

BOARD OF  
FIRE COMMISSIONERS  
Paul J. Carlo, Chairman  
Brian E. Keating  
Paul M. Ranellone  
Anthony J. Lore, Sr.  
Tony Cerasi

FIRE DISTRICT  
OF THE  
TOWN OF EASTCHESTER, N.Y.  
HEADQUARTERS  
255 MAIN STREET  
EASTCHESTER, N.Y. 10709-2901  
Tel: (914) 793-6402  
Fax: (914) 779-2759

FIRE DISTRICT  
Brian Tween  
FIRE CHIEF  
Jamie Hedstrom  
TREASURER  
Marissa Isang Smith  
SECRETARY to the BOARD

## **REGULAR MEETING - AGENDA**

**Location:** Eastchester Town Hall - 40 Mill Road, Eastchester NY

**Date:** Thursday, June 8, 2023

**Time:** PUBLIC SESSION: 7:00 PM

*LIVE BROADCAST: OPTIMUM and VERIZON Eastchester Government Channels (19 & 40)*

### **1. Call to Order**

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<b>Subject</b>	<b>1.1 - Meeting Called to Order</b>
Meeting	June 8, 2023 - Regular Meeting EBOFC
Category	Call to Order
Recommended Action	The time is _____. The June 8, 2023, Regular Meeting of the Eastchester Board of Fire Commissioners is called to Order.

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### **2. Salute to the Flag**

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### **3. Treasurer Report**

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### **4. Chief Report**

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### **5. Secretary Report**

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### **6. Business Office Recommendations**

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<b>Subject</b>	<b>6.1 - Payment of Bills</b>
Meeting	June 8, 2023 - Regular Meeting EBOFC
Category	Action

Recommended Action    BE IT RESOLVED: That the Board of Fire Commissioners approves to pay the bills and vouchers as presented. The Board has been supplied with two sets of bills and one credit card bill. Chief Tween has reviewed all prior to the meeting, except certiorari claims and those specifically marked as reviewed by the Treasurer. The Treasurer has requested the Board approve the following:  
 Warrant 1- 6/8/23 - \$350,066.67  
 Warrant 2- 7/1/23 - PERMA Invoice - \$235,154.00  
 Credit Card – 6/18/23- \$4,453.81  
**Total \$589,674.48**

**7. Other Business**

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**Subject**                    **7.1 - Station 1 - Front Office Updates - Furniture**

Meeting                      June 8, 2023 - Regular Meeting EBOFC

Category                    Action

Recommended Action    BE IT RESOLVED: That the Eastchester Board of Fire Commissioners authorizes Chief Tween to purchase three desks and one file storage pedestal from National Business Furniture for a total amount, including shipping, of \$6,452.62 as per quote number QM672326 dated 6/2/2023

**Subject**                    **7.2 - Station 1 Updates - HVAC**

Meeting                      June 8, 2023 - Regular Meeting EBOFC

Category                    Action

Recommended Action    BE IT RESOLVED: That the Eastchester Board of Fire Commissioners authorizes Chief Tween to accept the proposal from Crown AC Heat & Power Corp to install five mini split units in each of the five offices at Fire Headquarters - Station 1 for a total amount of \$23,612.33

**Subject**                    **7.3 - Station 1 - Front Office Updates - File Cabinets**

Meeting                      June 8, 2023 - Regular Meeting EBOFC

Category                    Action

Recommended Action    BE IT RESOLVED: That the Eastchester Board of Fire Commissioners authorizes Chief Tween to purchase three file cabinets from U-Line for the front office at Fire Headquarters for a total amount, including shipping of \$12,866.32 as per quote number 1461479 dated 6/1/2023.

**Subject** 7.4 - Station 1 - Updates - Flooring  
Meeting June 8, 2023 - Regular Meeting EBOFC  
Category Action  
Recommended Action BE IT RESOLVED: That the Eastchester Board of Fire Commissioners authorizes Chief Tween to purchase flooring installation services, including the front office, hallways, and Captain's Office at Station 1 - Headquarters, with the total amount not exceeding \$10,000. Purchases will comply with the District's procurement policy.

**Subject** 7.5 - Donation Check - Keebong Kim  
Meeting June 8, 2023 - Regular Meeting EBOFC  
Category Action  
Recommended Action BE IT RESOLVED: That the Eastchester Board of Fire Commissioners accepts a donation from Keebong Kim, Soonboon, and Kyungsun Son for \$100. The donation was made without specifications or conditions and will be deposited into the general fund.

**Subject** 7.6 - EFD Domain Name Change to a .Gov Address  
Meeting June 8, 2023 - Regular Meeting EBOFC  
Category Action  
Recommended Action BE IT RESOLVED: That the Eastchester Board of Fire Commissioners authorizes Secretary Isang Smith to proceed with CivicPlus to change the District's domain name and web address from Eastchesterfd.com to Eastchesterfd.gov for a total annual recurring cost of \$164.

**Subject** 7.7 - N.Y First Responders Summit - Chief Tween  
Meeting June 8, 2023 - Regular Meeting EBOFC  
Category Action  
Recommended Action BE IT RESOLVED: That the Eastchester Board of Fire Commissioners authorizes Chief Tween to charge a one-night stay (7/26/23) at a local hotel for \$199.43 and \$50.00 for overnight parking in order to attend the NY First Responders Summit in Washington D.C. as part of research for the application for the AFG grant for air packs for a total amount not exceed \$300.

**Subject** 7.8 - EFD Credit Card Policy  
Meeting June 8, 2023 - Regular Meeting EBOFC  
Category Action  
Recommended Action BE IT RESOLVED: That the Eastchester Board of Fire Commissioners adopts the revised Credit Card Policy that will supersede the April 10, 2018 version.

**Subject** 7.9 - Municipal Training Officer  
Meeting June 8, 2023 - Regular Meeting EBOFC  
Category Discussion

**Subject** 7.10 - Fire Prevention Overtime  
Meeting June 8, 2023 - Regular Meeting EBOFC  
Category Discussion

**8. Future Meeting Dates**

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**Subject** 8.1 - July 13, 2023 - Eastchester Town Hall - Regular Meeting  
Meeting June 8, 2023 - Regular Meeting EBOFC  
Category Information

**9. Comments from Local 916**

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**10. Comments from the Public**

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**11. Comments from the Commissioners**

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**12. Adjournment**

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**Subject** 12.1 - Adjourn  
Meeting June 8, 2023 - Regular Meeting EBOFC  
Category Action  
Recommended Action Motion to Adjourn

