

MINUTES

Reorganizational Meeting of the Eastchester Board of Fire Commissioners (Thursday, January 5, 2023)

Board Members Present:

Commissioner Paul J. Carlo
Commissioner Paul M. Ranellone
Commissioner Anthony J. Lore, Sr.
Commissioner Tony Cerasi

Board Members Absent:

Commissioner Brian E. Keating

In Attendance:

Chief Brian Tween
Treasurer Jamie Hedstrom
Secretary Marissa "Isang" Smith

1. Salute to the Flag

2. Chief Tween - Open Meeting

Action: 2.1 - Meeting called to order

The meeting was called to order at 7:02 PM by Chief Tween.

Salute to the Flag.

Chief Tween welcomed New Commissioner Tony Cerasi.

3. Executive Session

Action: 3.1 - Motion to go into executive session for matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person

Motion by Chief Brian Tween, seconded by Commr. Anthony Lore.

Final Resolution: Motion Passed

Yes: Commr. Cerasi, Commr. Lore, Commr. Ranellone, Commr. Carlo

4. Return to Public Session

The meeting returned to public session at 7:56 PM.

Motion by Chief Brian Tween, seconded by Commr. Anthony Lore.

Final Resolution: Motion Passed

Yes: Commr. Cerasi, Commr. Lore, Commr. Ranellone, Commr. Carlo

5. Chief Tween

Action: 5.1 - Motion to discuss the selection of a Chairman for the Board of Fire Commissioners for 2023

Motion by Chief Brian Tween, seconded by Commr. Lore.

Final Resolution: Motion Passed

Yes: Commr. Cerasi, Commr. Lore, Commr. Ranellone, Commr. Carlo

Notes: Discussion for Commr. Carlo to be appointed Chairman.

6. Chairman - 2023

Action: 6.1 - Appointment of Chairman - 2023

Resolution: BE IT RESOLVED: That the Board of Fire Commissioners hereby appoints Paul Carlo as Chairman of the Board of Fire Commissioners for 2023.

Motion by Chief Brian Tween, seconded by Commr. Lore.

Final Resolution: Motion Passed

Yes: Commr. Cerasi, Commr. Lore, Commr. Ranellone

Abstain: Commr. Carlo

Notes:

7. Deputy Chairman - 2023

Action: 7.1 - Appointment of Deputy Chairman - 2023

Resolution: BE IT RESOLVED: That the Board of Fire Commissioners hereby appoints Paul Ranellone as Deputy Chairman of the Board of Fire Commissioners for 2023.

Motion by Commr. Lore, seconded by Commr. Cerasi.

Final Resolution: Motion Passed

Yes: Commr. Cerasi, Commr. Lore, Commr. Carlo

Abstain: Commr. Ranellone

Notes:

8. Board Member Committees - 2023

Action: 8.1 - Appointment of Health and Safety Meeting Board Rep

Resolution: BE IT RESOLVED: That the Board of Fire Commissioners hereby appoints Paul Ranellone as Health and Safety Committee Meeting Board Representative(s) for 2023.

Motion by Commr. Lore seconded by Commr. Cerasi.
Final Resolution: Motion Passed
Yes: Commr. Cerasi, Commr. Lore, Commr. Carlo
Abstain: Commr. Ranellone

Notes:

9. Fire District Treasurer

Action: 9.1 - Appointment of Fire District Treasurer

Resolution: BE IT RESOLVED: That the Board of Fire Commissioners hereby appoints Jamie Hedstrom, CPA, MST to the position of Fire District Treasurer of Eastchester Fire District until December 31, 2023, at the rate of \$89.00 per hour.

The position also has:

- Pension eligibility: Yes
- Health Care Insurance: per Board Policy with a 10% premium contribution
- Holidays: unpaid
- Sick Leave: as required by law
- Sick Leave Incentive: NONE
- Hours: varied / estimated to be 20 hours per week
- Longevity: None
- Personal days: None
- Vacation: 4 weeks paid @ 20 hours per week
- Overtime: As required by law.

Motion by Commr. Carlo, seconded by Commr. Cerasi.
Final Resolution: Motion Passed
Yes: Commr. Cerasi, Commr. Lore, Commr. Ranellone, Commr. Carlo

Notes:

10. Secretary to the Board of Fire Commissioners

Action: 10.1 - Appointment of Secretary to EBOFC

Resolution: BE IT RESOLVED: That the Board of Fire Commissioners hereby appoints Marissa "Isang" Smith to the position of Secretary to the Board of Fire Commissioners of Eastchester Fire District until December 31, 2023, at a salary of \$73,800.

The position also has:

- Participation in NYSLRS- required
- Health insurance per board policy with a 10% premium contribution
- Two weeks of paid vacation per year
- 8 days of paid sick leave
- 6 holidays per board policy
- Three (3) personal days

- Position is eligible for dental coverage provided by an IAFF L-916 Dental Plan
- Optical- none
- Bereavement- none
- Sick leave incentive- none
- FMLA/PFL- FMLA as required by law
- Educational Reimbursement- none

Motion by Commr. Carlo, seconded by Commr. Cerasi.

Final Resolution: Motion Passed

Yes: Commr. Cerasi, Commr. Lore, Commr. Ranellone, Commr. Carlo

Notes:

11. FOIL Officer

Action: 11.1 - Appointment of FOIL Officer

Resolution: BE IT RESOLVED: That the Board of Fire Commissioners hereby appoints Marissa “Isang” Smith as Freedom Of Information Law Officer of Eastchester Fire District until December 31, 2023

Motion by Commr. Carlo, seconded by Commr. Cerasi.

Final Resolution: Motion Passed

Yes: Commr. Cerasi, Commr. Lore, Commr. Ranellone, Commr. Carlo

Notes:

12. FOIL Appeals Officer

Action: 12.1 - Appointment of FOIL Appeals Officer

Resolution: BE IT RESOLVED: That the Board of Fire Commissioners hereby appoints Chief Brian Tween as Freedom Of Information Law Appeals Officer of Eastchester Fire District until December 31, 2023.

Motion by Commr. Carlo, seconded by Commr. Lore.

Final Resolution: Motion Passed

Yes: Commr. Cerasi, Commr. Lore, Commr. Ranellone, Commr. Carlo

Notes:

13. Fire District Counsel

Action: 13.1 - Appointment of Fire District Counsel

Resolution: BE IT RESOLVED: That the Board of Fire Commissioners hereby appoints Coughlin & Gerhart, LLP, 99 Corporate Drive, Binghamton, NY 13902-2039 as Fire District Counsel of Eastchester Fire District until December 31, 2023.

Motion by Commr. Carlo, seconded by Commr. Cerasi.

Final Resolution: Motion Passed

Yes: Commr. Cerasi, Commr. Lore, Commr. Ranellone, Commr. Carlo

Notes:

14. Fire District Ethics Counsel

Action: 14.1 - Appointment of Fire District Ethics Counsel

Resolution: BE IT RESOLVED: That the Board of Fire Commissioners hereby appoints Steven Sledzik, Esq. of Morrison Law Firm, P.C. 445 Hamilton Ave, Suite 505, White Plains, NY 10601, as Fire District Ethics Counsel of Eastchester Fire District until December 31, 2023.

Motion by Commr. Carlo, seconded by Commr. Ranellone.

Final Resolution: Motion Passed

Yes: Commr. Cerasi, Commr. Lore, Commr. Ranellone, Commr. Carlo

Notes:

15. Fire District Auditor

Action: 15.1 - Appointment of Fire District Auditor

Resolution: BE IT RESOLVED: That the Board of Fire Commissioners hereby appoints Steven Sledzik, Esq. of Morrison Law Firm, P.C. 445 Hamilton Ave, Suite 505, White Plains, NY 10601, as Fire District Ethics Counsel of Eastchester Fire District until December 31, 2023.

Motion by Commr. Carlo, seconded by Commr. Cerasi.

Final Resolution: Motion Passed

Yes: Commr. Cerasi, Commr. Lore, Commr. Ranellone, Commr. Carlo

Notes: Treasurer Jamie Hedstrom noted it's a requirement to go out for RFP for Auditor and will provide the board with materials. The service requires the District to go out for RFP every five years.

16. Fire District Physician

Action: 16.1 - Appointment of Fire District Physician

Resolution: BE IT RESOLVED: That the Board of Fire Commissioners hereby appoints Dr. Shikha Goyal of White Plains Urgent Care at 10 Chester Ave, White Plains, New York 10601, as Fire District Physician of Eastchester Fire District until December 31, 2023.

Motion by Commr. Carlo, seconded by Commr. Ranellone.

Final Resolution: Motion Passed

Yes: Commr. Cerasi, Commr. Lore, Commr. Ranellone, Commr. Carlo

Notes: Chief Tween advised that White Plains Urgent Care has a new address and recommended just stating White Plains Urgent Care in White Plains, New York.

17. Fire District Chaplains

Action: 17.1 - Appointment of Fire District Chaplains

Resolution: BE IT RESOLVED: That the Board of Fire Commissioners hereby appoints Rev. Carl Maiello from the Good Shepherd Church, Fr. Anthony Sorgie from the Immaculate Conception Church/Assumption Church, Rabbi Sruli Dietsch from Chabad of Bronxville, Monsignor Luke Sweeney, Pastor of Immaculate Heart of Mary Church, and Reverend Dr. Matthew Waterstone of the Reformed Church of Bronxville as Fire District Chaplains of Eastchester Fire District until December 31, 2023.

Motion by Commr. Carlo, seconded by Commr. Cerasi.

Final Resolution: Motion Passed

Yes: Commr. Cerasi, Commr. Lore, Commr. Ranellone, Commr. Carlo

Notes: Recommendation by Commr. Lore to add on Assumption Church for Fr. Anthony Sorgie

18. Fire District Insurance Agent

Action: 18.1 - Appointment of Fire District Insurance Agent

Resolution: BE IT RESOLVED: That the Board of Fire Commissioners hereby appoints ARTHUR J. GALLAGHER RISK MANAGEMENT SERVICES, 2 Westchester Park Drive, White Plains, NY, as Fire District Insurance Agent of Eastchester Fire District until December 31, 2023.

Motion by Commr. Carlo, seconded by Commr. Ranellone.

Final Resolution: Motion Passed

Yes: Commr. Cerasi, Commr. Lore, Commr. Ranellone, Commr. Carlo

Notes:

19. Official Newspaper for Legal Notice

Action: 19.1 - Appointment of Fire District Insurance Agent

Resolution: BE IT RESOLVED: That the Board of Fire Commissioners hereby appoints ARTHUR J. GALLAGHER RISK MANAGEMENT SERVICES, 2 Westchester Park Drive, White Plains, NY, as Fire District Insurance Agent of Eastchester Fire District until December 31, 2023.

Motion by Commr. Carlo, seconded by Commr. Ranellone.

Final Resolution: Motion Passed

Yes: Commr. Cerasi, Commr. Lore, Commr. Ranellone, Commr. Carlo

Notes: Commr. Lore requested to extend notices to the local papers. Chief Tween advised he wasn't sure if they have a legal notice section but could do press releases. Commr. Lore asked for

press releases for general notices. Discussion continued, and Chief Tween advised it was an option to submit for press releases.

20. Fire District Depository

Action: 20.1 - Appointment of Fire District Depository

Resolution: BE IT RESOLVED: That the Board of Fire Commissioners hereby appoints JP Morgan Chase and the Federal Reserve Treasury Direct Account as Fire District Depositories of Eastchester Fire District until December 31, 2023.

Motion by Commr. Carlo, seconded by Commr. Ranellone.

Final Resolution: Motion Passed

Yes: Commr. Cerasi, Commr. Lore, Commr. Ranellone, Commr. Carlo

Notes:

21. Affirm Workplace Violence Policy

Action: 21.1 - Affirm Workplace Violence Policy

Resolution: The Eastchester Board of Fire Commissioners hereby affirms that the contact person for receiving any complaints in 2023 will be Chief Brian Tween and the Fire Board Chairman. Copies of said policies should be posted in each firehouse.

Notes:

22. Affirm Fire District Code of Ethics

Action: 22.1 - Affirm Fire District Code of Ethics

Resolution: The Eastchester Board of Fire Commissioners hereby affirms that the contact person for receiving any complaints in 2023 will be Chief Brian Tween and the Fire Board Chairman. Copies of said policies should be posted in each firehouse.

Notes:

23. EBOFC Meeting Schedule - 2023

Action: 23.1 - EBOFC Meeting Schedule - 2023

Resolution: BE IT RESOLVED: That the Board of Fire Commissioners hereby adopts the proposed 2023 Eastchester Board of Fire Commissioners Meeting Schedule, as follows:

- January 12, 2023
- February 9, 2023
- March 9, 2023
- April 13, 2023
- May 11, 2023
- June 8, 2023

- July 13, 2023
- August 10, 2023
- September 14, 2023
- October 17, 2023
- November 9, 2023
- December 14, 2023

Motion by Commr. Carlo, seconded by Commr. Cerasi.

Final Resolution: Motion Passed

Yes: Commr. Cerasi, Commr. Lore, Commr. Ranellone, Commr. Carlo

Notes: Commr. Carlo advised the majority of meetings are taking place at Eastchester Town Hall. In addition, Commr. Carlo shared that the Budget Hearing will be on October 17, 2023. Commr. Lore asked about the Budget workshop, and Treasurer Jamie Hedstrom suggested it is not required but recommended.

24. Comments from Local 916

Notes: Union President (UP) John Howard congratulated Commissioner Cerasi on his Appointment, Commissioner Carlo on his reappointment as Chairman, and Commissioner Ranellone on his reappointment as Vice Chairman. He is looking forward to working with the Board. UP John Howard also thanked former Commr. Roche for his service on the Board.

25. Comments from the Public

Notes: Tony Fiore - Congratulated Commr. Cerasi for his appointment, Commr. Carlo and Commr. Ranellone for their reappointments to Chairman and Chairman

26. Comments from the Commissioners

Notes:

-Commr. Ranellone - thanked former Commr. Thomas Roche for his work on the Board.

-Commr. Lore congratulated Union President Howard. Commr. Lore congratulated Commr. Cerasi on appointment. Commr. Lore thanked the office staff of Treasurer Jamie Hedstrom and Secretary Marissa Isang Smith for their work. Finally, Commr. Lore thanked Chief Tween for his work.

-Commr. Carlo shared he is looking forward to the year ahead and that it is his last year.

-Commr. Ranellone - provided a report by Captain Robert Pintavallae that was addressed to the Chief regarding the 696 White Plains Road incident. Commr. Ranellone shared his belief that the extra hands on the truck made a significant difference that day. Commr. Ranellone shared that a third person on several of the apparatus is essential. The goal for hiring additional. Policy for backfilling when someone was at the academy, so backfilled were on engine 31, and extra hands came in useful.

Chief Tween commented on the benefit of having extra hands, reviewed CPR accommodations, and requested a promotional award ceremony.

27. Adjournment

Action 27.1 - Motion to Adjourn

Motion by Commr. Carlo, seconded by Commr. Ranellone.

Final Resolution: Motion Passed

Yes: Commr. Cerasi, Commr. Lore, Commr. Ranellone, Commr. Carlo

The meeting closed at 8:19 PM.

DRAFT



**AFFIDAVIT OF PUBLICATION
FROM**

**State of Wisconsin
County of Brown, ss.:**

On the 23 day of December in the year 2022, before me, the undersigned, a Notary Public in and for said State, personally appeared Linda Tuttt, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed, the instrument.

Linda Tuttt being duly sworn says that he/she is the principal clerk of **THE JOURNAL NEWS**, a newspaper published in the County of Westchester and the State of New York, and the notice of which the annexed is a printed copy, on the editions dated :

Zone: Westchester **Run Dates:** 12/23/2022

Linda Tuttt
Signature

Sworn to before me this 23 day of December, 2022
Jacky Jacky
Notary Public, State of Wisconsin, County of Brown

VICKY FELTY
Notary Public
State of Wisconsin

9/19/25
My commission expires

Legend:
WESTCHESTER:
Amawalk, Ardsley, Ardsley on Hudson, Armonk, Baldwin Place, Bedford, Bedford Hills, Brewster, Briarcliff Manor, Bronxville, Buchanan, Carmel, Chappaqua, Cold Spring, Crompond, Cross River, Croton Falls, Croton on Hudson, Dobbs Ferry, Eastchester, Elmsford, Garrison, Goldens Bridge, Granite Springs, Greenburg, Harrison, Hartsdale, Hastings, Hastings on Hudson, Hawthorne, Irvington, Jefferson Valley, Katonah, Lake Peekskill, Larchmont, Lincolndale, Mahopac, Mahopac Falls, Mamaroneck, Millwood, Mohegan Lake, Montrose, Mount Kisco, Mount Vernon, New Rochelle, North Salem, Ossining, Patterson, Peekskill, Pelham, Pleasantville, Port Chester, Pound Ridge, Purchase, Purdys, Putnam Valley, Rye, Scarsdale, Shenorock, Shrub Oak, Somers, South Salem, Tarrytown, Thornwood, Tuckahoe, Valhalla, Verplanck, Waccabuc, White Plains, Yorktown Heights, Yonkers

ROCKLAND:
Blaauvelt, Congers, Garnerville, Haverstraw, Hillburn, Monsey, Nanuet, New City, Nyack, Orangeburg, Palisades, Pearl River, Piermont, Pomona, Sloatsburg, Sparkill, Spring Valley, Stony Point, Suffern, Tallman, Tappan, Thiells, Tomkins Cove, Valley Cottage, West Haverstraw, West Nyack

Ad Number: 0005532880

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Run Dates: 12/23/2022

LEGAL NOTICE, PUBLIC MEETING

NOTICE IS HEREBY GIVEN that the Board of Fire Commissioners Of the Fire District of the Town of Eastchester, New York, will hold its PUBLIC REORGANIZATIONAL MEETING on Thursday, January 5, 2023 at 7:00 P.M. at Fire Headquarters - 255 Main Street, Eastchester, NY 10709

FURTHER NOTICE IS GIVEN: the times and location of the Eastchester Board of Fire Commissioners Regular Monthly Meetings and Special Meetings in 2023 will be duly announced prior to each meeting, and posted to www.EastchesterFD.com

BY ORDER OF THE BOARD OF FIRE COMMISSIONERS

Marissa "Isang" Smith, SECRETARY TO THE BOARD OF FIRE COMMISSIONERS, EASTCHESTER FIRE DISTRICT

5532880