

MINUTES

Regular Meeting of the Eastchester Board of Fire Commissioners

Location: Fire Headquarters - 255 Main Street, Eastchester

(Thursday, December 14, 2023)

Board Members Present:

Chairman Paul Carlo
Commissioner Brian E. Keating
Commissioner Paul M. Ranellone
Commissioner Anthony J. Lore, Sr.
Commissioner Tony Cerasi

In Attendance:

Chief Brian Tween
Secretary Marissa "Isang" Smith - Remote

1. Call to Order

Action: 1.1 - Meeting called to order

The meeting was called to order at 7:00 PM by Chairman Carlo.

2. Salute to the Flag

3. Executive Session

Motion by Commr. Carlo, seconded by Commr. Lore to enter executive session to discuss personnel matters.

The Board returned from executive session to enter Public Session at 7:39 PM.

4. Treasurer Report

Treasurer Jamie Hedstrom was not in attendance. She submitted the following report:

The financials as of November 30, 2023 present a net budget surplus of approximately \$1.5M, including approximately \$850K of interest earnings and grant funds that are designated for committed apparatus purchases.

The budget transfers recommended and approved at the November meeting for those GL accounts that were already over budget for 2023 have been made. Additional budget transfers may be required for additional GL accounts after year end, including for GL 9060.81, Hospital. These will be recommended after the close of the year.

Construction Projects:

| Location | Vendor | Description | Cost | Remainder | Funding |
|-----------|---------------------|--|---------------|---------------|----------------------------------|
| Station 4 | Vinco | Apparatus Floor | \$ 852,474.76 | \$ 5,800.00 | Split- remainder General Fund |
| Station 4 | B&B | Heating & ADA Compliance | \$ 776,206.00 | \$ 502,571.00 | Capital Reserve |
| Station 3 | Highland Associates | Apparatus Floor- Architectural Only | \$ 34,500.00 | \$ 34,500.00 | General Fund |

Current Balance in Capital Reserve: \$716,192.81
 Remainder after Station 4 Permissive Referendum (\$760,000): \$363,181.05

At this time I would recommend that we request an estimate of fees from UES for the remainder of the Station 4 project, for the Board's review and approval.

RFP for Audit Services

We have received three responses to our RFP for audit services, summarized below:

1. PKF O'Connor Davies Accountants and Advisors
 1. Address: 500 Mamaroneck Ave Harrison, NY 10528
 2. Bid is **\$20,000** for 2023. Option to renew for up to 5 years with an increase in costs up to \$23,400 in 2027.
 3. Technical Bid: Appears to be responsive
2. EFPR Group - CPA
 1. Address: 6390 Main Street, Williamsville, NY 14221
 2. Bid is **\$14,600** for 2023. Option to renew for up to 5 years with an increase in costs up to \$16,900 in 2027.
 3. Technical Bid: Appears to be responsive
3. BST & Co CPAs, LLP
 1. Address: 10 British American Blvd Latham, NY 12110
 2. Bid is **\$16,500** for 2023. Option to renew for up to 5 years with an increase in costs up to \$17,850 in 2027.
 3. Technical Bid: Appears to be responsive

Per the schedule set out in the RFP, the Board should vote tonight to appoint an auditor for 2023, with a contract to be signed before January 10, 2024.

Other:

Treasury Direct Investments

We currently have \$7M invested in 4-week Treasury bills through our Treasury Direct account, in \$2/\$3M increments. The current interest rates are approximately 5.3%. To date we have earned approximately \$350K in interest, which was not anticipated in the budget. The interest earned from our Treasury Direct investments is being allocated to the tower ladder that will be delivered in 2024.

NYSHIP

- NYSHIP has released its rates for 2024, and rates have increased an average of 17%, with the largest increases of almost 25% for certain Medicare primary plans.
- Those retirees paying the District directly (vs. through a pension deduction) have been notified of the rate changes.
- Medicare Part B reimbursements will be issued to eligible retirees next week. The 2023 standard Medicare Part B premium is \$164.90/month, or \$1,978.80 per individual for the calendar year.

Eastchester, NY Fire District
Budget vs. Actuals: FY2023 - FY23 P&L
Jan- November 2023

| | Total | | | |
|--|-------------------------|-------------------------|----------------------|----------------|
| | Actual | Budget | over Budget | % of Budget |
| Income | | | | |
| Use of Capital Reserve | 273,635.00 | 273,635.00 | | |
| Budget Encumbrances | 120,246.83 | 120,246.83 | 0.00 | 100.00% |
| 1001 Real Property Taxes | 19,816,022.50 | 19,816,022.50 | 0.00 | 100.00% |
| 2701 Refund of PY Expenditure | 6,597.00 | | 6,597.00 | |
| 2401 Interest Earnings | 350,826.91 | | 350,826.91 | |
| 2705 Miscellaneous Income | 587,748.18 | | 587,748.18 | |
| 2770 Workers Comp - Reimbursement | 66,685.99 | 19,250.00 | 47,435.99 | 346.42% |
| Total Income | \$ 21,221,762.41 | \$ 20,229,154.33 | \$ 992,608.08 | 104.91% |
| Gross Profit | \$ 21,221,762.41 | \$ 20,229,154.33 | \$ 992,608.08 | 104.91% |
| Expenses | | | | |
| 1110.4 Archiving Services & Exp | 38,483.30 | 15,000.00 | 23,483.30 | 256.56% |
| 1110.5 Outside Services | 9,221.45 | 11,000.00 | (1,778.55) | 83.83% |
| 1120.5 Fire Prevention | 7,611.05 | 9,000.00 | (1,388.95) | 84.57% |
| 1140.5 Payroll Processing Expense | 8,210.34 | 10,083.34 | (1,873.00) | 81.42% |
| 1150.5 Insurance | 135,094.47 | 135,094.47 | 0.00 | 100.00% |
| 1170.5 Other Miscellaneous Expenses | 3,126.20 | 11,000.00 | (7,873.80) | 28.42% |
| 1180.5 Education & Travel | 827.69 | 4,583.34 | (3,755.65) | 18.06% |
| 1200.5 Recruitment | 1.49 | 5,000.00 | (4,998.51) | 0.03% |
| 3010.2 Coats, Boots, Helmets | 72,965.61 | 113,276.60 | (40,310.99) | 64.41% |
| 3020.2 Tank Refills, Testing & Rep | 4,376.49 | 18,333.34 | (13,956.85) | 23.87% |
| 3030.2 Hoses & Nozzles | 28,393.92 | 30,402.16 | (2,008.24) | 93.39% |
| 3040.2 Tires | 12,084.38 | 14,666.67 | (2,582.29) | 82.39% |
| 3050.2 Gasoline, Oil, Grease, Etc. | 42,740.79 | 45,833.34 | (3,092.55) | 93.25% |
| 3060.2 Fuel & Electric | 76,382.44 | 73,333.34 | 3,049.10 | 104.16% |
| 3070.2 Telephone | 22,124.82 | 50,416.67 | (28,291.85) | 43.88% |
| 3090.2 Certiorari | 30,650.75 | 57,238.87 | (26,588.12) | 53.55% |
| 3105.4 Uniforms | 58,258.05 | 56,136.37 | 2,121.68 | 103.78% |
| 3110.4 Shop Equipment & Tools | 3,357.74 | 4,583.34 | (1,225.60) | 73.26% |
| 3115.4 Emergency Equipment | 153,446.35 | 137,500.00 | 15,946.35 | 111.60% |
| 3120.4 EMS Supplies and Services | 8,820.62 | 18,333.34 | (9,512.72) | 48.11% |
| 3125.4 Computers, Software & Internet | 75,015.03 | 75,783.34 | (768.31) | 98.99% |
| 3130.4 Office Supplies | 5,377.00 | 7,333.34 | (1,956.34) | 73.32% |
| 3135.4 Postage | 862.80 | 1,375.00 | (512.20) | 62.75% |
| 3140.4 Subscriptions | 905.00 | 1,055.00 | (150.00) | 85.78% |
| 3145.4 Association Dues | 2,290.00 | 1,420.00 | 870.00 | 161.27% |
| 3150.4 Elections & Referendums | 1,664.02 | 5,000.00 | (3,335.98) | 33.28% |
| 3155.4 Sewer Tax | 11,899.64 | 13,000.00 | (1,100.36) | 91.54% |
| 3160.4 Fire Training | 18,000.00 | 21,000.00 | (3,000.00) | 85.71% |
| 3210.3 Vehicle Maintenance | 89,302.94 | 99,000.00 | (9,697.06) | 90.20% |
| 3220.3 Radio Equipment & Maintenance | 70,245.01 | 90,955.31 | (20,710.30) | 77.23% |
| 3230.3 Ladder & Pump Testing | 4,897.35 | 4,897.35 | 0.00 | 100.00% |
| 3240.3 Bldg/Prop Repairs & Maintenance | 202,918.69 | 205,166.67 | (2,247.98) | 98.90% |

| | | | | |
|--|-------------------------|-------------------------|------------------------|----------------|
| 3410.11 Fire Chief salary | 185,683.20 | 190,666.67 | (4,983.47) | 97.39% |
| 3410.12 Assistant Fire Chief salary | 153,198.40 | 155,833.34 | (2,634.94) | 98.31% |
| 3410.13 Fire Captains salary | 747,408.00 | 779,166.67 | (31,758.67) | 95.92% |
| 3410.14 Fire Lieutenants salary | 1,117,432.00 | 1,155,000.00 | (37,568.00) | 96.75% |
| 3410.15 Uniformed Firefighters salary | 5,243,552.36 | 5,518,333.34 | (274,780.98) | 95.02% |
| 3410.16 Maintenance Workers salary | 62,684.92 | 66,916.67 | (4,231.75) | 93.68% |
| 3410.17 Mechanics salary | 28,668.75 | 32,980.13 | (4,311.38) | 86.93% |
| 3410.18 Treasurer/Secy/PT Asst salary | 148,566.79 | 161,516.67 | (12,949.88) | 91.98% |
| 3410.2 Fire Equipment and Capital Outlay | 599,369.10 | 873,004.10 | (273,635.00) | 68.66% |
| 3410.42 Accountants / Auditors fees | | | 0.00 | |
| 3410.44 Year-End fees | 16,500.00 | 17,500.00 | (1,000.00) | 94.29% |
| Total 3410.42 Accountants / Auditors fees | \$ 16,500.00 | \$ 17,500.00 | \$ (1,000.00) | 94.29% |
| 3410.46 Consultants fees | 4,500.00 | | 4,500.00 | |
| 3410.48 Labor Consultants | 297.00 | 297.00 | | |
| 3410.465 Consultant Fees- Engineers | 47,450.00 | 59,583.34 | (12,133.34) | 79.64% |
| 3410.47 Professional Consultants fees | 26,872.00 | 82,203.00 | (55,331.00) | 32.69% |
| Total 3410.46 Consultants fees | \$ 79,119.00 | \$ 142,083.34 | \$ (62,964.34) | 55.68% |
| 3410.49 Payroll Clearing account | 652,942.23 | | 652,942.23 | |
| 3410.81 Disabled Firemen salary -207A's | 139,345.59 | 150,127.27 | (10,781.68) | 92.82% |
| 3411.1 Holiday Pay | 245,229.96 | 271,000.00 | (25,770.04) | 90.49% |
| 3412.1 Retroactive Salary | 124.80 | 124.80 | 0.00 | |
| 3413.1 Overtime - Firefighters | 599,793.74 | 761,062.50 | (161,268.76) | 78.81% |
| 3413.12 Overtime- Training | | 94,600.00 | (94,600.00) | 0.00% |
| 3413.13 Overtime- Sick Incentive | 38,684.76 | 91,666.67 | (52,981.91) | 42.20% |
| 3413.2 Overtime - Fire Prevention | 35,540.32 | 36,666.67 | (1,126.35) | 96.93% |
| 3414.1 EMT Training | 18,651.22 | 15,000.00 | 3,651.22 | 124.34% |
| 3416.1 Terminal Leave | 123,433.56 | 145,000.00 | (21,566.44) | 85.13% |
| 9010.8 NYS Retirement | 2,736,707.00 | 2,815,000.00 | (78,293.00) | 97.22% |
| 9020.8 Social Security | 713,973.94 | 696,666.67 | 17,307.27 | 102.48% |
| 9030.8 Payroll Tax - MTA | 31,913.49 | 34,670.62 | (2,757.13) | 92.05% |
| 9040.8 Workers Compensation | 235,154.00 | 255,000.00 | (19,846.00) | 92.22% |
| 9045.8 Life Insurance - Local 916 | 43,849.13 | 46,000.00 | (2,150.87) | 95.32% |
| 9050.8 Physician / Medical costs | 20,912.50 | 27,500.00 | (6,587.50) | 76.05% |
| 9060.81 Hospital | 3,035,186.78 | 2,950,000.00 | 85,186.78 | 102.89% |
| 9060.82 Dental | 135,000.00 | 135,000.00 | 0.00 | 100.00% |
| 9060.83 Optical Plan - Local 916 | 48,000.00 | 50,000.00 | (2,000.00) | 96.00% |
| Total Expenses | \$ 18,436,180.97 | \$ 19,014,887.33 | \$ (578,706.36) | 96.96% |
| Net Operating Income | \$ 2,785,581.44 | \$ 1,214,267.00 | \$ 1,571,314.44 | 229.40% |
| Net Income | \$ 2,785,581.44 | \$ 1,214,267.00 | \$ 1,571,314.44 | 229.40% |

Eastchester, NY Fire District
Budget vs. Actuals: FY2023 Budget - FY23 P&L
 January - December 2023

| | Actual | Appropriated | Actual + Appropriated | Total Budget-with Modifications | Original Budget | Modifications | over Budget | % of Budget |
|-------------------------------------|-------------------------|----------------------|--------------------------|---------------------------------------|-------------------------|---------------|----------------------|----------------|
| Income | | | | | | | | |
| Use of Capital Reserve | 571,153.00 | | 571,153.00 | 571,153.00 | 571,153.00 | 0.00 | 0.00 | 100.00% |
| Appropriated Fund Balance | | | 0.00 | | | 0.00 | 0.00 | |
| Budget Encumbrances | 234,483.71 | | 234,483.71 | 234,483.71 | 234,483.71 | 0.00 | 0.00 | 100.00% |
| 1001 Real Property Taxes | 19,816,022.50 | | 19,816,022.50 | 19,816,022.50 | 19,816,022.50 | 0.00 | 0.00 | 100.00% |
| 2401 Interest Earnings | 359,071.35 | 359,071.35 | 0.00 | | | 0.00 | 0.00 | |
| 2680 Insurance Recoveries | | | 0.00 | | | 0.00 | 0.00 | |
| 2701 Refund of PY Expenditure | 6,597.00 | | 6,597.00 | | | 0.00 | 6,597.00 | |
| 2705 Miscellaneous Income | 587,748.18 | 570,533.18 | 17,215.00 | | | 0.00 | 17,215.00 | |
| 2770 Workers Comp - Reimbursement | 66,685.99 | | 66,685.99 | 21,000.00 | 21,000.00 | 0.00 | 45,685.99 | 317.55% |
| Total Income | \$ 21,641,761.73 | \$ 929,604.53 | \$ 20,712,157.20 | \$ 20,642,659.21 | \$ 20,642,659.21 | | \$ 999,102.52 | 104.84% |
| Gross Profit | \$ 21,641,761.73 | \$ 929,604.53 | \$ 20,712,157.20 | \$ 20,642,659.21 | \$ 20,642,659.21 | | \$ 999,102.52 | 104.84% |
| Expenses | | | | | | | | |
| 1110.4 Archiving Services & Exp | 38,483.30 | | 38,483.30 | 19,519.00 | 19,519.00 | 0.00 | 18,964.30 | 197.16% |
| 1110.5 Outside Services | 19,515.55 | | 19,515.55 | 12,000.00 | 12,000.00 | 0.00 | 7,515.55 | 162.63% |
| 1120.5 Fire Prevention | 7,611.05 | | 7,611.05 | 9,000.00 | 9,000.00 | 0.00 | (1,388.95) | 84.57% |
| 1140.5 Payroll Processing Expense | 8,210.34 | | 8,210.34 | 11,000.00 | 11,000.00 | 0.00 | (2,789.66) | 74.64% |
| 1150.5 Insurance | 135,094.47 | | 135,094.47 | 135,094.47 | 120,000.00 | 15,094.47 | 0.00 | 100.00% |
| 1170.5 Other Miscellaneous Expenses | 3,126.20 | | 3,126.20 | 12,000.00 | 12,000.00 | 0.00 | (8,873.80) | 26.05% |
| 1180.5 Education & Travel | 827.69 | | 827.69 | 5,000.00 | 5,000.00 | 0.00 | (4,172.31) | 16.55% |
| 1200.5 Recruitment | 1.49 | | 1.49 | 5,000.00 | 5,000.00 | 0.00 | (4,998.51) | 0.03% |
| 3010.2 Coats, Boots, Helmets | 72,965.61 | | 72,965.61 | 144,697.80 | 144,697.80 | 0.00 | (71,732.19) | 50.43% |
| 3020.2 Tank Refills, Testing & Rep | 4,376.49 | | 4,376.49 | 20,000.00 | 20,000.00 | 0.00 | (15,623.51) | 21.88% |
| 3030.2 Hoses & Nozzles | 28,393.92 | 12,000.00 | 40,393.92 | 50,725.18 | 50,725.18 | 0.00 | (10,331.26) | 55.98% |
| 3040.2 Tires | 12,084.38 | | 12,084.38 | 16,000.00 | 16,000.00 | 0.00 | (3,915.62) | 75.53% |
| 3050.2 Gasoline, Oil, Grease, Etc. | 42,740.79 | | 42,740.79 | 50,000.00 | 50,000.00 | 0.00 | (7,259.21) | 85.48% |
| 3060.2 Fuel & Electric | 76,382.44 | | 76,382.44 | 80,000.00 | 80,000.00 | 0.00 | (3,617.56) | 95.48% |
| 3070.2 Telephone | 22,124.82 | | 22,124.82 | 55,000.00 | 55,000.00 | 0.00 | (32,875.18) | 40.23% |
| 3090.2 Certiorari | 33,441.98 | | 33,441.98 | 73,905.53 | 200,000.00 | (126,094.47) | (40,463.55) | 45.25% |
| 3105.4 Uniforms | 58,258.05 | | 58,258.05 | 59,250.00 | 54,250.00 | 5,000.00 | (991.95) | 98.33% |
| 3110.4 Shop Equipment & Tools | 3,357.74 | | 3,357.74 | 5,000.00 | 5,000.00 | 0.00 | (1,642.26) | 67.15% |

Eastchester, NY Fire District
Budget vs. Actuals: FY2023 Budget - FY23 P&L
 January - December 2023

| | Actual | Appropriated | Actual + Appropriated | Total Budget-with Modifications | Original Budget | Modifications | over Budget | % of Budget |
|--|--------------|--------------|-----------------------|---------------------------------|-----------------|---------------|----------------|-------------|
| 3115.4 Emergency Equipment | 157,370.22 | | 157,370.22 | 150,000.00 | 150,000.00 | 0.00 | 7,370.22 | 104.91% |
| 3120.4 EMS Supplies and Services | 8,820.62 | | 8,820.62 | 20,000.00 | 20,000.00 | 0.00 | (11,179.38) | 44.10% |
| 3125.4 Computers, Software & Internet | 75,015.03 | | 75,015.03 | 81,300.00 | 66,200.00 | 15,100.00 | (6,284.97) | 92.27% |
| 3130.4 Office Supplies | 5,377.00 | | 5,377.00 | 8,000.00 | 8,000.00 | 0.00 | (2,623.00) | 67.21% |
| 3135.4 Postage | 862.80 | | 862.80 | 1,500.00 | 1,500.00 | 0.00 | (637.20) | 57.52% |
| 3140.4 Subscriptions | 905.00 | | 905.00 | 1,155.00 | 1,200.00 | (45.00) | (250.00) | 78.35% |
| 3145.4 Association Dues | 2,290.00 | | 2,290.00 | 1,545.00 | 1,500.00 | 45.00 | 745.00 | 148.22% |
| 3150.4 Elections & Referendums | 9,164.02 | | 9,164.02 | 10,000.00 | 10,000.00 | 0.00 | (835.98) | 91.64% |
| 3155.4 Sewer Tax | 11,899.64 | | 11,899.64 | 13,000.00 | 13,000.00 | 0.00 | (1,100.36) | 91.54% |
| 3160.4 Fire Training | 18,000.00 | | 18,000.00 | 21,000.00 | 26,000.00 | (5,000.00) | (3,000.00) | 85.71% |
| 3210.3 Vehicle Maintenance | 89,302.94 | | 89,302.94 | 104,000.00 | 120,000.00 | (16,000.00) | (14,697.06) | 85.87% |
| 3220.3 Radio Equipment & Maintenance | 70,245.01 | 26,294.65 | 96,539.66 | 146,325.63 | 146,325.63 | 0.00 | (49,785.97) | 48.01% |
| 3230.3 Ladder & Pump Testing | 4,897.35 | | 4,897.35 | 4,897.35 | 4,000.00 | 897.35 | 0.00 | 100.00% |
| 3240.3 Bldg/Prop Repairs & Maintenance | 202,918.69 | | 202,918.69 | 216,000.00 | 130,000.00 | 86,000.00 | (13,081.31) | 93.94% |
| 3410.11 Fire Chief salary | 201,156.80 | | 201,156.80 | 208,000.00 | 208,000.00 | 0.00 | (6,843.20) | 96.71% |
| 3410.12 Assistant Fire Chief Salary | 166,520.00 | | 166,520.00 | 170,000.00 | 170,000.00 | 0.00 | (3,480.00) | 97.95% |
| 3410.13 Fire Captains salary | 812,400.00 | | 812,400.00 | 850,000.00 | 850,000.00 | 0.00 | (37,600.00) | 95.58% |
| 3410.14 Fire Lieutenants salary | 1,214,600.00 | | 1,214,600.00 | 1,260,000.00 | 1,260,000.00 | 0.00 | (45,400.00) | 96.40% |
| 3410.15 Uniformed Firefighters salary | 5,688,894.76 | | 5,688,894.76 | 6,020,000.00 | 6,020,000.00 | 0.00 | (331,105.24) | 94.50% |
| 3410.16 Maintenance Workers salary | 68,455.32 | | 68,455.32 | 73,000.00 | 73,000.00 | 0.00 | (4,544.68) | 93.77% |
| 3410.17 Mechanics salary | 32,137.50 | | 32,137.50 | 37,102.65 | 0.00 | 37,102.65 | (4,965.15) | 86.62% |
| 3410.18 Treasurer/Secy/PT Asst salary | 161,363.75 | | 161,363.75 | 176,200.00 | 176,200.00 | 0.00 | (14,836.25) | 91.58% |
| 3410.2 Fire Equipment and Capital Outlay | 599,369.10 | 520,000.00 | 1,119,369.10 | 1,119,369.10 | 1,119,369.10 | 0.00 | 0.00 | 53.55% |
| 3410.42 Accountants / Auditors fees | 16,500.00 | | 16,500.00 | 17,500.00 | 17,500.00 | 0.00 | (1,000.00) | 94.29% |
| 3410.46 Consultants fees | 4,500.00 | | 4,500.00 | 4,500.00 | 0.00 | 4,500.00 | 0.00 | 100.00% |
| 3410.465 Consultant Fees- Engineers | 47,450.00 | | 47,450.00 | 65,000.00 | 65,000.00 | 0.00 | (17,550.00) | 73.00% |
| 3410.47 Professional Consultants fees | 26,872.00 | | 26,872.00 | 85,203.00 | 90,000.00 | (4,797.00) | (58,331.00) | 31.54% |
| 3410.48 Labor Consultants | 297.00 | | 297.00 | 297.00 | 0.00 | 297.00 | 0.00 | 100.00% |
| Total 3410.46 Consultants fees | \$ 79,119.00 | \$ - | \$ 79,119.00 | \$ 155,000.00 | \$ 155,000.00 | \$ - | \$ (75,881.00) | 51.04% |
| 3410.49 Payroll Clearing account | 2,364.30 | | 2,364.30 | | | 0.00 | 2,364.30 | |
| 3410.81 Disabled Firemen salary -207A's | 151,408.41 | | 151,408.41 | 163,775.20 | 201,000.00 | (37,224.80) | (12,366.79) | 92.45% |

Eastchester, NY Fire District
Budget vs. Actuals: FY2023 Budget - FY23 P&L
 January - December 2023

| | Actual | Appropriated | Actual + Appropriated | Total Budget-with Modifications | Original Budget | Modifications | over Budget | % of Budget |
|-----------------------------------|------------------|---------------|-----------------------|---------------------------------|------------------|---------------|-----------------|-------------|
| 3411.1 Holiday Pay | 532,724.40 | | 532,724.40 | 542,000.00 | 542,000.00 | 0.00 | (9,275.60) | 98.29% |
| 3412.1 Retroactive Salary | 124.80 | | 124.80 | 124.80 | | 124.80 | 0.00 | |
| 3413.1 Overtime - Firefighters | 674,081.98 | | 674,081.98 | 830,250.00 | 830,250.00 | 0.00 | (156,168.02) | 81.19% |
| 3413.12 Overtime- Training | 0.00 | | 0.00 | 94,600.00 | 94,600.00 | 0.00 | (94,600.00) | 0.00% |
| 3413.13 Overtime- Sick Incentive | 44,185.08 | | 44,185.08 | 100,000.00 | 100,000.00 | 0.00 | (55,814.92) | 44.19% |
| 3413.2 Overtime - Fire Prevention | 38,415.08 | | 38,415.08 | 40,000.00 | 15,000.00 | 25,000.00 | (1,584.92) | 96.04% |
| 3414.1 EMT Training | 18,651.22 | | 18,651.22 | 20,000.00 | 20,000.00 | 0.00 | (1,348.78) | 93.26% |
| 3416.1 Terminal Leave | 123,433.56 | | 123,433.56 | 145,000.00 | 145,000.00 | 0.00 | (21,566.44) | 85.13% |
| 9010.8 NYS Retirement | 2,736,707.00 | | 2,736,707.00 | 2,815,000.00 | 2,815,000.00 | 0.00 | (78,293.00) | 97.22% |
| 9020.8 Social Security | 741,270.17 | | 741,270.17 | 760,000.00 | 760,000.00 | 0.00 | (18,729.83) | 97.54% |
| 9030.8 Payroll Tax - MTA | 33,222.80 | | 33,222.80 | 37,822.50 | 37,822.50 | 0.00 | (4,599.70) | 87.84% |
| 9040.8 Workers Compensation | 235,154.00 | | 235,154.00 | 255,000.00 | 255,000.00 | 0.00 | (19,846.00) | 92.22% |
| 9045.8 Life Insurance - Local 916 | 43,849.13 | | 43,849.13 | 46,000.00 | 46,000.00 | 0.00 | (2,150.87) | 95.32% |
| 9050.8 Physician / Medical costs | 20,912.50 | | 20,912.50 | 30,000.00 | 30,000.00 | 0.00 | (9,087.50) | 69.71% |
| 9060.81 Hospital | 3,016,252.79 | | 3,016,252.79 | 2,950,000.00 | 2,950,000.00 | 0.00 | 66,252.79 | 102.25% |
| 9060.82 Dental | 135,000.00 | | 135,000.00 | 135,000.00 | 135,000.00 | 0.00 | 0.00 | 100.00% |
| 9060.83 Optical Plan - Local 916 | 48,000.00 | | 48,000.00 | 50,000.00 | 50,000.00 | 0.00 | (2,000.00) | 96.00% |
| Total Expenses | \$ 18,860,338.08 | \$ 558,294.65 | \$ 19,418,632.73 | \$ 20,642,659.21 | \$ 20,642,659.21 | \$ - | \$ - | 91.37% |
| Net Operating Income | \$ 2,781,423.65 | | \$ 1,293,524.47 | \$ - | | \$ 0.00 | \$ 1,293,524.47 | |
| Net Income | | | \$ 1,293,524.47 | \$ - | | | | |

5. Chief Report

Chief Tween submitted the following report:

Alarm activity: 331

Fire: 7

EMS/Rescue: 171

Mutual Aid Given: 3 (Hartsdale FD-1, Scarsdale FD-1, FDMV-1)

- 1) We are hoping to reoccupy the Chester Heights firehouse by the end of December, but in case we are unable to move back in by 12/31/23, I am asking the Board to authorize me to sign a 60-day lease extension with the Town of Eastchester to use the Marble School Library as temporary quarters for the members. The new lease would be through 2/29/23. The Town Board will discuss it at their meeting on 12/19/23.
- 2) Vehicle and equipment maintenance is being done in house as much as possible by part-time mechanic Hank Henninger. His report was emailed to the Board on 12/14/23. Tim Dalton's weekly maintenance reports for November were emailed to the Board on 12/14/23.
- 3) Fire Prevention and Code Enforcement activities continue with numerous plan reviews and inspections. The Fire Prevention reports were emailed to the Board on 12/14/23.
- 4) Currently there are three members are out on long term absence.
- 5) B&B Contracting Group continues the work at the Chester Heights firehouse. The Board was forwarded a change order for railings for the new entrance walkway.
- 6) On 12/5/23, the Board was emailed a quote from The Cruisers Division in Mamaroneck, NY for two 2023 Ford Interceptor Utility (Explorer) vehicles for \$43,727.10 each. Also, emergency lighting, siren, and graphics installation for \$15,348.26 each, for a total of \$59,075.36 per vehicle. I request the Board authorize me to purchase two (2) of these vehicles to replace aging Department vehicles that have high maintenance costs. There is an option to purchase an extended warranty which adds 5 years/up to 100,000 miles to the basic three-year warranty for an additional \$3,800.00 per vehicle.
- 7) I am asking the Board to authorize me to purchase a utility trailer for the John Deere Gator. The steel trailer with tandem axles measures 7'x14' and will replace a utility trailer that is too small to tow the Gator. The cost including delivery is \$5,050.00 from Escape Powersports Montague, NJ. The trailer we currently have will be auctioned off in the future. This was the lowest of two written quotes as per our procurement guides for purchases more than 2,000.00 but less than \$10,000.00.
- 8) As we are in the holiday season, I remind the residents to use caution when cooking and using candles. These are some of the leading causes of fires during this time of year.
- 9) I wish everyone a happy and safe holiday season, and thank the Officers and FF's for all their assistance with the public service details including Santa runs, tree lightings, and Chanukah gelt drop.

Respectfully submitted December 14, 2023
by Fire Chief Brian Tween

6. Secretary Report

Secretary Marissa “Isang” Smith submitted the following report:

COMMUNITY OUTREACH

- 1) Website:
 - a) There were 614 new visitors for the month of November. The Hiring Process page is once again the top-performing page.
- 2) The November/December newsletter will now be sent out on 12/18

FOIL OFFICER

- 1) Our office received 4 FOILs in November

FIRE DISTRICT ELECTION

- 1) Congratulations to Commissioner Carlo on his re-election at the 2023 Fire District Election. A total of 436 votes were cast, with 338 for Paul J. Carlo and 98 write-ins. The results were filed with the Town Clerk today, December 14th.
- 2) Thank you to our hosts for the Fire District Election polling sites, the election inspectors, the members and EFD staff for their dedication to civic engagement and contributions to a successful election day event.

RECORDS MANAGEMENT OFFICER

- 1) I met with NYSA Maria McCashion to discuss the LGRMIF 2024-2025 grant application cycle. She recommended we apply for our digitization project. I provided the Board with a formal resolution for consideration that to allow me to initiate the grant application process and submit upon Board approval. My initial estimates would bring the amount to request between \$70,000-\$80,000.
- 2) AFDSNY is hosting an event April 26 and 27, 2024 that would provide workshops covering topics that apply to Fire District Secretary and Record Management Officer duties. I ask the Board to consider allowing me to attend for a total registration fee of \$250.

OFFICE - GENERAL

- 1) OML Document for December Meeting
- 2) Minutes have been updated and posted to the website
- 3) Updated 2023 resolutions spreadsheet
- 4) Regular office tasks as needed, including scheduling, billing, customer service, and staff support.

7. Business Office Recommendations

Action: 7.1 - Payment of Bills

Resolution: BE IT RESOLVED: That the Board of Fire Commissioners approves to pay the bills and vouchers as presented. The Board has been supplied with one set of bills and one credit card bill. Chief Tween has reviewed all prior to the meeting, except certiorari claims and those specifically marked as reviewed by the Treasurer. The Treasurer has requested the Board approve the following:

Warrant 1-12/14/23 - \$863,118.49

Credit Card – 12/18/23 - \$3,445.19

Total: \$866,563.68

Motion by Chairman Carlo, seconded by Commr. Cerasi

Final Resolution: Motion Passed

Yes: Commr. Cerasi, Commr. Lore, Commr. Ranellone, Chairman Carlo

No: Commr. Keating

Action: 7.2 - 2023 RFP Audit Award

BE IT RESOLVED: That the Board of Fire Commissioners authorizes the Chairman to execute a contract to retain the services of BST & Co. CPAs, LLP for Auditing services for the years 2023 – 2027 at a total cost not to exceed \$85,830. The annual not-to-exceed costs are as follows:

2023 \$16,500

2024 \$16,830

2025 \$17,150

2026 \$17,500

2027 \$17,850

Motion by Chairman Carlo, seconded by Commr. Ranellone

Final Resolution: Motion Passed

Yes: Commr. Cerasi, Commr. Lore, Commr. Ranellone, Chairman Carlo, Commr. Keating

Action: 7.3 - 2023 Medicare Part B - Reimbursements

Resolution: BE IT RESOLVED: That the Board of Fire Commissioners approves to pay Medicare Part B reimbursements to those qualifying retirees, as required by NYSHIP, in the amount of \$142,233.02.

Motion by Chairman Carlo, seconded by Commr. Cerasi

Abstained: Commr. Ranellone

Yes: Commr. Cerasi, Commr. Ranellone, Chairman Carlo, Commr. Keating

Final Resolution: Motion Passed

8. Other Business

Action: 8.1 - Radio Equipment and Services

Resolution: BE IT RESOLVED: That the Board of Fire Commissioners authorizes Chief Tween to purchase two (2) 2023 Ford Interceptor Utility (Explorer) Vehicles for a total cost of \$118,150.72.

Motion by Chairman Carlo, seconded by Commr. Keating

Yes: Commr. Cerasi, Commr. Lore, Commr. Ranellone, Commr. Keating, Chairman Carlo,
Final Resolution: Motion Passed

Action: 8.2 - Marble School House Lease Extension

Resolution: BE IT RESOLVED: BE IT RESOLVED: That the Board of Fire Commissioners authorizes Chief Tween to sign the lease extension with the Town of Eastchester. The lease will be the same as the existing one, with the end date changing to 2/29/2024.

Motion by Chairman Carlo, seconded by Commr. Lore

Yes: Commr. Cerasi, Commr. Lore, Commr. Ranellone, Commr. Keating, Chairman Carlo
Final Resolution: Motion Passed

Action: 8.3 - Gator Trailer Purchase

Resolution: BE IT RESOLVED: That the Board of Fire Commissioners authorizes Chief Tween to purchase a trailer for the Gator in the amount not to exceed \$6,000.

Motion by Chairman Carlo, seconded by Commr. Ranellone

Yes: Commr. Cerasi, Commr. Lore, Commr. Ranellone, Commr. Keating, Chairman Carlo
Final Resolution: Motion Passed

Action: 8.4 - AFDSNY Event - April 26, 2024 - Fire District Secretary

Resolution: BE IT RESOLVED: That the Board of Fire Commissioners authorizes Secretary Marissa "Isang" Smith to attend the AFDSNY Mini Summit workshops on April 26th and 27th for a total registration cost of \$250.

Motion by Chairman Carlo, seconded by Commr. Cerasi

Yes: Commr. Cerasi, Commr. Lore, Commr. Ranellone, Commr. Keating, Chairman Carlo
Final Resolution: Motion Passed

Action: 8.5 - LGRMIF 2024-2025 Application

Resolution: BE IT RESOLVED: Whereas, the Local Government Records Management Improvement Fund is accepting applications for the 2024-2025 grant cycle; and

Whereas, the Eastchester Fire District desires to participate in this grant program to the greatest extent possible as a means of providing needed records document conversion and access; and

Whereas, the Eastchester Board of Fire Commissioners has identified a digital imaging project as a high priority as part of the records management program; and

Whereas, the Eastchester Fire District has available local matching funds to fulfill its share of obligations related to this grant application should the grant funds be awarded; and

Whereas, the Eastchester Fire District will provide adequate funding for on-going operations and maintenance of their digital records management system should the grant funds be awarded;

Now, therefore, be it resolved by the Eastchester Board of Fire Commissioners as follows:

1. The Eastchester Board of Fire Commissioners demonstrates its support for the submittal of a grant application to the Local Government Records Management Improvement Fund for Document Conversion and Access of Eastchester Fire District records.
2. The Eastchester Board of Fire Commissioners authorizes Records Manager Officer Marissa “Isang” Smith to apply for a Local Government Grant from the Local Government Records Management Improvement Fund for the 2024-2025 Grant Cycle under the category of Document Conversion and Access for the Eastchester Fire District records and delegating authority to the Chairman to sign the application.

This resolution shall be effective following its adoption by the Eastchester Board of Fire Commissioners.

Motion by Chairman Carlo, seconded by Commr. Ranellone

Yes: Commr. Cerasi, Commr. Lore, Commr. Ranellone, Commr. Keating, Chairman Carlo

Final Resolution: Motion Passed

Action: 8.7 - Donations - James Elliott

Resolution: BE IT RESOLVED: That the Board of Fire Commissioners accepts donations from Amy and Don Friedrich for \$100, Gerald and Barbara Raasch for \$250, and Darien Sail and Power Squadron for \$100, all in memory of James Bruce Elliott. The donation was made without specifications or conditions and will be deposited into the general fund.

Motion by Chairman Carlo, seconded by Commr. Ranellone

Yes: Commr. Cerasi, Commr. Lore, Commr. Ranellone, Commr. Keating, Chairman Carlo

Final Resolution: Motion Passed

Action: 8.7 - Donations - Garth Wood Owners

Resolution: BE IT RESOLVED: That the Board of Fire Commissioners accepts a donation from Garth Woods Owners Corp, BY Barhite and Holzinger Inc, 77 Pondfield Road, Bronxville, NY, in the amount of \$150. The donation was made with no specifications or conditions and will be deposited into the general fund.

Motion by Chairman Carlo, seconded by Commr. Cerasi

Yes: Commr. Cerasi, Commr. Lore, Commr. Ranellone, Commr. Keating, Chairman Carlo

Final Resolution: Motion Passed

Action: 8.8 - C&G 2024 Agreement

Resolution: BE IT RESOLVED: That the Board of Fire Commissioners authorizes the Chairman to sign the C&G amendment to the retainer agreement for the upcoming 2024 fiscal year.

Motion by Chairman Carlo, seconded by Commr. Cerasi

Yes: Commr. Cerasi, Commr. Lore, Commr. Ranellone, Commr. Keating, Chairman Carlo

Final Resolution: Motion Passed

9. Future Meeting Dates

9.1 - Future Meeting Dates - 2024 Board Meeting Dates (TBD)

10. Comments from Local 916

No Local 916 Present

11. Comments from the Public

- Kenneth Simonides (144 Anderson Ave) - Shared his disagreements on information that was provided from a recent FOIL request. Simonides expressed his frustration with Chief Tween on investigating him. Chief Tween responded that the District cannot comment on internal investigations. Simonides continued to question Chief Tween on the investigation and disagreed with him on the overall process. Simonides asked Chief Tween about specific names from the investigation process, including the legal team and investigators. Simonides shared his frustration with the investigators actions to conduct surveillance on him and his family. Simonides indicated he would file a formal complaint against the Fire District, the Fire Commissioners, and Chief Tween.
- Anthony Barberan (144 Anderson Ave): Shared his disagreement on the investigators and Districts actions during the internal investigation. Barberan shared his opinion that the District's actions was an abuse of power. Barberan shared his opinion that Chief Tween and Board members should resign. Chief Tween shared the District follows legal advice. Barberan continued to share his frustration regarding the Districts actions and indicated formal complaints would be filed.
- Brianna (144 Anderson Ave): Shared her disagreement of the investigators actions taking pictures of her family. Brianna shared she was concerned about the investigator still being out there taking pictures of her. Brianna shared her opinion that it was inappropriate for

the investigator to take pictures of her at her age. Chief Tween shared he cannot discuss the internal investigation.

- Mike Parici (16 Lockwood Ave): Discussed Station 4 and thanked Commr. Ranellone's continued presence in monitoring the station. Mike expressed he was happy that heat was in the building now and asked after the timeline. Mike shared his concerns about the railing being installed on the concrete due to possible cracking and that they should wait till the spring time. Mike thanked the Commissioners for their work on Station 4 and congratulated Commr. Carlo on his reelection.

12. **Comments from the Commissioners**

- Commr. Lore shared he was concerned with the ramp being installed at Station 4. Chief Tween shared the ramp has to do with the ADA compliance. Chief Tween clarified there would be railings on the ramp, and Commr. Lore was satisfied with the design.
- Commr. Cerasi shared his concerns about what Mike Parici discussed regarding the drilling into the concrete. Commr. Cerasi asked if a temporary wooden railing could be installed.
- Commr. Keating shared he believed the materials used at Station 4 would compensate for cold weather. Discussion continued around the height of the railing, the timing of the drilling and the materials being used.
- Commr. Ranellone shared his updates on Station 4, after overseeing the tile being placed in, and that next week the tile will be done on the walls and in the shower. Commr. Ranellone was pleased the heat was in now.
- Commr. Lore reminded the public to clear the hydrants of snow and recycling to help the fire department.
- Chairman Carlo wished everyone a Happy Holidays.

13. **Adjournment**

Action 13.1 - Motion to Adjourn

Motion by Chairman Carlo unanimously agreed upon.

The meeting adjourned at 8:38 p.m.