

# MINUTES

## Regular Meeting of the Eastchester Board of Fire Commissioners

Location: Eastchester Town Hall - Courtroom - 40 Mill Road, Eastchester

(Thursday, January 11, 2024)

### Board Members Present:

Chairman Paul Carlo  
Commissioner Brian E. Keating  
Commissioner Paul M. Ranellone  
Commissioner Anthony J. Lore, Sr.  
Commissioner Tony Cerasi

### In Attendance:

Assistant Chief Bruce Yozzo  
Treasurer Jamie Hedstrom  
Secretary Marissa “Isang” Smith

### 1. Call to Order

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#### Action: 1.1 - Meeting called to order

The meeting was called to order at 7:02 PM by Chairman Carlo.

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### 2. Salute to the Flag

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### 3. Treasurer Report

Treasurer Jamie Hedstrom submitted the following report:

January 11, 2024

To: Board of Fire Commissioners, Eastchester Fire District  
From: Jamie Hedstrom, Treasurer  
Subject: Actual vs. Budget Comparison, December 2023

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The financials as of December 31, 2023 currently present a net budget surplus of approximately \$600K, after accounting for budget encumbrances and funds allocated to 2024 purchases.

Additional 2023 invoices have not yet been processed which will impact the final 2023 surplus. After these invoices are processed, I will recommend year-end 2023 budget transfers for those accounts that have exceeded the amount budgeted, which will include Emergency Equipment, Hospital, and others.

**Funds allocated to 2024**

Below is the current list of budget encumbrances for 2024. Note that this list is subject to change upon additional year-end review.

**Budget Encumbrances- Purchases initiated that won't be complete until 2024**

Radio Equipment	\$26,294.65
Hoses and Nozzles	\$22,210.00
Fire Equip and Capital Outlay- Cruisers Division	\$120,000.00
Fire Equip and Capital Outlay- Ladder Truck	\$400,000.00
<b>Total Budget Encumbrances</b>	<b>\$568,504.65</b>

**Budget Encumbrances- Ladder Truck to be delivered in 1Q 2024**

Ladder Truck Commitment	\$1,852,000.00
2023 Encumbrance- Fire Equip and Cap Outlay	(\$400,000.00)
2023 Treasury Direct Interest	(\$366,536.62)
2023 Misc Income- FEMA grant, SAM grant, auction proceeds	(\$570,300.00)
<b>Additional Funding Required</b>	<b>\$515,163.38</b>

**Construction Projects:**

Location	Vendor	Description	Cost	Remainder	Funding
Station 4	Vinco	Apparatus Floor	\$ 852,474.76	\$ 5,800.00	Split- remainder General Fund
Station 4	B&B	Heating & ADA Compliance	\$ 776,206.00	\$ 205,053.00	Capital Reserve
Station 3	Highland Associates	Apparatus Floor- Architectural Only	\$ 34,500.00	\$ 34,500.00	General Fund

Current Balance in Capital Reserve: \$558,524.46  
Remainder after Station 4 Permissive Referendum (\$760,000): \$363,181.05

**Other:**

**Treasury Direct Investments**

We currently have \$3M invested in 4-week Treasury bills through our Treasury Direct account. The current interest rates are approximately 5.3%. We earned approximately \$365K in interest in our Treasury Direct investments in 2024. The interest earned from our Treasury Direct investments is being allocated to the tower ladder that will be delivered this year.

**Year End Filings**

We will be issuing 1099's to our vendors and other payees where required and W-2's and 1095-C's to our employees by the end of this month.

**Upcoming Property & Casualty Insurance Renewal**

The Chief and the Treasurer met with our insurance broker, Arthur J. Gallagher & Co. earlier this week to discuss the upcoming property and casualty insurance renewal. Our current carrier, McNeil & Company, has represented to the broker that it anticipates premium increases of around 30% for the upcoming renewal year across the fire service industry. Per our broker, VFIS, who is the other carrier that insures fire districts, has indicated the same.

Other items discussed were as follows:

- Deductibles- the District may consider increasing our deductibles to offset some of the anticipated 30% premium increase
  - Deductible of \$500 for the Ford Expeditions, Yukon trucks and Tahoe trucks- consider \$1,000
  - Deductible of \$2,500 on Fire apparatus- consider \$5,000
  - \$0 deductible for liability
- Consider insuring the main (non-reserve) Fire apparatus at replacement value- note that this would most likely increase the premium

Our Brokers will be working with McNeil to refine any quote issued to the District, and anticipate having a presentation for the Board in early March.

**Eastchester, NY Fire District**  
**Budget vs. Actuals: FY2023 Budget - FY23 P&L**  
 January - December 2023

	Actual	Appropriated	Actual + Appropriated	Total Budget- with Modifications	Original Budget	Modifications	over Budget	% of Budget
<b>Income</b>								
Use of Capital Reserve	571,153.00		571,153.00	571,153.00	571,153.00	0.00	0.00	100.00%
Appropriated Fund Balance			0.00			0.00	0.00	
Budget Encumbrances	234,483.71		234,483.71	234,483.71	234,483.71	0.00	0.00	100.00%
1001 Real Property Taxes	19,816,022.50		19,816,022.50	19,816,022.50	19,816,022.50	0.00	0.00	100.00%
2401 Interest Earnings	366,536.62	366,536.62	0.00			0.00	0.00	
2680 Insurance Recoveries			0.00			0.00	0.00	
2701 Refund of PY Expenditure	6,597.00		6,597.00			0.00	6,597.00	
2705 Miscellaneous Income	588,348.18	570,300.00	18,048.18			0.00	18,048.18	
2770 Workers Comp - Reimbursement	66,685.99		66,685.99	21,000.00	21,000.00	0.00	45,685.99	317.55%
<b>Total Income</b>	<b>\$ 21,649,827.00</b>	<b>\$ 936,836.62</b>	<b>\$ 20,712,990.38</b>	<b>\$ 20,642,659.21</b>	<b>\$ 20,642,659.21</b>		<b>\$ 1,007,167.79</b>	<b>104.88%</b>
<b>Gross Profit</b>	<b>\$ 21,649,827.00</b>	<b>\$ 936,836.62</b>	<b>\$ 20,712,990.38</b>	<b>\$ 20,642,659.21</b>	<b>\$ 20,642,659.21</b>		<b>\$ 1,007,167.79</b>	<b>104.88%</b>
<b>Expenses</b>								
1110.4 Archiving Services & Exp	38,483.30		38,483.30	19,519.00	19,519.00	0.00	18,964.30	197.16%
1110.5 Outside Services	19,815.55		19,815.55	12,000.00	12,000.00	0.00	7,815.55	165.13%
1120.5 Fire Prevention	7,611.05		7,611.05	9,000.00	9,000.00	0.00	(1,388.95)	84.57%
1140.5 Payroll Processing Expense	8,210.34		8,210.34	11,000.00	11,000.00	0.00	(2,789.66)	74.64%
1150.5 Insurance	135,205.59		135,205.59	135,094.47	120,000.00	15,094.47	111.12	100.08%
1170.5 Other Miscellaneous Expenses	3,885.70		3,885.70	12,000.00	12,000.00	0.00	(8,114.30)	32.38%
1180.5 Education & Travel	1,679.50		1,679.50	5,000.00	5,000.00	0.00	(3,320.50)	33.59%
1200.5 Recruitment	1.49		1.49	5,000.00	5,000.00	0.00	(4,998.51)	0.03%
3010.2 Coats, Boots, Helmets	74,735.89		74,735.89	144,697.80	144,697.80	0.00	(69,961.91)	51.65%
3020.2 Tank Refills, Testing & Rep	4,468.54		4,468.54	20,000.00	20,000.00	0.00	(15,531.46)	22.34%
3030.2 Hoses & Nozzles	28,393.92	22,210.00	50,603.92	50,725.18	50,725.18	0.00	(121.26)	55.98%
3040.2 Tires	12,084.38		12,084.38	16,000.00	16,000.00	0.00	(3,915.62)	75.53%
3050.2 Gasoline, Oil, Grease, Etc.	42,740.79		42,740.79	50,000.00	50,000.00	0.00	(7,259.21)	85.48%
3060.2 Fuel & Electric	81,725.93		81,725.93	80,000.00	80,000.00	0.00	1,725.93	102.16%
3070.2 Telephone	23,445.55		23,445.55	55,000.00	55,000.00	0.00	(31,554.45)	42.63%
3090.2 Certiorari	33,441.98		33,441.98	73,905.53	200,000.00	(126,094.47)	(40,463.55)	45.25%

**Eastchester, NY Fire District**  
**Budget vs. Actuals: FY2023 Budget - FY23 P&L**  
 January - December 2023

	Actual	Appropriated	Actual + Appropriated	Total Budget-with Modifications	Original Budget	Modifications	over Budget	% of Budget
3105.4 Uniforms	58,258.05		58,258.05	59,250.00	54,250.00	5,000.00	(991.95)	98.33%
3110.4 Shop Equipment & Tools	3,357.74		3,357.74	5,000.00	5,000.00	0.00	(1,642.26)	67.15%
3115.4 Emergency Equipment	168,775.68		168,775.68	150,000.00	150,000.00	0.00	18,775.68	112.52%
3120.4 EMS Supplies and Services	10,521.11		10,521.11	20,000.00	20,000.00	0.00	(9,478.89)	52.61%
3125.4 Computers, Software & Internet	87,384.91		87,384.91	81,300.00	66,200.00	15,100.00	6,084.91	107.48%
3130.4 Office Supplies	6,364.44		6,364.44	8,000.00	8,000.00	0.00	(1,635.56)	79.56%
3135.4 Postage	871.36		871.36	1,500.00	1,500.00	0.00	(628.64)	58.09%
3140.4 Subscriptions	905.00		905.00	1,155.00	1,200.00	(45.00)	(250.00)	78.35%
3145.4 Association Dues	2,290.00		2,290.00	1,545.00	1,500.00	45.00	745.00	148.22%
3150.4 Elections & Referendums	11,337.02		11,337.02	10,000.00	10,000.00	0.00	1,337.02	113.37%
3155.4 Sewer Tax	11,899.64		11,899.64	13,000.00	13,000.00	0.00	(1,100.36)	91.54%
3160.4 Fire Training	18,000.00		18,000.00	21,000.00	26,000.00	(5,000.00)	(3,000.00)	85.71%
3210.3 Vehicle Maintenance	103,981.57		103,981.57	104,000.00	120,000.00	(16,000.00)	(18.43)	99.98%
3220.3 Radio Equipment & Maintenance	70,245.01	26,294.65	96,539.66	146,325.63	146,325.63	0.00	(49,785.97)	48.01%
3230.3 Ladder & Pump Testing	4,897.35		4,897.35	4,897.35	4,000.00	897.35	0.00	100.00%
3240.3 Bldg/Prop Repairs & Maintenance	207,632.41		207,632.41	216,000.00	130,000.00	86,000.00	(8,367.59)	96.13%
3410.11 Fire Chief salary	208,893.60		208,893.60	208,000.00	208,000.00	0.00	893.60	100.43%
3410.12 Assistant Fire Chief Salary	173,180.80		173,180.80	170,000.00	170,000.00	0.00	3,180.80	101.87%
3410.13 Fire Captains salary	844,896.00		844,896.00	850,000.00	850,000.00	0.00	(5,104.00)	99.40%
3410.14 Fire Lieutenants salary	1,263,184.00		1,263,184.00	1,260,000.00	1,260,000.00	0.00	3,184.00	100.25%
3410.15 Uniformed Firefighters salary	5,911,565.96		5,911,565.96	6,020,000.00	6,020,000.00	0.00	(108,434.04)	98.20%
3410.16 Maintenance Workers salary	71,340.52		71,340.52	73,000.00	73,000.00	0.00	(1,659.48)	97.73%
3410.17 Mechanics salary	33,956.25		33,956.25	37,102.65	0.00	37,102.65	(3,146.40)	91.52%
3410.18 Treasurer/Secy/PT Asst salary	167,762.23		167,762.23	176,200.00	176,200.00	0.00	(8,437.77)	95.21%
3410.2 Fire Equipment and Capital Outlay	599,369.10	520,000.00	1,119,369.10	1,119,369.10	1,119,369.10	0.00	0.00	53.55%
3410.42 Accountants / Auditors fees	16,500.00		16,500.00	17,500.00	17,500.00	0.00	(1,000.00)	94.29%
3410.46 Consultants fees	4,500.00		4,500.00	4,500.00	0.00	4,500.00	0.00	100.00%

**Eastchester, NY Fire District**  
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3410.465 Consultant Fees- Engineers	47,450.00		47,450.00	65,000.00	65,000.00	0.00	(17,550.00)	73.00%
3410.47 Professional Consultants fees	30,163.00		30,163.00	85,203.00	90,000.00	(4,797.00)	(55,040.00)	35.40%
3410.48 Labor Consultants	297.00		297.00	297.00	0.00	297.00	0.00	100.00%
<b>Total 3410.46 Consultants fees</b>	<b>\$ 82,410.00</b>	<b>\$ -</b>	<b>\$ 82,410.00</b>	<b>\$ 155,000.00</b>	<b>\$ 155,000.00</b>	<b>\$ -</b>	<b>(72,590.00)</b>	<b>53.17%</b>
3410.49 Payroll Clearing account	(5,021.25)		(5,021.25)			0.00	(5,021.25)	
3410.81 Disabled Firemen salary -207A's	157,439.82		157,439.82	163,775.20	201,000.00	(37,224.80)	(6,335.38)	96.13%
3411.1 Holiday Pay	532,724.40		532,724.40	542,000.00	542,000.00	0.00	(9,275.60)	98.29%
3412.1 Retroactive Salary	124.80		124.80	124.80		124.80	0.00	
3413.1 Overtime - Firefighters	748,922.16		748,922.16	830,250.00	830,250.00	0.00	(81,327.84)	90.20%
3413.12 Overtime- Training	40,062.02		40,062.02	94,600.00	94,600.00	0.00	(54,537.98)	42.35%
3413.13 Overtime- Sick Incentive	51,859.44		51,859.44	100,000.00	100,000.00	0.00	(48,140.56)	51.86%
3413.2 Overtime - Fire Prevention	39,938.73		39,938.73	40,000.00	15,000.00	25,000.00	(61.27)	99.85%
3414.1 EMT Training	25,651.22		25,651.22	20,000.00	20,000.00	0.00	5,651.22	128.26%
3416.1 Terminal Leave	123,433.56		123,433.56	145,000.00	145,000.00	0.00	(21,566.44)	85.13%
9010.8 NYS Retirement	2,736,707.00		2,736,707.00	2,815,000.00	2,815,000.00	0.00	(78,293.00)	97.22%
9020.8 Social Security	766,123.80		766,123.80	760,000.00	760,000.00	0.00	6,123.80	100.81%
9030.8 Payroll Tax - MTA	34,594.26		34,594.26	37,822.50	37,822.50	0.00	(3,228.24)	91.46%
9040.8 Workers Compensation	235,154.00		235,154.00	255,000.00	255,000.00	0.00	(19,846.00)	92.22%
9045.8 Life Insurance - Local 916	43,849.13		43,849.13	46,000.00	46,000.00	0.00	(2,150.87)	95.32%
9050.8 Physician / Medical costs	20,912.50		20,912.50	30,000.00	30,000.00	0.00	(9,087.50)	69.71%
9060.81 Hospital	3,149,593.01		3,149,593.01	2,950,000.00	2,950,000.00	0.00	199,593.01	106.77%
9060.82 Dental	135,000.00		135,000.00	135,000.00	135,000.00	0.00	0.00	100.00%
9060.83 Optical Plan - Local 916	48,000.00		48,000.00	50,000.00	50,000.00	0.00	(2,000.00)	96.00%
<b>Total Expenses</b>	<b>\$ 19,540,777.85</b>	<b>\$ 568,504.65</b>	<b>\$ 20,109,282.50</b>	<b>\$ 20,642,659.21</b>	<b>\$ 20,642,659.21</b>	<b>\$ -</b>	<b>-</b>	<b>94.66%</b>
<b>Net Operating Income</b>	<b>\$ 2,109,049.15</b>	<b>\$ 1,505,341.27</b>	<b>\$ 603,707.88</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 0.00</b>	<b>\$ 603,707.88</b>	
<b>Net Income</b>			<b>\$ 603,707.88</b>	<b>\$ -</b>				

*Notes:* Treasurer Jamie Hedstrom asked if the Board was interested in going out for quotes for insurance. Treasurer Jamie Hedstrom asked if the Board was interested in increasing the deductibles as a way to decrease the anticipated increase in premiums. Hedstrom shared further information from the meeting with the Brokers and would provide the Board with options in early March. Commr. Carlo asked about the options that would be provided, noting that McNeil is competitive, so couldn't imagine anything better than 30%. Commr. Carlo confirmed that 2023 as far as interest gained from Treasury. Commr. Carlo also confirmed with Hedstrom about the Roth 457(b) plan in addition to the regular.

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#### **4. Chief Report**

Chief Tween submitted the following report. Assistant Chief Bruce Yozzo presented:

Alarm activity: 377

Fire: 3

EMS/Rescue: 213

Mutual Aid Given: 6 (FDMV-2, Yonkers FD-1, NRRFD-1, PMFD-1, WPFDF-1)

2023 Activity Totals

Alarm activity: 4,151

Fire: 61

EMS/Rescue: 2,188

- 1) The Fire District has been invited to attend the 36th Annual Martin Luther King Jr. breakfast sponsored by the Westchester Community Opportunity Program, Inc. (WestCOP). It will be held at the Reformed Church of Bronxville, 180 Pondfield Road Bronxville on Monday January 15, 2024. Doors open at 8:15 am. Tickets are \$35.00 per person. I request the Board purchase a ticket for myself, Assistant Chief Yozzo, and any Commissioner that wishes to attend the breakfast. All proceeds are to benefit Eastchester Community Action Program (ECAP), a component of WestCOP.
- 2) I ask the Board to authorize me to sign the necessary Board of Election paperwork to allow the Bronxville Village election to be held at the Bronxville firehouse on March 19, 2024, and also the Primary election in June of 2024, as long as the Bronxville firehouse is not closed for construction.
- 3) Vehicle and equipment maintenance is being done in house as much as possible by part-time mechanic Hank Henninger. His report was emailed to the Board on 1/11/24. Tim Dalton's submitted weekly maintenance reports for December were emailed to the Board on 1/11/24.
- 4) Fire Prevention and Code Enforcement activities continue with numerous plan reviews and inspections. The Fire Prevention reports were emailed to the Board on 1/11/24.
- 5) Currently there are two members are out on long term absence and one member assigned to light duty is working with Isang on digitizing the Fire Prevention records.
- 6) B&B Contracting Group continues the work at the Chester Heights firehouse. The Board was forwarded several change orders for railings for the new entrance walkway, front door, and landscaping work. Several quotes have been sent to the Board for this work.
- 7) I am asking the Board to authorize me sign any necessary paperwork to surplus utility trailer on Auction International website, and allow me to release the trailer to the highest bidder after Auction International confirms the bidder has paid in full.

8) I ask the Board to authorize me to purchase a plaque to acknowledge the District's appreciation of Assemblywoman Amy Paulin's securing a \$500,000.00 SAM grant which the District received in October 2023. The cost of the plaque is not to exceed \$200.00.

Respectfully submitted January 11, 2024  
by Fire Chief Brian Tween

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## 5. Secretary Report

Secretary Marissa "Isang" Smith submitted the following report:

### COMMUNITY OUTREACH

- 1) All 2023 EBOFC Documents have been updated on our website.
- 2) The 2024 EBOFC schedule has been uploaded on our website.
- 3) As a reminder, our domain is now EastchesterNYFD.gov
- 4) Google analytics will be provided at the next meeting pending a website error being resolved for data review.

### FOIL OFFICER

- 1) Our office received 4 FOILs in December

### RECORDS MANAGEMENT OFFICER

- 1) The LGRMIF Kickoff meeting has been rescheduled to January 18. I will provide the Board updates on the application process.
- 2) 2023 records are being reviewed and prepared for transfer to Station 3 Records room.
- 3) We currently have one member working on a scanning project for Fire Prevention records, which will be of benefit to the District's long term goal of digitization.

### OFFICE - GENERAL

- 1) Currently working on organizing interviews and preparing for potential onboarding of PFFs for the Spring Academy.
- 2) OML Document for January Meeting
- 3) Minutes have been updated and posted to the website
- 4) Updated 2023 resolutions spreadsheet
- 5) Regular office tasks as needed, including scheduling, billing, customer service, and staff support.

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## 6. Business Office Recommendations

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### Action: 6.1 - Payment of Bills

BE IT RESOLVED: That the Board of Fire Commissioners approves to pay the bills and vouchers as presented. The Board has been supplied with one set of bills and one credit card bill. Chief Tween has reviewed all prior to the meeting, except certiorari claims and

those specifically marked as reviewed by the Treasurer. The Treasurer has requested the Board approve the following:

Warrant 1-1/11/24 - \$296,419.56

Credit Card – 1/18/24 - \$2,910.31

Total: \$299,329.87

Motion by Chairman Carlo, seconded by Commr. Ranellone

Final Resolution: Motion Passed

Yes: Commr. Cerasi, Commr. Lore, Commr. Ranellone, Chairman Carlo

No: Commr. Keating

## 7. Other Business

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### **Action: 7.1 - FMLA Policy**

Resolution: BE IT RESOLVED: That the Eastchester Board of Fire Commissioners moves to adopt the attached FMLA Policy for Non-Union Employees.

#### **Eastchester Fire District**

#### **FMLA Policy for Non-Union Employees**

##### **Policy Statement:**

The Eastchester Fire District is committed to supporting employees during times of family or medical leave by complying with the Family and Medical Leave Act (FMLA) and providing additional benefits to enhance the well-being of our workforce.

##### **Eligibility:**

To be eligible for FMLA leave, an employee must have worked for the District for at least 12 months and have worked at least 1,250 hours during the 12-month period immediately preceding the leave.

##### **Duration of Leave:**

Eligible employees may take up to 12 weeks of unpaid leave within a 12-month period for qualifying reasons under FMLA, including but not limited to the birth or adoption of a child, the employee's serious health condition, or the serious health condition of a spouse, child, or parent.

##### **Paid Time Off (PTO) Option:**

Employees may choose to use their accrued paid time off (PTO) during FMLA leave. PTO must be requested and approved in accordance with the District's regular PTO policy. The use of accrued PTO will be applied in conjunction with FMLA leave, providing employees with compensation during their time away from work.

##### **Parental Leave:**

For parental leave purposes only, the District offers additional benefits. The first three weeks of parental leave for bonding with a child will be paid at 100% by the employer. This paid parental leave is designed to support employees during the initial weeks of bonding with a new child and will run concurrent with any FMLA leave taken.

**Notice and Documentation:**

Employees requesting FMLA leave must provide 30 days' notice if the need for leave is foreseeable. If the need is unforeseeable, employees must provide notice as soon as practicable. Employees may be required to provide certification from a healthcare provider or other appropriate documentation to support their request for FMLA leave.

**Return to Work:**

Upon returning from FMLA leave, employees will be restored to their original position or an equivalent position with equivalent pay, benefits, and other employment terms and conditions.

**Coordination with Other Benefits:**

FMLA leave may run concurrently with other applicable leave policies, such as short-term disability or state-mandated leave, as permitted by law.

**Contact:**

For assistance or further information regarding FMLA leave, employees should contact the Treasurer at [treasurer@eastchesterfd.com](mailto:treasurer@eastchesterfd.com) or 914-793-6676.

**Review and Revision:**

This FMLA policy will be reviewed periodically and may be revised at the discretion of the District. Any revisions will be communicated to employees in a timely manner.

Motion by Chairman Carlo, seconded by Commr. Cerasi

Yes: Commr. Cerasi, Commr. Lore, Commr. Ranellone, Commr. Keating, Chairman Carlo,  
Final Resolution: Motion Passed

**Discussion: 7.2 - Chester Height Firehouse**

Chairman Carlo reviewed the proposed items by Chief Tween regarding change orders for Station 4, regarding the railing and topsoil and a front door. Chairman Carlo indicated a special meeting would be held for the proposed items at Station 4. Chairman Carlo moved to authorize the Chief to approve the Change Order for the Change Order #15 for sidewalk step and railings.

Motion by Chairman Carlo, seconded by Commr. Ranellone

Yes: Chairman Carlo, Commr. Ranellone

No: Commr. Cerasi, Commr. Lore, Commr. Keating

Final Resolution: Motion Failed

**Action: 7.3 - Donation Checks**

Resolution: BE IT RESOLVED: To accept donations from Philip and Maryann Koutsis for \$50, and Cragswold, Inc for \$50. The donation was made without specifications or conditions and will be deposited into the general fund.

Motion by Chairman Carlo, seconded by Commr. Ranellone

Yes: Commr. Cerasi, Commr. Lore, Commr. Ranellone, Chairman Carlo

No: Commr. Keating

Final Resolution: Motion Passed

**Action: 7.4 - Martin Luther King Jr. Breakfast**

Resolution: BE IT RESOLVED: That the Eastchester Board of Fire Commissioners authorizes Chief Tween to purchase tickets at \$35 per person for the Chief, Assistant Chief, and any interested Board Members for the 36th Annual Martin Luther King Jr. breakfast sponsored by the Westchester Community Opportunity Program, Inc. (WestCOP).

Motion by Chairman Carlo, seconded by Commr. Lore

Yes: Commr. Cerasi, Commr. Lore, Commr. Ranellone, Commr. Keating, Chairman Carlo

Final Resolution: Motion Passed

**Action: 7.5 - Station 3 - Bronxville Village Election**

Resolution: BE IT RESOLVED: That the Eastchester Board of Fire Commissioners authorizes Chief Tween to sign the Westchester County Board of Elections paperwork to allow the Bronxville firehouse to be used as a polling place on Tuesday, March 19, 2024 and potentially June 2024 as long as the elections do not delay the floor repair project.

Motion by Chairman Carlo, seconded by Commr. Ranellone

Yes: Commr. Cerasi, Commr. Lore, Commr. Ranellone, Commr. Keating, Chairman Carlo

Final Resolution: Motion Passed

**Action: 7.6 - Auctions International - Utility Trailer**

Resolution: BE IT RESOLVED: That the Eastchester Board of Fire Commissioners authorizes Chief Tween to sign all necessary paperwork with Auctions International and to surplus the utility trailer.

Motion by Chairman Carlo, seconded by Commr. Lore

Yes: Commr. Cerasi, Commr. Lore, Commr. Ranellone, Commr. Keating, Chairman Carlo

Final Resolution: Motion Passed

**Action: 7.7 - 3rd Firefighter - Engine 27**

Commr. Ranellone proposed that starting as soon as possible, that EFD has a 3rd Firefighter on Engine 27. Last year the department responded to over 4100 runs, and believes Engine 27 responded to over 2400 of those runs, so are the busiest due to their location. Commr. Ranellone stated it would be the first apparatus to have a Lieutenant and two Firefighters at all times. Commr. Carlo asked if any discussion was needed. No discussion took place.

Resolution: BE IT RESOLVED: That the Eastchester Board of Fire Commissioners approves to add a 3rd Firefighter on Engine 27 at all times.

Motion by Commr. Ranellone, seconded by Commr. Cerasi  
Yes: Commr. Cerasi, Commr. Lore, Commr. Ranellone, Chairman Carlo  
Abstained: Commr. Keating  
Final Resolution: Motion Passed

## **8. Future Meeting Dates**

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### **9.1 - February 8, 2024 - Eastchester Town Hall - Courtroom**

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## **9. Comments from Local 916**

Union President Joseph Costanzo - Thanked the Board for looking forward and adding the extra spot to Engine 27. Commr. Ranellone commented that, according to the NFPA, the minimum number of Firefighters needed to fight a single family house fire, 2,000 square feet without a basement, is 17 as the minimum. Commr. Ranellone hoped to obtain that number by the end of the year, sharing that the current manning level is 14, but with adding the additional spot, would bring the daily roster to 17.

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## **10. Comments from the Public**

Mike Parici - Shared his opinion that Chester Heights is looking well, and complimented Commr. Ranellone for his time and dedication to the station. Parici shared he was concerned about the railing being installed at this time, due to the potential of the concrete being cracked due to the weather. Parici agreed with the Boards decision to add a 3rd position to Engine 27. Parici thanked the Board for their commitment, the Chief and Assistant Chief, and the Treasurer and Secretary for their contributions. Commr. Ranellone shared updates on the interior work of Station 4, hoping to bring the members back in by February. Chairman Carlo shared that there were additional projects needed before bringing the members back in, including the railing. Parici believed that a temporary railing would be a solution to open the firehouse faster.

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## **11. Comments from the Commissioners**

Commr. Cerasi wanted to reiterate what Mike Parici shared about Commr. Ranellone, thanking him for his time at Station 4. Commr. Cerasi also agreed with the additional position for Engine 27. Commr. Cerasi also discussed the railing, believing only one side was needed.

Commr. Lore agreed with Commr. Cerasi shared about Commr. Ranellone's dedication to Station 4. Commr. Lore commented on the plumbing work, piping done in Chester Height, finding it was precise and shared his admiration for the work by the plumber. Commr. Carlo shared he was impressed with the drywall work.

Commr. Cerasi asked UP Costanzo about a design for the drywall work.

Mike Parici followed up asking if the Board would consider holding an event at Station 4 once the firehouse opens again for the public to visit and review the work.

Commr. Cerasi remarked his wife also suggested an event for when Station 4 opens up.

## **12. Adjournment**

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### **Action 12.1 - Motion to Adjourn**

Motion by Chairman Carlo unanimously agreed upon.

The meeting adjourned at 7:40