

EASTCHESTER BOARD OF FIRE COMMISSIONERS

REORGANIZATIONAL MEETING

MEETING LOCATION

FIRE HEADQUARTERS - 255 MAIN STREET, EASTCHESTER, NY 10709

THURSDAY - JANUARY 5, 2023

EXECUTIVE SESSION: 7:00 PM

PUBLIC SESSION: 7:30 PM

1. Salute to the Flag

2. Chief Tween - Open Meeting

Subject 2.1 - Meeting Called to Order
Meeting January 5, 2023 - Reorganizational Meeting EBOFC
Category Call to Order
Recommended Action The time is _____. The January 5, 2023, Reorganizational Meeting of the Eastchester Board of Fire Commissioners is called to Order.

Subject 2.2 - Welcome New Commissioner - Tony Cerasi
Meeting January 5, 2023 - Reorganizational Meeting EBOFC
Category N/A
Recommended Action Welcome New Commissioner - Tony Cerasi (2023-2027)

3. Executive Session

Subject 3.1 - Executive Session
Meeting January 5, 2023 - Reorganizational Meeting EBOFC
Category Executive Session
Recommended Action Motion to go into executive session for matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person.

4. Return to Public Session

5. Chief Tween

Subject	5.1 - Discussion for Chairman
Meeting	January 5, 2023 - Reorganizational Meeting EBOFC
Category	Discussion
Recommended Action	Motion to discuss the selection of a Chairman for the Board of Fire Commissioners for 2023

6. Chairman - 2023

Subject	6.1 - Appointment of Chairman - 2023
Meeting	January 5, 2023 - Reorganizational Meeting EBOFC
Category	Action
Recommended Action	BE IT RESOLVED: That the Board of Fire Commissioners hereby appoints _____ as Chairman of the Board of Fire Commissioners for 2023.

7. Deputy Chairman - 2023

Subject	7.1 - Appointment of Deputy Chairman - 2023
Meeting	January 5, 2023 - Reorganizational Meeting EBOFC
Category	Action
Recommended Action	BE IT RESOLVED: That the Board of Fire Commissioners hereby appoints _____ as Deputy Chairman of the Board of Fire Commissioners for 2023.

8. Board Member Committees - 2023

Subject	8.1 - Appointment of Health and Safety Meeting Board Rep
Meeting	January 5, 2023 - Reorganizational Meeting EBOFC
Category	Action
Recommended Action	BE IT RESOLVED: That the Board of Fire Commissioners hereby appoints _____ as Health and Safety Committee Meeting Board Representative(s) for 2023.

9. Fire District Treasurer

Subject	9.1 - Appointment of Fire District Treasurer
Meeting	January 5, 2023 - Reorganizational Meeting EBOFC
Category	Action
Recommended Action	<p>BE IT RESOLVED: That the Board of Fire Commissioners hereby appoints Jamie Hedstrom, CPA, MST to the position of Fire District Treasurer of Eastchester Fire District until December 31, 2023, at the rate of \$_____ per hour.</p> <p>The position also has:</p> <ul style="list-style-type: none">● Pension eligibility: Yes● Health Care Insurance: as required by per law, NYSHIP rules & requirements● Holidays: unpaid● Sick Leave: as required by law● Sick Leave Incentive: NONE● Hours: varied / estimated to be 20 hours per week● Longevity: None● Personal days: None● Vacation: 4 weeks paid @ 20 hours per week● Overtime: As required by law.

10. Secretary to the Board of Fire Commissioners

Subject	10.1 - Appointment of Secretary to EBOFC
Meeting	January 5, 2023 - Reorganizational Meeting EBOFC
Category	Action
Recommended Action	<p>BE IT RESOLVED: That the Board of Fire Commissioners hereby appoints Marissa “Isang” Smith to the position of Secretary to the Board of Fire Commissioners of Eastchester Fire District until December 31, 2023, at a salary of \$_____.</p> <p>The position also has:</p> <ul style="list-style-type: none">● Participation in NYSLRS- required● Health insurance per board policy with 10% premium contribution● Two weeks of paid vacation per year● 8 days of paid sick leave● 6 holidays per board policy● Three (3) personal days● Position is eligible for dental coverage provided by an IAFF L-916 Dental Plan

- Optical- none
- Bereavement- none
- Sick leave incentive- none
- FMLA/PFL- FMLA as required by law
- Educational Reimbursement- none

11. FOIL Officer

Subject	11.1 - Appointment of FOIL Officer
Meeting	January 5, 2023 - Reorganizational Meeting EBOFC
Category	Action
Recommended Action	BE IT RESOLVED: That the Board of Fire Commissioners hereby appoints _____ as Freedom Of Information Law Officer of Eastchester Fire District until December 31, 2023.

12. FOIL Appeals Officer

Subject	12.1 - Appointment of FOIL Appeals Officer
Meeting	January 5, 2023 - Reorganizational Meeting EBOFC
Category	Action
Recommended Action	BE IT RESOLVED: That the Board of Fire Commissioners hereby appoints _____ as Freedom Of Information Law Appeals Officer of Eastchester Fire District until December 31, 2023.

13. Fire District Counsel

Subject	13.1 - Appointment of Fire District Counsel
Meeting	January 5, 2023 - Reorganizational Meeting EBOFC
Category	Action
Recommended Action	BE IT RESOLVED: That the Board of Fire Commissioners hereby appoints Coughlin & Gerhart, LLP, 99 Corporate Drive, Binghamton, NY 13902-2039 as Fire District Counsel of Eastchester Fire District until December 31, 2023.

14. Fire District Ethics Counsel

Subject 14.1 - Appointment of Fire District Ethics Counsel
Meeting January 5, 2023 - Reorganizational Meeting EBOFC
Category Action
Recommended Action BE IT RESOLVED: That the Board of Fire Commissioners hereby appoints Steven Sledzik, Esq. of Morrison Law Firm, P.C. 445 Hamilton Ave, Suite 505, White Plains, NY 10601 as Fire District Ethics Counsel of Eastchester Fire District until December 31, 2023.

15. Fire District Auditor

Subject 15.1 - Appointment of Fire District Auditor
Meeting January 5, 2023 - Reorganizational Meeting EBOFC
Category Action
Recommended Action BE IT RESOLVED: That the Board of Fire Commissioners hereby appoints BST & Co. CPAs, LLP, 26 Computer Dr. W, Albany, NY 12205, as Fire District Auditor of Eastchester Fire District until December 31, 2023.

16. Fire District Physician

Subject 16.1 - Appointment of Fire District Physician
Meeting January 5, 2023 - Reorganizational Meeting EBOFC
Category Action
Recommended Action BE IT RESOLVED: That the Board of Fire Commissioners hereby appoints Dr. Shikha Goyal of White Plains Urgent Care at 10 Chester Ave, White Plains, New York 10601, as Fire District Physician of Eastchester Fire District until December 31, 2023.

17. Fire District Chaplains

Subject 17.1 - Appointment of Fire District Chaplains
Meeting January 5, 2023 - Reorganizational Meeting EBOFC
Category Action

Recommended Action BE IT RESOLVED: That the Board of Fire Commissioners hereby appoints Rev. Carl Maiello from the Good Shepherd Church, Fr. Anthony Sorgie from the Immaculate Conception Church, Rabbi Sruli Dietsch from Chabad of Bronxville, Monsignor Luke Sweeney, Pastor of Immaculate Heart of Mary Church and Reverend Dr. Matthew Waterstone of the Reformed Church of Bronxville as Fire District Chaplains of Eastchester Fire District until December 31, 2023.

18. Fire District Insurance Agent

Subject 18.1 - Appointment of Fire District Insurance Agent

Meeting January 5, 2023 - Reorganizational Meeting EBOFC

Category Action

Recommended Action BE IT RESOLVED: That the Board of Fire Commissioners hereby appoints ARTHUR J. GALLAGHER RISK MANAGEMENT SERVICES, 2 Westchester Park Drive, White Plains, NY as Fire District Insurance Agent of Eastchester Fire District until December 31, 2023.

19. Official Newspaper for Legal Notice

Subject 19.1 - Appointment of Official Newspaper for Legal Notice

Meeting January 5, 2023 - Reorganizational Meeting EBOFC

Category Action

Recommended Action BE IT RESOLVED: That the Board of Fire Commissioners hereby appoints The Journal News as Official Newspaper for Legal Notice of Eastchester Fire District until December 31, 2023.

20. Fire District Depository

Subject 20.1 - Appointment of Fire District Depository

Meeting January 5, 2023 - Reorganizational Meeting EBOFC

Category Action

Recommended Action BE IT RESOLVED: That the Board of Fire Commissioners hereby appoints JP Morgan Chase and the Federal Reserve Treasury Direct Account as Fire District Depositories of Eastchester Fire District until December 31, 2023.

21. Affirm Workplace Violence Policy

Subject	21.1 - Affirm Workplace Violence Policy
Meeting	January 5, 2023 - Reorganizational Meeting EBOFC
Category	Action
Recommended Action	The Eastchester Board of Fire Commissioners hereby affirms that the contact person for receiving any complaints in 2022 will be Chief Brian Tween and/or the Fire Board Chairman. Copies of said policies should be posted in each firehouse.

22. Affirm Fire District Code of Ethics

Subject	22.1 - Affirm Fire District Code of Ethics
Meeting	January 5, 2023 - Reorganizational Meeting EBOFC
Category	Action
Recommended Action	The Eastchester Board of Fire Commissioners hereby affirms that the Code of Ethics of the Fire District (rev. 2019) has been distributed to all Board members, the Fire District Treasurer, the Secretary to the Board of Fire Commissioners and Fire Chief; a certification will follow to all for confirmation. The Board instructed the Chief to have copies posted in each Firehouse.

23. EBOFC Meeting Schedule - 2023

Subject	23.1 - EBOFC Meeting Schedule - 2023
Meeting	January 5, 2023 - Reorganizational Meeting EBOFC
Category	Action
Recommended Action	BE IT RESOLVED: That the Board of Fire Commissioners hereby adopts the proposed 2023 Eastchester Board of Fire Commissioners Meeting Schedule, as follows:

- January 12, 2023
- February 9, 2023
- March 9, 2023
- April 13, 2023
- May 11, 2023

- June 8, 2023
- July 13, 2023
- August 10, 2023
- September 14, 2023
- October 17, 2023
- November 9, 2023
- December 14, 2023

24. Comments from Local 916

Subject **24.1 - Comments from Local 916**

Meeting January 5, 2023 - Reorganizational Meeting EBOFC

Category 22. Comments from Local 916

25. Comments from the Public

Subject **25.1 - Comments from the Public**

Meeting January 5, 2023 - Reorganizational Meeting EBOFC

Category 23. Comments from the Public

26. Comments from the Commissioners

Subject **26.1 - Comments from the Commissioners**

Meeting January 5, 2023 - Reorganizational Meeting EBOFC

Category 24. Comments from the Commissioners

27. Adjournment

Subject **27.1 - Adjourn**

Meeting January 5, 2023 - Reorganizational Meeting EBOFC

Category Action

Recommended Action Motion to Adjourn

LEGAL NOTICE, PUBLIC MEETING

NOTICE IS HEREBY GIVEN that the Board of Fire Commissioners Of the Fire District of the Town of Eastchester, New York, will hold its PUBLIC REORGANIZATIONAL MEETING on Thursday, January 5, 2023 at 7:00 P.M. at Fire Headquarters - 255 Main Street, Eastchester, NY 10709

FURTHER NOTICE IS GIVEN: the times and location of the Eastchester Board of Fire Commissioners Regular Monthly Meetings and Special Meetings in 2023 will be duly announced prior to each meeting, and posted to www.EastchesterFD.com

BY ORDER OF THE BOARD OF FIRE COMMISSIONERS

Marissa "Isang" Smith, SECRETARY TO THE BOARD OF FIRE COMMISSIONERS, EASTCHESTER FIRE DISTRICT



FIRE DISTRICT

OF THE

TOWN OF EASTCHESTER, N.Y.

HEADQUARTERS

255 MAIN STREET

EASTCHESTER, N.Y. 10709-2901

Tel: (914) 793-6402

Fax: (914) 779-2759

FIRE DISTRICT

Brian Tween

FIRE CHIEF

Jamie Hedstrom

TREASURER

Marissa Isang Smith

SECRETARY to the BOARD

BOARD OF

FIRE COMMISSIONERS

Paul J. Carlo, Chairman

Tony Cerasi

Brian E. Keating

Paul M. Ranellone

Anthony J. Lore, Sr.

Eastchester Board of Fire Commissioners

2023 - BOARD MEETING CALENDAR

DATE	MEETING	TIME	LOCATION
January 5, 2023	Reorganization Meeting	7:00 PM	Fire Headquarters - Station 1
January 12, 2023	Regular Board Meeting	7:00 PM	Eastchester Town Hall - Court Room
February 9, 2023	Regular Board Meeting	7:00 PM	Eastchester Town Hall - Court Room
March 9, 2023	Regular Board Meeting	7:00 PM	Eastchester Town Hall - Court Room
April 13, 2023	Regular Board Meeting	7:00 PM	Eastchester Town Hall - Court Room
May 11, 2023	Regular Board Meeting	7:00 PM	Eastchester Town Hall - Court Room
June 8, 2023	Regular Board Meeting	7:00 PM	Eastchester Town Hall - Court Room
July 13, 2023	Regular Board Meeting	7:00 PM	Eastchester Town Hall - Court Room
August 10, 2023	Regular Board Meeting	7:00 PM	Eastchester Town Hall - Court Room
September 14, 2023	Regular Board Meeting	7:00 PM	Eastchester Town Hall - Court Room
October 17, 2023	Budget Hearing	7:00 PM	Fire Headquarters - Station 1
November 9, 2023	Regular Board Meeting	7:00 PM	Eastchester Town Hall - Court Room
December 14, 2023	Regular Board Meeting	7:00 PM	Fire Headquarters - Station 1

Special meetings may be scheduled as necessary pursuant to New York State's Open Meeting Laws.

The Agenda will be posted at least 72 hours in advance of the meeting.

Open Meeting Law Documents will be posted at least 24 hours before the meeting.

www.EastchesterFD.com

- Fire Headquarters - Station 1: 255 Main Street, Eastchester, NY
- Eastchester Town Hall - 40 Mill Road, Eastchester, NY