

**MINUTES**

**Regular Meeting of the Eastchester Board of Fire Commissioners**

**Location: Eastchester Town Hall**

**(Thursday, November 9, 2023)**

**Board Members Present:**

Chairman Paul Carlo

Commissioner Brian E. Keating

Commissioner Paul M. Ranellone

Commissioner Tony Cerasi

**Board Members Absent:**

Commissioner Anthony J. Lore, Sr.

**In Attendance:**

Chief Brian Tween

Treasurer Jamie Hedstrom

Secretary Marissa “Isang” Smith

**1. Call to Order**

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**Action: 1.1 - Meeting called to order**

The meeting was called to order at 7:00 PM by Chairman Carlo.

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**2. Salute to the Flag**

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**3. Treasurer Report**

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Treasurer Jamie Hedstrom submitted the following report:

November 9, 2023

To: Board of Fire Commissioners, Eastchester Fire District  
From: Jamie Hedstrom, Treasurer  
Subject: Actual vs. Budget Comparison, October 2023

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The financials as of October 31, 2023 present a net budget surplus of approximately \$1M, including approximately \$400K of interest earnings and other revenue that are designated for committed apparatus purchases.

At this time, budget transfers are recommended for those accounts that are already over budget for 2023. The amount of the recommended budget transfer is either the actual amount of the current overage ("Actual"), or an anticipated amount based on the current overage plus estimated remaining expenses ("Anticipated").

A year-end budget transfer will be needed for GL 9060.81, Hospital, which is not over budget at this time. Other accounts may also require transfers at year-end, and we will continue to monitor.

**Recommended transfers November 2023**

| <b>Transfer From:</b>                 | <b>To:</b>                             | <b>Amount</b> | <b>Notes</b> |
|---------------------------------------|--|---------------|--------------|
| 3090.2 Certiorari                     | 1150.5 Insurance                       | \$ 15,094.47  | Actual       |
| 3090.2 Certiorari                     | 3240.3 Bldg/Prop Repairs & Maintenance | \$ 86,000.00  | Anticipated  |
| 3160.4 Fire Training                  | 3105.4 Uniforms                        | \$ 5,000.00   | Anticipated  |
| 3410.81 Disabled Firemen Salary       | 3412.1 Retroactive Salary              | \$ 124.80     | Actual       |
| 3410.81 Disabled Firemen Salary       | 3125.4 Computers, Software & Internet  | \$ 15,100.00  | Anticipated  |
| 3410.81 Disabled Firemen Salary       | 3210.3 Vehicle Maintenance             | \$ 22,000.00  | Anticipated  |
| 3410.47 Mechanics Salary              | 3210.3 Vehicle Maintenance             | \$ 12,000.00  | Anticipated  |
| 3410.47 Mechanics Salary              | 3230.3 Ladder & Pump Testing           | \$ 897.35     | Actual       |
| 3140.4 Subscriptions                  | 3145.4 Association Dues                | \$ 45.00      | Actual       |
| 3410.47 Professional Consultants Fees | 3410.46 Consultant fees                | \$ 4,500.00   | Actual       |
| 3410.47 Professional Consultants Fees | 3410.48 Labor Consultants              | \$ 297.00     | Actual       |

**Total**

**\$ 161,058.62**

**Construction Projects:**

| Location  | Vendor                 | Description   | Cost                                   | Remainder                               | Funding                          |
|-----------|------------------------|---|--|---|----------------------------------|
| Station 4 | Vinco                  | Apparatus Floor   | \$ 852,474.76                          | \$ 5,800.00                             | Split- remainder<br>General Fund |
| Station 4 | B&B                    | Heating & ADA Compliance<br><b>2 Change Orders for<br/>Review Tonight</b> | \$ 685,380.00<br><b>+ \$ 90,826.00</b> | \$ 411,745.00 /<br><b>\$ 502,571.00</b> | Capital Reserve                  |
| Station 3 | Highland<br>Associates | Apparatus Floor-<br>Architectural Only                                    | \$ 34,500.00                           | \$ 34,500.00                            | General Fund                     |

Current Balance in Capital Reserve: \$854,467.53

Remainder after Station 4 Permissive Referendum (\$760,000): \$363,181.05

**Assuming the two change orders presented tonight are approved, the cost of Phase IV for Chester Heights with B&B will exceed the Permissive Referendum. The Board will need to decide whether the remainder of the project will be funded with the general fund, or whether a second or revised permissive referendum will be sought.**

At this time I would recommend that we request an estimate of fees from UES for the remainder of the Station 4 project, for the Board's review and approval.

**RFP for Audit Services**

Every five years, we are required by the NYS Comptroller's Office to issue an RFP for professional auditing services. The timeline for this process is below:

RFP issued: September 21, 2023  
Due date for proposals: November 30, 2023  
Selected firm notified: December 18, 2023 (selection to be made by Board at December 13th meeting)  
Contract date: January 10, 2024

The RFP is published on NYS Contract Reporter. To date, we have received three Notifications of Interest from bidders.

**Other:**

**Treasury Direct Investments**

We currently have \$8M invested in 4-week Treasury bills through our Treasury Direct account, in \$2/\$3M increments. The current interest rates are approximately 5.3%. To date we have earned approximately \$300K in interest, which was not anticipated in the budget. The interest earned from our Treasury Direct investments is being allocated to the tower ladder that will be delivered in 2024.

**Other Items**

- NYSHIP- We are waiting on NYSHIP to publish the 2024 rates, at which time we will notify contributing employees and those retirees paying the District directly (vs. through a pension deduction) of any changes.
- Medicare Part B reimbursements will be issued to eligible retirees in December. The 2023 standard Medicare Part B premium is \$164.90/month, or \$1,978.80 per individual for the calendar year.
- NYSLRS- Prepayment due by 12/15/23 to take advantage of the prepayment discount. Final invoice is not yet available; estimated invoice broken down as follows, net of discount:

PFRS \$2,722,313  
ERS \$14,394  
Total \$2,722,313

Note that this amount does not exceed the budgeted amount of \$2,815,000.

**Eastchester, NY Fire District**  
**Budget vs. Actuals: FY2023 - FY23 P&L**  
**Jan- October 2023**

|  | Total                   |                         |                      |                |
|--|-------------------------|-------------------------|----------------------|----------------|
|  | Actual                  | Budget                  | over Budget          | % of Budget    |
| <b>Income</b>                          |                         |                         |                      |                |
| Use of Capital Reserve                 | 273,635.00              | 273,635.00              |                      |                |
| Budget Encumbrances                    | 120,246.83              | 120,246.83              | 0.00                 | 100.00%        |
| 1001 Real Property Taxes               | 19,816,022.50           | 19,816,022.50           | 0.00                 | 100.00%        |
| 2701 Refund of PY Expenditure          | 6,597.00                |                         | 6,597.00             |                |
| 2401 Interest Earnings                 | 314,805.48              |                         | 314,805.48           |                |
| 2705 Miscellaneous Income              | 87,748.18               |                         | 87,748.18            |                |
| 2770 Workers Comp - Reimbursement      | 22,000.00               | 17,500.00               | 4,500.00             | 125.71%        |
| <b>Total Income</b>                    | <b>\$ 20,641,054.99</b> | <b>\$ 20,227,404.33</b> | <b>\$ 413,650.66</b> | <b>102.05%</b> |
| <b>Gross Profit</b>                    | <b>\$ 20,641,054.99</b> | <b>\$ 20,227,404.33</b> | <b>\$ 413,650.66</b> | <b>102.05%</b> |
| <b>Expenses</b>                        |                         |                         |                      |                |
| 1110.4 Archiving Services & Exp        | 38,483.30               | 15,000.00               | 23,483.30            | 256.56%        |
| 1110.5 Outside Services                | 9,021.45                | 10,000.00               | (978.55)             | 90.21%         |
| 1120.5 Fire Prevention                 | 7,611.05                | 9,000.00                | (1,388.95)           | 84.57%         |
| 1140.5 Payroll Processing Expense      | 7,372.92                | 9,166.68                | (1,793.76)           | 80.43%         |
| 1150.5 Insurance                       | 135,094.47              | 120,000.00              | 15,094.47            | 112.58%        |
| 1170.5 Other Miscellaneous Expenses    | 3,126.20                | 10,000.00               | (6,873.80)           | 31.26%         |
| 1180.5 Education & Travel              | 589.53                  | 4,166.68                | (3,577.15)           | 14.15%         |
| 1200.5 Recruitment                     | 1.49                    | 5,000.00                | (4,998.51)           | 0.03%          |
| 3010.2 Coats, Boots, Helmets           | 70,991.25               | 107,026.60              | (36,035.35)          | 66.33%         |
| 3020.2 Tank Refills, Testing & Rep     | 4,282.53                | 16,666.68               | (12,384.15)          | 25.70%         |
| 3030.2 Hoses & Nozzles                 | 26,254.28               | 28,735.50               | (2,481.22)           | 91.37%         |
| 3040.2 Tires                           | 12,084.38               | 13,333.34               | (1,248.96)           | 90.63%         |
| 3050.2 Gasoline, Oil, Grease, Etc.     | 33,079.31               | 41,666.68               | (8,587.37)           | 79.39%         |
| 3060.2 Fuel & Electric                 | 67,774.05               | 66,666.68               | 1,107.37             | 101.66%        |
| 3070.2 Telephone                       | 20,741.72               | 45,833.34               | (25,091.62)          | 45.25%         |
| 3090.2 Certiorari                      | 30,650.75               | 50,000.00               | (19,349.25)          | 61.30%         |
| 3105.4 Uniforms                        | 54,824.95               | 48,022.74               | 6,802.21             | 114.16%        |
| 3110.4 Shop Equipment & Tools          | 4,317.66                | 4,166.68                | 150.98               | 103.62%        |
| 3115.4 Emergency Equipment             | 93,794.81               | 125,000.00              | (31,205.19)          | 75.04%         |
| 3120.4 EMS Supplies and Services       | 8,518.50                | 16,666.68               | (8,148.18)           | 51.11%         |
| 3125.4 Computers, Software & Internet  | 59,811.83               | 55,166.68               | 4,645.15             | 108.42%        |
| 3130.4 Office Supplies                 | 4,881.23                | 6,666.68                | (1,785.45)           | 73.22%         |
| 3135.4 Postage                         | 812.26                  | 1,250.00                | (437.74)             | 64.98%         |
| 3140.4 Subscriptions                   | 655.00                  | 1,000.00                | (345.00)             | 65.50%         |
| 3145.4 Association Dues                | 1,545.00                | 1,250.00                | 295.00               | 123.60%        |
| 3150.4 Elections & Referendums         | 899.80                  | 1,000.00                | (100.20)             | 89.98%         |
| 3155.4 Sewer Tax                       | 11,899.64               | 13,000.00               | (1,100.36)           | 91.54%         |
| 3160.4 Fire Training                   | 18,000.00               | 26,000.00               | (8,000.00)           | 69.23%         |
| 3210.3 Vehicle Maintenance             | 76,828.73               | 60,000.00               | 16,828.73            | 128.05%        |
| 3220.3 Radio Equipment & Maintenance   | 59,541.83               | 85,955.31               | (26,413.48)          | 69.27%         |
| 3230.3 Ladder & Pump Testing           | 4,897.35                | 4,000.00                | 897.35               | 122.43%        |
| 3240.3 Bldg/Prop Repairs & Maintenance | 188,758.27              | 108,333.34              | 80,424.93            | 174.24%        |

|  |                         |                         |                        |                |
|--|-------------------------|-------------------------|------------------------|----------------|
| 3410.11 Fire Chief salary                        | 170,209.60              | 179,333.34              | (9,123.74)             | 94.91%         |
| 3410.12 Assistant Fire Chief salary              | 139,876.80              | 141,666.68              | (1,789.88)             | 98.74%         |
| 3410.13 Fire Captains salary                     | 682,416.00              | 708,333.34              | (25,917.34)            | 96.34%         |
| 3410.14 Fire Lieutenants salary                  | 1,020,264.00            | 1,050,000.00            | (29,736.00)            | 97.17%         |
| 3410.15 Uniformed Firefighters salary            | 4,798,209.96            | 5,016,666.68            | (218,456.72)           | 95.65%         |
| 3410.16 Maintenance Workers salary               | 56,914.52               | 60,833.34               | (3,918.82)             | 93.56%         |
| 3410.17 Mechanics salary                         | 25,518.75               | 35,000.00               | (9,481.25)             | 72.91%         |
| 3410.18 Treasurer/Secy/PT Asst salary            | 135,725.33              | 146,833.34              | (11,108.01)            | 92.43%         |
| 3410.2 Fire Equipment and Capital Outlay         | 301,851.10              | 301,851.10              | 0.00                   | 100.00%        |
| 3410.42 Accountants / Auditors fees              |                         |                         | 0.00                   |                |
| 3410.44 Year-End fees                            | 16,500.00               | 17,500.00               | (1,000.00)             | 94.29%         |
| <b>Total 3410.42 Accountants / Auditors fees</b> | <b>\$ 16,500.00</b>     | <b>\$ 17,500.00</b>     | <b>\$ (1,000.00)</b>   | <b>94.29%</b>  |
| 3410.46 Consultants fees                         | 4,500.00                |                         | 4,500.00               |                |
| 3410.48 Labor Consultants                        | 297.00                  |                         |                        |                |
| 3410.465 Consultant Fees- Engineers              | 47,450.00               | 54,166.68               | (6,716.68)             | 87.60%         |
| 3410.47 Professional Consultants fees            | 22,042.50               | 75,000.00               | (52,957.50)            | 29.39%         |
| <b>Total 3410.46 Consultants fees</b>            | <b>\$ 74,289.50</b>     | <b>\$ 129,166.68</b>    | <b>\$ (54,877.18)</b>  | <b>57.51%</b>  |
| 3410.49 Payroll Clearing account                 | 21,766.36               |                         | 21,766.36              |                |
| 3410.81 Disabled Firemen salary -207A's          | 127,282.77              | 167,500.00              | (40,217.23)            | 75.99%         |
| 3411.1 Holiday Pay                               | 245,229.96              | 271,000.00              | (25,770.04)            | 90.49%         |
| 3412.1 Retroactive Salary                        | 124.80                  |                         | 124.80                 |                |
| 3413.1 Overtime - Firefighters                   | 544,239.96              | 691,875.00              | (147,635.04)           | 78.66%         |
| 3413.12 Overtime- Training                       |                         | 0.00                    | 0.00                   |                |
| 3413.13 Overtime- Sick Incentive                 | 36,034.68               | 83,333.34               | (47,298.66)            | 43.24%         |
| 3413.2 Overtime - Fire Prevention                | 30,796.97               | 33,333.34               | (2,536.37)             | 92.39%         |
| 3414.1 EMT Training                              | 18,651.22               | 15,000.00               | 3,651.22               | 124.34%        |
| 3416.1 Terminal Leave                            | 123,433.56              | 85,000.00               | 38,433.56              | 145.22%        |
| 9010.8 NYS Retirement                            |                         | 0.00                    | 0.00                   |                |
| 9020.8 Social Security                           | 613,535.31              | 633,333.34              | (19,798.03)            | 96.87%         |
| 9030.8 Payroll Tax - MTA                         | 27,315.16               | 31,518.74               | (4,203.58)             | 86.66%         |
| 9040.8 Workers Compensation                      | 235,154.00              | 255,000.00              | (19,846.00)            | 92.22%         |
| 9045.8 Life Insurance - Local 916                | 43,849.13               | 46,000.00               | (2,150.87)             | 95.32%         |
| 9050.8 Physician / Medical costs                 | 16,062.50               | 25,000.00               | (8,937.50)             | 64.25%         |
| 9060.81 Hospital                                 | 2,788,467.15            | 2,704,166.67            | 84,300.48              | 103.12%        |
| 9060.82 Dental                                   | 135,000.00              | 135,000.00              | 0.00                   | 100.00%        |
| 9060.83 Optical Plan - Local 916                 | 48,000.00               | 50,000.00               | (2,000.00)             | 96.00%         |
| <b>Total Expenses</b>                            | <b>\$ 13,533,864.63</b> | <b>\$ 14,123,985.22</b> | <b>\$ (590,120.59)</b> | <b>95.82%</b>  |
| <b>Net Operating Income</b>                      | <b>\$ 7,107,190.36</b>  | <b>\$ 6,103,419.11</b>  | <b>\$ 1,003,771.25</b> | <b>116.45%</b> |
| <b>Net Income</b>                                | <b>\$ 7,107,190.36</b>  | <b>\$ 6,103,419.11</b>  | <b>\$ 1,003,771.25</b> | <b>116.45%</b> |

**Eastchester, NY Fire District**  
**Budget vs. Actuals: FY2023 - FY23 P&L**  
**January - December 2023**

|  | Total                   |                         |                      |                |
|--|-------------------------|-------------------------|----------------------|----------------|
|  | Actual                  | Budget                  | over Budget          | % of Budget    |
| <b>Income</b>                          |                         |                         |                      |                |
| Use of Capital Reserve                 | 273,635.00              | 273,635.00              | 0.00                 | 100.00%        |
| Budget Encumbrances                    | 234,483.71              | 234,483.71              | 0.00                 | 100.00%        |
| 1001 Real Property Taxes               | 19,816,022.50           | 19,816,022.50           | 0.00                 | 100.00%        |
| 2401 Interest Earnings                 | 314,805.48              |                         | 314,805.48           |                |
| 2701 Refund of PY Expenditure          | 6,597.00                |                         | 6,597.00             |                |
| 2705 Miscellaneous Income              | 71,448.18               |                         | 71,448.18            |                |
| 2770 Workers Comp - Reimbursement      | 22,000.00               | 21,000.00               | 1,000.00             | 104.76%        |
| <b>Total Income</b>                    | <b>\$ 20,738,991.87</b> | <b>\$ 20,345,141.21</b> | <b>\$ 393,850.66</b> | <b>101.94%</b> |
| <b>Gross Profit</b>                    | <b>\$ 20,738,991.87</b> | <b>\$ 20,345,141.21</b> | <b>\$ 393,850.66</b> | <b>101.94%</b> |
| <b>Expenses</b>                        |                         |                         |                      |                |
| 1110.4 Archiving Services & Exp        | 38,483.30               | 19,519.00               | 18,964.30            | 197.16%        |
| 1110.5 Outside Services                | 9,021.45                | 12,000.00               | (2,978.55)           | 75.18%         |
| 1120.5 Fire Prevention                 | 7,611.05                | 9,000.00                | (1,388.95)           | 84.57%         |
| 1140.5 Payroll Processing Expense      | 7,372.92                | 11,000.00               | (3,627.08)           | 67.03%         |
| 1150.5 Insurance                       | 135,094.47              | 120,000.00              | 15,094.47            | 112.58%        |
| 1170.5 Other Miscellaneous Expenses    | 3,126.20                | 12,000.00               | (8,873.80)           | 26.05%         |
| 1180.5 Education & Travel              | 589.53                  | 5,000.00                | (4,410.47)           | 11.79%         |
| 1200.5 Recruitment                     | 1.49                    | 5,000.00                | (4,998.51)           | 0.03%          |
| 3010.2 Coats, Boots, Helmets           | 70,991.25               | 144,697.80              | (73,706.55)          | 49.06%         |
| 3020.2 Tank Refills, Testing & Rep     | 4,282.53                | 20,000.00               | (15,717.47)          | 21.41%         |
| 3030.2 Hoses & Nozzles                 | 26,334.28               | 50,725.18               | (24,390.90)          | 51.92%         |
| 3040.2 Tires                           | 12,084.38               | 16,000.00               | (3,915.62)           | 75.53%         |
| 3050.2 Gasoline, Oil, Grease, Etc.     | 33,079.31               | 50,000.00               | (16,920.69)          | 66.16%         |
| 3060.2 Fuel & Electric                 | 68,109.33               | 80,000.00               | (11,890.67)          | 85.14%         |
| 3070.2 Telephone                       | 20,741.72               | 55,000.00               | (34,258.28)          | 37.71%         |
| 3090.2 Certiorari                      | 30,650.75               | 175,000.00              | (144,349.25)         | 17.51%         |
| 3105.4 Uniforms                        | 54,824.95               | 54,250.00               | 574.95               | 101.06%        |
| 3110.4 Shop Equipment & Tools          | 4,317.66                | 5,000.00                | (682.34)             | 86.35%         |
| 3115.4 Emergency Equipment             | 93,794.81               | 150,000.00              | (56,205.19)          | 62.53%         |
| 3120.4 EMS Supplies and Services       | 8,669.56                | 20,000.00               | (11,330.44)          | 43.35%         |
| 3125.4 Computers, Software & Internet  | 69,293.43               | 66,200.00               | 3,093.43             | 104.67%        |
| 3130.4 Office Supplies                 | 4,881.23                | 8,000.00                | (3,118.77)           | 61.02%         |
| 3135.4 Postage                         | 812.26                  | 1,500.00                | (687.74)             | 54.15%         |
| 3140.4 Subscriptions                   | 655.00                  | 1,200.00                | (545.00)             | 54.58%         |
| 3145.4 Association Dues                | 1,545.00                | 1,500.00                | 45.00                | 103.00%        |
| 3150.4 Elections & Referendums         | 899.80                  | 10,000.00               | (9,100.20)           | 9.00%          |
| 3155.4 Sewer Tax                       | 11,899.64               | 13,000.00               | (1,100.36)           | 91.54%         |
| 3160.4 Fire Training                   | 18,000.00               | 26,000.00               | (8,000.00)           | 69.23%         |
| 3210.3 Vehicle Maintenance             | 76,828.73               | 70,000.00               | 6,828.73             | 109.76%        |
| 3220.3 Radio Equipment & Maintenance   | 59,541.83               | 146,325.63              | (86,783.80)          | 40.69%         |
| 3230.3 Ladder & Pump Testing           | 4,897.35                | 4,000.00                | 897.35               | 122.43%        |
| 3240.3 Bldg/Prop Repairs & Maintenance | 191,764.22              | 130,000.00              | 61,764.22            | 147.51%        |

|  |                         |                         |                          |               |
|--|-------------------------|-------------------------|--------------------------|---------------|
| 3410.11 Fire Chief salary                        | 177,946.40              | 208,000.00              | (30,053.60)              | 85.55%        |
| 3410.12 Assistant Fire Chief salary              | 146,537.60              | 170,000.00              | (23,462.40)              | 86.20%        |
| 3410.13 Fire Captains salary                     | 714,912.00              | 850,000.00              | (135,088.00)             | 84.11%        |
| 3410.14 Fire Lieutenants salary                  | 1,068,848.00            | 1,260,000.00            | (191,152.00)             | 84.83%        |
| 3410.15 Uniformed Firefighters salary            | 5,020,881.16            | 6,020,000.00            | (999,118.84)             | 83.40%        |
| 3410.16 Maintenance Workers salary               | 59,799.72               | 73,000.00               | (13,200.28)              | 81.92%        |
| 3410.17 Mechanics salary                         | 27,131.25               | 50,000.00               | (22,868.75)              | 54.26%        |
| 3410.18 Treasurer/Secy/PT Asst salary            | 142,123.81              | 176,200.00              | (34,076.19)              | 80.66%        |
| 3410.2 Fire Equipment and Capital Outlay         | 301,851.10              | 821,851.10              | (520,000.00)             | 36.73%        |
| 3410.42 Accountants / Auditors fees              |                         |                         | 0.00                     |               |
| 3410.44 Year-End fees                            | 16,500.00               | 17,500.00               | (1,000.00)               | 94.29%        |
| <b>Total 3410.42 Accountants / Auditors fees</b> | <b>\$ 16,500.00</b>     | <b>\$ 17,500.00</b>     | <b>\$ (1,000.00)</b>     | <b>94.29%</b> |
| 3410.46 Consultants fees                         | 4,500.00                |                         | 4,500.00                 |               |
| 3410.48 Labor Consultants                        | 297.00                  |                         | 297.00                   |               |
| 3410.465 Consultant Fees- Engineers              | 47,450.00               | 65,000.00               | (17,550.00)              | 73.00%        |
| 3410.47 Professional Consultants fees            | 22,042.50               | 90,000.00               | (67,957.50)              | 24.49%        |
| <b>Total 3410.46 Consultants fees</b>            | <b>\$ 74,289.50</b>     | <b>\$ 155,000.00</b>    | <b>\$ (80,710.50)</b>    | <b>47.93%</b> |
| 3410.49 Payroll Clearing account                 | 14,616.83               |                         | 14,616.83                |               |
| 3410.81 Disabled Firemen salary -207A's          | 133,314.18              | 201,000.00              | (67,685.82)              | 66.33%        |
| 3411.1 Holiday Pay                               | 245,229.96              | 542,000.00              | (296,770.04)             | 45.25%        |
| 3412.1 Retroactive Salary                        | 124.80                  |                         | 124.80                   |               |
| 3413.1 Overtime - Firefighters                   | 575,301.32              | 830,250.00              | (254,948.68)             | 69.29%        |
| 3413.12 Overtime- Training                       |                         | 94,600.00               | (94,600.00)              | 0.00%         |
| 3413.13 Overtime- Sick Incentive                 | 38,684.76               | 100,000.00              | (61,315.24)              | 38.68%        |
| 3413.2 Overtime - Fire Prevention                | 32,733.88               | 40,000.00               | (7,266.12)               | 81.83%        |
| 3414.1 EMT Training                              | 18,651.22               | 20,000.00               | (1,348.78)               | 93.26%        |
| 3416.1 Terminal Leave                            | 123,433.56              | 145,000.00              | (21,566.44)              | 85.13%        |
| 9010.8 NYS Retirement                            |                         | 2,815,000.00            | (2,815,000.00)           | 0.00%         |
| 9020.8 Social Security                           | 640,725.06              | 760,000.00              | (119,274.94)             | 84.31%        |
| 9030.8 Payroll Tax - MTA                         | 28,544.94               | 37,822.50               | (9,277.56)               | 75.47%        |
| 9040.8 Workers Compensation                      | 235,154.00              | 255,000.00              | (19,846.00)              | 92.22%        |
| 9045.8 Life Insurance - Local 916                | 43,849.13               | 46,000.00               | (2,150.87)               | 95.32%        |
| 9050.8 Physician / Medical costs                 | 16,062.50               | 30,000.00               | (13,937.50)              | 53.54%        |
| 9060.81 Hospital                                 | 2,772,533.92            | 2,950,000.00            | (177,466.08)             | 93.98%        |
| 9060.82 Dental                                   | 135,000.00              | 135,000.00              | 0.00                     | 100.00%       |
| 9060.83 Optical Plan - Local 916                 | 48,000.00               | 50,000.00               | (2,000.00)               | 96.00%        |
| <b>Total Expenses</b>                            | <b>\$ 13,922,980.03</b> | <b>\$ 20,345,141.21</b> | <b>\$ (6,422,161.18)</b> | <b>68.43%</b> |
| <b>Net Operating Income</b>                      | <b>\$ 6,816,011.84</b>  | <b>\$ -</b>             | <b>\$ 6,816,011.84</b>   |               |
| <b>Net Income</b>                                | <b>\$ 6,816,011.84</b>  | <b>\$ -</b>             | <b>\$ 6,816,011.84</b>   |               |

NOTES:

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#### 4. Chief Report

Chief Tween submitted the following report:

Alarm activity: 370

Fire: 2

EMS/Rescue: 205

Mutual Aid Given: 2 (Pelham FD -1, FDMV -1)

- 1) The old 2102 vehicle that was flooded during the remnants of Hurricane Ida has been auctioned off by Auctions International and the vehicle has been picked up and the Treasurer has received payment of \$16,300.00.
- 2) Vehicle and equipment maintenance is being done in house as much as possible by part-time mechanic Hank Henninger. His report was emailed to the Board on 11/8/23. The District has received the Dell hard case laptop with diagnostic software for Cummins engines, Allison transmissions, and Meritor rear and the part-time mechanic has received the orientation training that will allow diagnosis of apparatus issues in house which leads to shorter out of service times and lower repair costs.
- 3) Tim Dalton's weekly maintenance reports for August were emailed to the Board on 11/8/23.
- 4) Fire Prevention and Code Enforcement activities continue with numerous plan reviews and inspections. The Fire Prevention reports were emailed to the Board on 11/7/23. October was Fire Prevention month and there were numerous demonstrations provided to local schools and organizations.
- 5) Currently there are three members are out on long term absence.
- 6) B&B Contracting Group continues the work at the Chester Heights firehouse. On 11/6/23, the Board was emailed two change orders to complete the work on the front sidewalk (\$9,909.00) and the mechanical systems (\$80,917.00).
- 7) The Board was emailed three quotes from Motorola Solutions and ESS for radio equipment and service. The annual PM service quote is for \$10,020.00. Two portable radios, microphones, batteries, pagers, and a UHF radio for the new TL-17 is \$20,050.84. Five mobile radios, and antennas, engraving is \$6,243.81. I would ask the Board to approve all three quotes.
- 8) We received word from DASNY that the \$500,000.00 SAM grant sponsored by NYS Assemblywoman Amy Paulin will be processed on Thursday 11/16/23. The application process has taken approximately three years due to COVID.

Respectfully submitted November 9, 2023  
by Fire Chief Brian Tween

*Notes:* Commr. Keating praised Chief Tween on the SAM grant status. Chief Tween thanked former Commr. Thomas Roche for the recommendation to apply for the grant.

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#### 5. Secretary Report

Secretary Marissa “Isang” Smith submitted the following report:

#### COMMUNITY OUTREACH

- 1) Website:
  - a) There were 525 new visitors for the month of October. The Hiring Process page is once again the top-performing page.
- 2) The November newsletter will be sent out on 11/13

#### FOIL OFFICER

- 1) Our office received 3 FOILs in October

#### FIRE DISTRICT ELECTION

- 1) Fire District Election materials are updated and available on the Eastchester Fire District website (EastchesterNYFD.gov).
- 2) The signed agreement requesting voting machines, inspector lists, and other required items was sent to Westchester County on October 26.
- 3) PS&D Absentee Ballots have been prepared to be mailed out on November 22nd. Absentee ballot applications are available in English and Spanish on our website.
- 4) Election Inspector letters were sent out October 24th. If you know of anyone interested in being an Election Inspector for our Fire District Election on December 12th and they are residents of the Fire District, please feel free to share this information with them and to contact me.

#### RECORDS MANAGEMENT OFFICER

- 1) The signed LGRMIF Final Report and online copy was submitted to the State Education Department on November 8th.
- 2) Should the Board be interested in applying for another grant for the 2024-2025 LGRMIF cycle to digitize records, I could proceed with scheduling a meeting with NYSA to obtain more information.

#### OFFICE - GENERAL

- 1) OML Document for November Meeting
- 2) Minutes have been updated and posted to the website
- 3) Updated 2023 resolutions spreadsheet
- 4) Regular office tasks as needed, including scheduling, billing, customer service, and staff support.

**6. Business Office Recommendations**

**Action: 6.1 - Payment of Bills**

Resolution: BE IT RESOLVED: That the Board of Fire Commissioners approves to pay the bills and vouchers as presented. The Board has been supplied with one set of bills and one credit card bill. Chief Tween has reviewed all prior to the meeting, except certiorari claims and those specifically marked as reviewed by the Treasurer. The Treasurer has requested the Board approve the following:

Warrant 1- 11/09/23 - \$46,109.60

Credit Card – 11/18/23 - \$4,119.29

**Total: \$50,228.89**

Motion by Chairman Carlo, seconded by Commr. Cerasi

Final Resolution: Motion Passed

Yes: Commr. Cerasi, Commr. Ranellone, Chairman Carlo

No: Commr. Keating

**Action: 6.2 - Budget Transfers**

Resolution: BE IT RESOLVED: That the Board of Fire Commissioners approves to make the recommended budget transfers for those GL accounts where the year-to-date 2023 expenditures have exceeded the amount budgeted for the GL account, as follows:

**Recommended transfers November 2023**

| <b>Transfer From:</b>                 | <b>To:</b>                             | <b>Amount</b> |
|---------------------------------------|--|---------------|
| 3090.2 Certiorari                     | 1150.5 Insurance                       | \$ 15,094.47  |
| 3090.2 Certiorari                     | 3240.3 Bldg/Prop Repairs & Maintenance | \$ 86,000.00  |
| 3160.4 Fire Training                  | 3105.4 Uniforms                        | \$ 5,000.00   |
| 3410.81 Disabled Firemen Salary       | 3412.1 Retroactive Salary              | \$ 124.80     |
| 3410.81 Disabled Firemen Salary       | 3125.4 Computers, Software & Internet  | \$ 15,100.00  |
| 3410.81 Disabled Firemen Salary       | 3210.3 Vehicle Maintenance             | \$ 22,000.00  |
| 3410.17 Mechanics Salary              | 3210.3 Vehicle Maintenance             | \$ 12,000.00  |
| 3410.17 Mechanics Salary              | 3230.3 Ladder & Pump Testing           | \$ 897.35     |
| 3140.4 Subscriptions                  | 3145.4 Association Dues                | \$ 45.00      |
| 3410.47 Professional Consultants Fees | 3410.46 Consultant fees                | \$ 4,500.00   |

|                                       |                           |           |
|---------------------------------------|---------------------------|-----------|
| 3410.47 Professional Consultants Fees | 3410.48 Labor Consultants | \$ 297.00 |
|---------------------------------------|---------------------------|-----------|

**Total** **\$ 161,058.62**

Motion by Chairman Carlo, seconded by Commr. Cerasi  
 Final Resolution: Motion Passed  
 Yes: Commr. Cerasi, Commr. Ranellone, Chairman Carlo, Commr. Keating

*NOTES:* Correction to the Mechanics Salary Code, with Mechanics Salary being actually 3410.17

**Action: 6.3 - NYSLRS Invoice**

Resolution: BE IT RESOLVED: That the Board of Fire Commissioners approves to pay the Eastchester Fire District's New York State and Local Retirement System pension contribution invoice for 2024, in the amount of \$2,736,707. This amount includes the District's ERS and PFRS contributions and is net of the prepayment discount of \$19,680.

Motion by Chairman Carlo, seconded by Commr. Cerasi  
 Final Resolution: Motion Passed  
 Yes: Commr. Cerasi, Commr. Ranellone, Chairman Carlo, Commr. Keating

**7. Other Business**

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**Action: 7.1 - Radio Equipment and Services**

Resolution: BE IT RESOLVED: That the Eastchester Board of Fire Commissioners authorizes Chief Tween to purchase the following radio equipment and services:

- An annual maintenance contract with ESS for a total of **\$10,020.00**.
- Two new portable radios and radio accessories with Motorola Solutions for a total of **\$20,050.84**.
- Mobile radios for two new vehicles with ESS for a total of **\$6,243.81**.

Motion by Chairman Carlo, seconded by Commr. Cerasi  
 Final Resolution: Motion Passed  
 Yes: Commr. Cerasi, Commr. Ranellone, Chairman Carlo, Commr. Keating

**Action: 7.2 - Station 4 - Change Orders 13 & 14**

Resolution: BE IT RESOLVED: That the Eastchester Board of Fire Commissioners approves Change Order 13 from B&B for Station 4 for a proposed cost of **\$80,917.00**  
 BE IT RESOLVED: That the Eastchester Board of Fire Commissioners approves Change Order 14 from B&B for Station 4 for a proposed cost of **\$9,909.00**

Motion by Chairman Carlo, seconded by Commr. Ranellone  
 Final Resolution: Motion Passed  
 Yes: Commr. Cerasi, Commr. Ranellone, Chairman Carlo

No: Commr. Keating

## 8. **Future Meeting Dates**

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December 14, 2023 - Fire Headquarters - Station 1

*NOTES:* Chief Tween asked if the funds come through from the SAM grant, could the Board consider inviting Amy Paulin and former Commr. Thomas Roche to the next meeting?

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## 9. **Comments from Local 916**

No Comments Provided

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## 10. **Comments from the Public**

- Diane (144 Anderson Ave) - Asking about pictures taken by investigator and expressed anger and disagreement over the situation. Commr. Ranellone shared that the majority of the Board who voted was no longer available. Commr. Keating advised not to discuss the case. Diane continued expressing frustration regarding the decision of taking pictures of her family members and asked who authorized it. Diane continued to ask for answers on the matter. Chairman Carlo advised that the Board would not discuss the matter in public.
  - Anthony Barberan: Shared comments on the issue, asked for answers on the situation. Asking who authorized the investigation on the occasion. Stating it was all pictures of the mother and sister. Commr. Keating advised there is a process to discuss particular cases. Commr. Keating advised there was a process. Commr. Keating and Anthony Barberan had a heated discussion regarding the matter. Anthony Barberan accused the Board of investigating based on a FOIL complaint. Barberan then shared that a FOIL request will be sent and continued to share his disagreements and disapproval of Board actions.
  - Kenneth Simonides (144 Anderson Ave) - Kenneth Simonides shared that family his annoyed with conduct of Board and former commissioners Stuart Rabin and Thomas Roche. Simonides questioned the actions of the investigator and the FOIL responses provided by EBOFC. Chief Tween advised Simonides that it was not a Garrity hearing, and provided further clarification on what the actual hearing was about. Simonides asked Chief Tween for all photograph, not copies. Simonides requested a letter from EBOFC and attorney stating that the investigation is cleared. Disagreement continued between Simonides and the Board about the matter. Simonides implied legal action might be taken against the Board.
  - Mike Parici (16 Lockwood Ave): Discussed Station 4 and Commr. Ranellone's continued presence in monitoring the station. Mike Parici asked where the funds will come from for recent change orders and future expenses. Treasurer Hedstrom asked about Chester Heights overall, asking if there was another phase after this one. Mike Parici shared his concerns regarding spending on Station 4.
  - Chief Tween thanked the Veterans for their service, and shared local events taking place.
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## 11. **Comments from the Commissioners**

- Commr. Ranellone shared he was at Station 4, M-F sharing observations of the progress.
- Commr. Cerasi shared a thank you to the men and women who served for Veterans Day.

## **12. Adjournment**

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### **Action 12.1 - Motion to Adjourn**

Motion by Chairman Carlo unanimously agreed upon.

The meeting adjourned at 7:56 p.m.

DRAFT