.68	(44,341.89)	96.21%
9060.82 Dental	140,000.00	140,000.00	0.00	100.00%
9060.83 Optical Plan - Local 916	47,400.00	45,000.00	2,400.00	105.33%
Total Expenses	\$ 7,339,026.52	\$ 7,925,495.08	\$ (586,468.56)	92.60%
Net Operating Income	\$ (5,146,991.69)	\$ (5,782,266.08)	\$ 635,274.39	89.01%
Net Income	\$ (5,146,991.69)	\$ (5,782,266.08)	\$ 635,274.39	89.01%

Eastchester, NY Fire District
Budget vs. Actuals: FY2024 Budget - FY24 P&L
 January - December 2024

	Total							
	Actual	Appropriated for 2025	Actual + Appropriated	Budget- with Modifications	Original Budget	Budget Encumbrances from 2024 & Mods	over Budget	% of Budget
Income								
Use of Capital Reserve	139,019.00		139,019.00	139,019.00	0.00	139,019.00	0.00	100.00%
Appropriated Fund Balance	495,163.38		495,163.38	495,163.38	0.00	495,163.38	0.00	100.00%
Budget Encumbrances	1,502,046.62		1,502,046.62	1,623,341.27	0.00	1,623,341.27	(121,294.65)	92.53%
1001 Real Property Taxes	20,866,263.00		20,866,263.00	20,866,263.00	20,866,263.00	0.00	0.00	100.00%
2401 Interest Earnings	47,873.20		47,873.20			0.00	47,873.20	
2680 Insurance Recoveries			0.00			0.00	0.00	
2701 Refund of PY Expenditure			0.00			0.00	0.00	
2705 Miscellaneous Income	5,229.00		5,229.00			0.00	5,229.00	
2770 Workers Comp - Reimb	10,516.34		10,516.34	21,000.00	21,000.00	0.00	(10,483.66)	50.08%
Total Income	\$ 23,066,110.54	\$ -	\$ 23,066,110.54	\$ 23,144,786.65	\$ 20,887,263.00	\$ 2,257,523.65	\$ (78,676.11)	99.66%
Gross Profit	\$ 23,066,110.54	\$ -	\$ 23,066,110.54	\$ 23,144,786.65	\$ 20,887,263.00		\$ (78,676.11)	99.66%
Expenses								
1110.4 Archiving Services & Exp	0.00		0.00	0.00	0.00	0.00	0.00	
1110.5 Outside Services	7,639.49		7,639.49	12,000.00	12,000.00	0.00	(4,360.51)	63.66%
1120.5 Fire Prevention	1,075.00		1,075.00	9,000.00	9,000.00	0.00	(7,925.00)	11.94%
1140.5 Payroll Processing Exp	5,680.86		5,680.86	11,000.00	11,000.00	0.00	(5,319.14)	51.64%
1150.5 Insurance	84,285.17		84,285.17	145,000.00	145,000.00	0.00	(60,714.83)	58.13%
1170.5 Other Miscellaneous Expenses	551.95		551.95	12,000.00	12,000.00	0.00	(11,448.05)	4.60%
1180.5 Education & Travel	1,298.45		1,298.45	5,000.00	5,000.00	0.00	(3,701.55)	25.97%
1200.5 Recruitment	0.00		0.00	5,000.00	5,000.00	0.00	(5,000.00)	0.00%
3010.2 Coats, Boots, Helmets	67,921.79		67,921.79	144,000.00	75,000.00	69,000.00	(76,078.21)	47.17%
3020.2 Tank Refills, Testing & Rep	2,066.96		2,066.96	20,000.00	20,000.00	0.00	(17,933.04)	10.33%
3030.2 Hoses & Nozzles	26,301.43		26,301.43	42,210.00	20,000.00	22,210.00	(15,908.57)	62.31%
3040.2 Tires	6,467.50		6,467.50	16,000.00	16,000.00	0.00	(9,532.50)	40.42%
3050.2 Gasoline, Oil, Grease, Etc.	10,564.02		10,564.02	50,000.00	50,000.00	0.00	(39,435.98)	21.13%
3060.2 Fuel & Electric	70,689.42		70,689.42	80,000.00	80,000.00	0.00	(9,310.58)	88.36%
3070.2 Telephone	4,628.88		4,628.88	55,000.00	55,000.00	0.00	(50,371.12)	8.42%
3090.2 Certiorari	4,503.63		4,503.63	200,000.00	200,000.00	0.00	(195,496.37)	2.25%
3105.4 Uniforms	27,214.77		27,214.77	75,000.00	75,000.00	0.00	(47,785.23)	36.29%

Eastchester, NY Fire District
Budget vs. Actuals: FY2024 Budget - FY24 P&L
 January - December 2024

	Actual	Appropriated for 2025	Actual + Appropriated	Budget- with Modifications	Total		Budget Encumbrances from 2024 & Mods	over Budget	% of Budget
					Original Budget				
3110.4 Shop Equipment & Tools	1,572.98		1,572.98	5,000.00	5,000.00		0.00	(3,427.02)	31.46%
3115.4 Emergency Equipment	59,209.04		59,209.04	150,000.00	150,000.00		0.00	(90,790.96)	39.47%
3120.4 EMS Supplies and Services	5,871.19		5,871.19	20,000.00	20,000.00		0.00	(14,128.81)	29.36%
3125.4 Computers, Software & Internet	19,425.84		19,425.84	66,200.00	66,200.00		0.00	(46,774.16)	29.34%
3130.4 Office Supplies	2,631.58		2,631.58	8,000.00	8,000.00		0.00	(5,368.42)	32.89%
3135.4 Postage	168.96		168.96	1,500.00	1,500.00		0.00	(1,331.04)	11.26%
3140.4 Subscriptions	245.00		245.00	1,200.00	1,200.00		0.00	(955.00)	20.42%
3145.4 Association Dues	715.00		715.00	1,500.00	1,500.00		0.00	(785.00)	47.67%
3150.4 Elections & Referendums	0.00		0.00	10,500.00	10,500.00		0.00	(10,500.00)	0.00%
3155.4 Sewer Tax	12,994.04		12,994.04	14,000.00	14,000.00		0.00	(1,005.96)	92.81%
3160.4 Fire Training	18,000.00		18,000.00	26,000.00	26,000.00		0.00	(8,000.00)	69.23%
3210.3 Vehicle Maintenance	55,071.11		55,071.11	70,000.00	70,000.00		0.00	(14,928.89)	78.67%
3220.3 Radio Equipment & Maintenance	14,204.34		14,204.34	135,294.65	60,000.00	75,294.65	75,294.65	(121,090.31)	10.50%
3230.3 Ladder & Pump Testing	0.00		0.00	4,000.00	4,000.00		0.00	(4,000.00)	0.00%
3240.3 Bldg/Prop Repairs & Maintenance	71,469.97		71,469.97	130,000.00	130,000.00		0.00	(58,530.03)	54.98%
3410.11 Fire Chief salary	79,680.00		79,680.00	216,000.00	216,000.00		0.00	(136,320.00)	36.89%
3410.12 Assistant Fire Chief Salary	70,488.00		70,488.00	175,000.00	175,000.00		0.00	(104,512.00)	40.28%
3410.13 Fire Captains salary	300,067.20		300,067.20	870,000.00	870,000.00		0.00	(569,932.80)	34.49%
3410.14 Fire Lieutenants salary	447,755.60		447,755.60	1,300,000.00	1,300,000.00		0.00	(852,244.40)	34.44%
3410.15 Uniformed Firefighters salary	2,061,290.20		2,061,290.20	5,800,000.00	5,800,000.00		0.00	(3,738,709.80)	35.54%
3410.16 Maintenance Workers salary	25,966.80		25,966.80	74,825.00	74,825.00		0.00	(48,858.20)	34.70%
3410.17 Mechanics salary	17,156.25		17,156.25	50,000.00	50,000.00		0.00	(32,843.75)	34.31%
3410.18 Treasurer/Secy/PT Asst salary	59,635.80		59,635.80	176,200.00	176,200.00		0.00	(116,564.20)	33.85%
3410.2 Fire Equipment and Capital Outlay	2,058,473.20	500,000.00	2,558,473.20	2,611,019.00	520,000.00	2,091,019.00	2,091,019.00	(52,545.80)	78.84%
3410.42 Accountants / Auditors fees	0.00		0.00	17,500.00	17,500.00		0.00	(17,500.00)	0.00%
3410.46 Consultants fees	1,500.00		1,500.00	0.00	0.00		0.00	1,500.00	

Eastchester, NY Fire District
Budget vs. Actuals: FY2024 Budget - FY24 P&L
 January - December 2024

	Total							
	Actual	Appropriated for 2025	Actual + Appropriated	Budget- with Modifications	Original Budget	Budget Encumbrances from 2024 & Mods	over Budget	% of Budget
3410.465 Consultant Fees- Engineers	0.00		0.00	65,000.00	65,000.00	0.00	(65,000.00)	0.00%
3410.47 Professional Consultants fees	3,631.00		3,631.00	90,000.00	90,000.00	0.00	(86,369.00)	4.03%
3410.48 Labor Consultants	0.00		0.00		0.00	0.00	0.00	
Total 3410.46 Consultants fees	\$ 5,131.00	\$ -	\$ 5,131.00	\$ 155,000.00	\$ 155,000.00	\$ -	\$ (149,869.00)	3.31%
3410.49 Payroll Clearing account	18,171.03		18,171.03			0.00	18,171.03	
3410.81 Disabled Firemen salary -207A's	56,190.92		56,190.92	201,000.00	201,000.00	0.00	(144,809.08)	27.96%
3411.1 Holiday Pay	5,690.40		5,690.40	560,000.00	560,000.00	0.00	(554,309.60)	1.02%
3412.1 Retroactive Salary	0.00		0.00	0.00		0.00	0.00	
3413.1 Overtime - Firefighters	179,178.01		179,178.01	830,250.00	830,250.00	0.00	(651,071.99)	21.58%
3413.12 Overtime- Training	0.00		0.00	96,965.00	96,965.00	0.00	(96,965.00)	0.00%
3413.13 Overtime- Sick Incentive	6,741.46		6,741.46	100,000.00	100,000.00	0.00	(93,258.54)	6.74%
3413.2 Overtime - Fire Prevention	13,893.17		13,893.17	40,000.00	40,000.00	0.00	(26,106.83)	34.73%
3414.1 EMT Training	10,100.00		10,100.00	20,000.00	20,000.00	0.00	(9,900.00)	50.50%
3416.1 Terminal Leave	139,849.36		139,849.36	200,000.00	200,000.00	0.00	(60,150.64)	69.92%
9010.8 NYS Retirement	0.00		0.00	3,250,000.00	3,250,000.00	0.00	(3,250,000.00)	0.00%
9020.8 Social Security	262,851.77		262,851.77	779,000.00	779,000.00	0.00	(516,148.23)	33.74%
9030.8 Payroll Tax - MTA	11,682.64		11,682.64	38,823.00	38,823.00	0.00	(27,140.36)	30.09%
9040.8 Workers Compensation	0.00		0.00	255,000.00	255,000.00	0.00	(255,000.00)	0.00%
9045.8 Life Insurance - Local 916	21,970.13		21,970.13	46,000.00	46,000.00	0.00	(24,029.87)	47.76%
9050.8 Physician / Medical costs	13,395.00		13,395.00	60,000.00	60,000.00	0.00	(46,605.00)	22.33%
9060.81 Hospital	1,106,337.25		1,106,337.25	3,507,800.00	3,507,800.00	0.00	(2,401,462.75)	31.54%
9060.82 Dental	140,000.00		140,000.00	140,000.00	140,000.00	0.00	0.00	100.00%
9060.83 Optical Plan - Local 916	47,400.00		47,400.00	50,000.00	50,000.00	0.00	(2,600.00)	94.80%
Total Expenses	\$ 7,741,563.56	\$ 500,000.00	\$ 8,241,563.56	\$ 23,144,786.65	\$ 20,887,263.00	\$ 2,257,523.65		33.45%
Net Operating Income	\$ 15,324,546.98	\$ 500,000.00	\$ 14,824,546.98	\$ -			\$ 14,824,546.98	
Net Income			\$ 14,824,546.98	\$ -				

5. Chief Report

Chief Tween submitted the following report and was presented by Assistant Chief Bruce Yozzo:

Alarm activity: 368

Fire: 13

EMS/Rescue: 176

Mutual Aid Received: 1 (NRFD)

Mutual Aid Given: 1 (Greenville FD)

1) Group 4 and Captain Debitetto quickly extinguished a house fire in the North End on April 29th. They were able to contain the fire to exterior of the home just as it was spreading into the attic. Great work by all the members on scene that early morning.

2) Three probationary firefighters in the Career Fire Academy are continuing their training.

3) Vehicle and equipment maintenance is being done in house as much as possible by part-time mechanic Hank Henninger. The new Pierce TL-17 was delivered and the in-service training for the four groups on the new tower ladder was conducted. There are a few punch list items and more training to be conducted. The new truck should go in service in a few weeks in the North End firehouse. Hank Henninger's mechanic report for April was emailed to the Board on 5/2/24.

4) Tim Dalton's weekly maintenance reports for April were emailed to the Board on 5/2/24. The water damage at the Chester Heights firehouse has been repaired and members are back in the firehouse. B&B Construction has completed their construction project and on Wednesday May 8th, Master Building and Contracting was installing the new front door. The installation should be completed on Thursday or Friday.

5) Fire Prevention and Code Enforcement activities continue with numerous plan reviews and inspections. The Fire Prevention reports for April were emailed to the Board on 5/8/24.

6) Currently there are two members are out on long term absence and one member is assigned to light duty and is working with Isang on digitizing the Fire Prevention records.

7) Three High School seniors began their internship with the District on Monday and a fourth begins next Tuesday. A fifth senior will begin on Tuesday May 28th.

8) I would like to offer my congratulations to Lieutenant Quinton Baker, on his retirement effective April 17, 2024. Quinton began his career with the Eastchester Fire District as a volunteer firefighter on May 8, 1980 and was issued badge #1677. He was hired as a career firefighter on July 27, 1991, issued badge #136, and served the residents of the Eastchester Fire District for over 43 years of combined service. I wish him a long and healthy retirement.

Respectfully submitted May 8, 2024

by Fire Chief Brian Tween

Notes: Assistant Chief Yozzo added his sentiments regarding Lieutenant Quinton Baker. AC Yozzo worked alongside Baker both as a Firefighter, both as Lieutenants, and as his Captain. He praised Baker for his work ethic, for being a mentor, and expressed he will be greatly missed.

6. Secretary Report

Secretary Marissa "Isang" Smith submitted the following report:

MONTHLY DISTRICT SECRETARY REPORT - May 2024

COMMUNITY OUTREACH

- 1) Social Media - 6 posts for April
- 2) Continued work on website updates and reviewing social media records retention options.
- 3) Notices are being posted on our website notifying residents of Veolia's Fire Hydrant flushing locations.
- 4) Initial work on a mid-year report for the Eastchester Fire District in collaboration with Chief Tween

FOIL OFFICER

- 1) Our office received 2 Foils in April

RECORDS MANAGEMENT OFFICER

- 1) Records Day - Shredding Day has been scheduled for Wednesday, May 22nd.
- 2) I attended the AFDSNY Summit in White Plains on April 26th and 27th. It was an informative experience and helpful to connect with our contacts in nearby fire departments and representatives ad AFDSNY. Thank you for the opportunity.
- 3) Continued work on 2023 records to review and prepare for transfer to Station 3 Records room.

OFFICE - GENERAL

- 1) Continued work on the CPAT Canvass and provided redacted resumes to Chief Tween for selection of candidates.
- 2) OML Document for May Meeting
- 3) Minutes have been updated and posted to the website
- 4) Updated 2024 resolutions spreadsheet
- 5) Regular office tasks as needed, including scheduling, billing, customer service, and staff support.

7. Business Office Recommendations

Subject

7.1 - Payment of Bills

Recommended Action

BE IT RESOLVED: That the Board of Fire Commissioners approves to pay the bills and vouchers as presented. The Board has been

supplied with two sets of bills and one credit card bill. Chief Tween has reviewed all prior to the meeting, except certiorari claims and those specifically marked as reviewed by the Treasurer. The Treasurer has requested the Board approve the following:

Warrant 1- 5/9/24- \$401,504.78

Credit Card – 5/18/24 - \$5,547.43

Total: \$407,052.21

Motion by Chairman. Carlo, seconded by Commr. Lore

Aye: Commr. Cerasi, Commr. Lore, Commr. Ranellone, Chairman. Carlo

Final: Motion Carried

8. Other Business

8.1 - Generator - Chester Heights

BE IT RESOLVED: That the Board of Fire Commissioners approves Chief Tween moves forward with the quote from Atlantic Detroit Diesel-Allison, reference LGH0005 for the total of \$15,225.68.

Motion by Chairman. Carlo, seconded by Commr. Ranellone

Aye: Commr. Cerasi, Commr. Lore, Commr. Ranellone, Chairman. Carlo

Final: Motion Carried

9. Future Meeting Dates

9.1 - June 13, 2024 - Regular Meeting - Eastchester Town Hall

10. Comments from Local 916

Union President Joseph Costanzo echoed the congratulations for Lieutenant Quinton Baker for his service and his retirement.

11. Comments from the Public

Tony Fiore of the Village of Tuckahoe: Wished his congratulations to Lieutenant Quinton Baker on his retirement. He asked questions on the status of the new tower ladder and if the District would be keeping the old Tower Ladder 17 at Chester Heights. Assistant Chief Yozzo confirmed it would. Mr. Fiore also asked after the old 15. Assistant Chief Yozzo said it would be auctioned off. Commr. Lore asked if it could be sold as is, and Assistant Chief Yozzo confirmed yes.

12. Comments from the Commissioners

Commissioner Ranellone shared he attended Lieutenant Quinton Bakers retirement party on April 17th at headquarters. He shared there was a future event on May 10th for the

Annual retirement dinner for Eastchester Fire Department. He also shared that on May 16th, the Veterans would have a program honoring those who served in civil war, and that a video and slide presentation of the Civil War will be shared at the Eastchester High School auditorium. He also shared there would be a Memorial Day parade on May 19th, starting at 2:00 p.m., in addition to the May 26th memorial service for the deceased volunteer firefighters is at Immaculate. Commr. Ranellone also shared that the Bronxville Memorial Day parade would take place on May 27th..

Commissioner Lore informed that the upcoming Saturday there would be the memorial services with the Tuckahoe Police Department. Chairman Carlo commented that Eastchester Police Department would also hold their memorial services that day at 11:00 a.m.

Commissioner Ranellone shared he stopped by Station 4 to monitor the installation of the door. He commented there was a problem with the air conditioning, but that it is being worked on. He shared it would not impact the members staying there at Station 4. He advised that if the public didn't see apparatus at Station 4, it is either because they are on a call or at training.

Assistant Chief Yozzo inquired about the parade on May 19th. Commissioner Lore clarified the timing of events surrounding Memorial Day.

Commissioner Ranellone advised he stopped by Station 5 to review the damage to the ceiling that collapsed to due water damage.

Commr. Lore shared that after the memorial services, they would head to the memorial on John Albanese place and requested an engine and the bell.

13. Adjournment

There being no further commissioner comments, Chairman Carlo offered a motion to adjourn.

The meeting was adjourned at 7:22 p.m.

**EASTCHESTER FIRE DISTRICT
MINUTES OF THE EASTCHESTER BOARD OF FIRE COMMISSIONERS
MAY 9, 2024**

Minutes prepared by:
Marissa "Isang" Smith
Secretary to the Board of Fire Commissioners